

# AGENDA

## BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK  
www.levittownschoools.com

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REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, December 11, 2013

6:15 P.M. (Meeting convenes with anticipated adjournment to Executive Session)

7:30 P.M. (Meeting reconvenes in Public Session)

*Success for Every Student*

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### OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

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### NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

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Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 520-8300 Ext. 608, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons, without regard or discrimination based on religion, ethnic background, age, sex, or disability.

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. 6:15 P.M - It is anticipated that the Board will make a motion to adjourn into Executive Session to discuss the following items: legal and/or personnel matters.
- C. 7:30 P.M. Reconvene Public Session
  - 1. Pledge of Allegiance
  - 2. Moment of Silence

II. ANNOUNCEMENTS

III. APPROVAL OF MINUTES

1. Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of November 13, 2013 (Regular Meeting), November 20, 2013 (Special Meeting) and December 3, 2013 (Special Meeting)."

IV. REPORTS

- A. Recognition
  - 1. Art Display - Salk Middle School
  - 2. Musical presentation: 7 p.m. MacArthur Winter Wind Ensemble performs (lobby)
- B. Superintendent
  - 1. Follow-up to Prior Public Be Heard Questions
  - 2. Follow-up to Board Questions
  - 3. Reports - Special Education
- C. Board of Education
  - 1. Comments and Reports
  - 2. Correspondence
  - 3. Student Liaisons

V. PUBLIC BE HEARD

VI. ACTION ITEMS: NEW BUSINESS

1. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the November 2013 report of the Claims Auditor be accepted."

2. Treasurer's Report

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached reports and placed same on file:

Summary of Treasurer's Reports for the month ending October 31, 2013."

3. Claims Auditor Reports

Enclosure

Recommended motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Claims Auditor Report prepared by Albrecht, Viggiano and Zureck and Company, P.C. for the month ending November 30, 2013."

4. Appropriation, Revenue and Trial Balance Status Reports

Enclosure

Recommended motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Appropriation and Revenue Status Reports for the period ending October 31, 2013."

5. Budget Transfer

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers have been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code from</u>	<u>Code to</u>	<u>Amount</u>
A2110-1400	A2110-1209	\$28,000
A9060-8000	A1310-4000	\$22,500

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers."

6. SEQRA Type II- Energy Performance Contract

Inclusive

Recommended Motion: WHEREAS, the Board of Education of the Levittown Union Free School District desires to embark upon capital improvements at each of the District's facilities in connection with an energy performance project; and

WHEREAS, said improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes is classified as a Type II Action under the current Department of Environmental Conservation SEQRA

Regulations (Section 6 N.Y.C.R.R. 617.5(c)(2)); and

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the project and has determined, based upon the recommendation from ECG Engineering, P.C., in connection with its review and examination of the project, that the energy performance project is classified as a Type II Action pursuant to Section 617.5(c) (2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself as the lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the energy performance project is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the project from the New York State Education Department."

#### 7. Gifts to School

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- a. Checks totaling \$1,500 donated to MacArthur High School for a scholarship fund for MacArthur students, donated by Life Touch School Portraits, 515 Smith Street, Farmingdale, NY 11735
- b. Checks totaling \$1,500 donated to Division Avenue High School for a scholarship fund for Division students, donated by Life Touch National School Studios, 11000 Viking Drive, Eden Prairie, N 55344
- c. Vivitar 3800N 35mm SLR camera, for use in high school photography classes, donated by David Rosen, 448 N. Newbridge Road, Levittown, NY 11756
- d. Piano donated to Northside elementary school by Lisa Cooper, 8 Locustwood Lane, Levittown, NY 11756
- e. IPTV all-inclusive video unit for use by Abbey Lane School for announcements and video productions, donated by Abbey Lane PTA, 239 Gardiners Avenue, Levittown, NY 11756
- f. Couch for the ABA apartment, room 206, Levittown Memorial Education Center,

donated by Dawn Skobliki, 116 Barraud Drive, Port Jefferson, NY 11776."

#### 8.Contract for June 2014 Commencement - Hofstra University

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and Hofstra University in the sums of \$8,000 for the license fee for the use of the facility and estimated applicable expenses of \$8,354 for two high school graduations to be held at the David S. Mack Sports Complex of Hofstra University on June 21, 2014."

#### 9.Approval of Board of Education Policies

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, adopt the following policies:

Policy # 3413 - Smoking on School Premises

Policy #6130 - Evaluation of Personnel

Policy #7222 - Diploma and/or Credential Options for Students with Disabilities."

#### 10.Obsolete Equipment

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the following lists obsolete and that the items may be discarded and/or sold at the highest possible salvage value:

School/Building	No. of Items	Date of List
Salk	13 overhead projectors	11/25/13
Salk	25 televisions	11/25/13
Salk	9 VCR	11/25/13
Salk	1 disc player	11/25/13
Salk	2 microwaves	11/25/13
Division Avenue	Treadmill	12/2/13
Division Avenue	Leg Press	12/2/13"

#### 11.Obsolete Computer Equipment

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the computer equipment on the following lists obsolete and that the items may be discarded and/or sold at the highest possible salvage value:

School/Building	No. of Items	Date of List
Wisdom Lane	1 printer	November 13, 2013
LMEC	9 (3 projectors, 5 printers, 1 laptop)	December 6, 2013"

#### 12.BOCES Contract for Video Cameras

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the Technology Program Contracts between the Levittown Union Free School District and Nassau BOCES (Project #4-388149 AP) for the addition of indoor and outdoor video cameras and related equipment which will be installed and connected to the existing networks within the School District's secondary schools and buildings and grounds buildings."

13. Petty Cash Account

Inclusive

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, appoint William Pastore as treasurer for a petty cash fund in the amount of \$100 for the 2013-14 school year."

14. Annual Audit Report - Management Letter and Corrective Action Plan

Enclosure

Recommended Motion: "RESOLVED, that the Board of Education accept the annual audit report and the corrective action plan in response to the external auditor's management letter for the fiscal year ending June 30, 2013; and

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business & Finance is authorized to submit the management letter and corrective action plan to the New York State Comptroller's Office, pursuant to the Five Point Fiscal Accountability Plan."

15. Change Order- Kitchen and Cafeteria- Division Avenue

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve Change Orders to the existing contracts with Tromel Construction Corp. and Seaford Avenue Corp. to perform additional required work to the kitchen and cafeteria spaces at Division Avenue High School.

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached change orders."

16. Bid - Approval of Bids- Musical Instrument Repairs

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following bids:

<u>Bid #</u>	<u>Description</u>	<u>Amount</u>
13E No 19	J & B Musical Instruments	Per attached recommendation"

17. Bid - Approval of Bids

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following bids:

<u>Bid #</u>	<u>Description</u>	<u>Amount</u>
13E No 21	Playground Equipment	Per attached recommendation"

18. Bid - Approval of Bids

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following bids:

<u>Bid #</u>	<u>Description</u>	<u>Amount</u>
13E No 20	Masonry Restoration Phase 1	As per attached recommendation"

19. Schedules

Enclosure

“That the Levittown Board of Ed approve the following schedules:”

- 1001 2013-G-No. 7 Resignations/Terminations, Certified Personnel
- 1002 2013-GG-No. 7 Resignations/Terminations, Non-Instructional Personnel
- 1003 2013-H-No. 8 Appointments, Certified Personnel
- 1004 2013-H-No. 8g Designation, Coaching
- 1005 2013-H-No. 8h Appointments, Extra-Curricular
- 1006 2013-HH-No. 8 Appointments, Non-Instructional Personnel
- 1007 2013-JJ-No. 4 Permanent Status
- 1008 2013-K-No. 6 Leave of Absence, Certified Personnel
- 1009 2013-KK-No. 6 Leave of Absence, Non-Instructional Personnel
- 1010 2013-O-No. 6 Students with Disabilities

VII. AD HOC -

1. Policy Review - 6410.1 Staff use of personal/mobile technology -Enclosure second read

For discussion only - no action taken

VIII. DATES

- A. Regular meeting - Wednesday, January 15, 2014
- B. Planning Session - Wednesday, January 22, 2014

IX. MOTION TO ADJOURN