

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: JULY 9, 2014

REGULAR MEETING

MINUTES

THE REGULAR MEETING OF THE BOARD OF EDUCATION was duly called and held on Wednesday, July 9, 2014 in the Board Meeting Room of the Levittown Memorial Education Center.

CERTIFICATION:

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

BOARD OF EDUCATION

Ms. Peggy Marengi, President
Mr. Ed Powers, Vice President
Mr. Frank Ward, Secretary
Mr. James Moran, excused absence
Mr. Michael Pappas
Ms. Karen Quinones-Smith
Mr. Kevin Regan

ADMINISTRATION

Dr. Tonie McDonald - Superintendent of Schools
Ms. Darlene Rhatigan - Assistant Superintendent
Ms. Debbie Rifkin - Assistant Superintendent
Mr. William Pastore – Assistant Superintendent

OTHERS

Mr. Robert H. Cohen - School Attorney
Ms. Elizabeth Appelbaum - District Clerk

I. CALL TO ORDER

Ms. Marengi, President, called the Regular Board Meeting to order at 8:27 PM.

II. ANNOUNCEMENTS

Mr. Regan congratulated Ms. Marengi on her appointment to President of the Board of Education. Ms. Marengi thanked Mr. Regan for his service to the Levittown Schools. The Board welcomed Ms. Quinones-Smith to the Board.

Dr. McDonald announced the names of the student liaisons for the 2014/2015 school year, Grace Shin from MacArthur and Christina Reilly from Division

III. APPROVAL OF MINUTES

MOTION: "Make the necessary corrections and move the approval of the minutes of June 11, 2014 Regular Meeting of the Board of Education."

NOTE: Mr. Pappas left the room.

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Ed Powers, Vice President
SECONDER:	Frank Ward, Secretary
AYES:	Powers, Ward, Smith, Regan, Marengi
ABSENT:	Mike Pappas
EXCUSED:	James Moran

NOTE: Mr. Pappas returned to the room.

IV. REPORTS**A. Recognition**

The Division Avenue High School Baseball Team was recognized at the Organizational Meeting.

B. Superintendent**1. Follow-up to Prior Public Be Heard Questions**

(none)

2. Follow-up to Board Questions

(none)

C. Board of Education**1. Comments and Reports**

Mr. Pappas thanked the Principals for the wonderful job they did at all the graduation ceremonies and wished everyone a good summer.

2. Correspondence

There was no correspondence at this time.

3. Student Liaisons

The new student liaisons were not present.

V. PUBLIC BE HEARD

Comments appear at the end of the minutes.

VI. ACTION ITEMS: OLD BUSINESS

1. **MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the following Request for Proposal for athletic Training Services:

RESOLUTION #14-15-51
Renewal: Request for Proposal
Athletic Training Services
LPS 14-003

<u>RFP#</u>	<u>Awarded to:</u>	<u>Amount</u>
LPS 14-003	Winthrop University Hospital	\$50,000

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign agreements and documents related to this award."

NOTE: Mr. Pappas remarked that the Board had reviewed this contract to make sure that the trainers used previously were coming back since everyone was happy with them.

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward, Secretary
SECONDER:	Kevin J Regan, Trustee
AYES:	Powers, Ward, Pappas, Quinones-Smith, Regan, Marenghi
EXCUSED:	James Moran

VII. ACTION ITEMS: NEW BUSINESS

1. **MOTION:** "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

RESOLUTION #14-15-52
Warrants

NOW, THEREFORE, BE IT RESOLVED, that the May 2014 report of the Claims Auditor be accepted."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Ed Powers, Vice President
SECONDER:	Kevin J Regan, Trustee
AYES:	Powers, Ward, Pappas, Quinones-Smith, Regan, Marenghi
EXCUSED:	James Moran

2. MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Claims Auditor Report prepared by Albrecht, Viggiano and Zureck and Company, P.C. for the months ending February 28 and March 31, 2014."

RESOLUTION #14-15-53
Claims Auditor Report

Note: Mr. Pappas shared that he was very happy with this report and thanked Mr. Pastore and his staff for a good job.

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward, Secretary
SECONDER:	Kevin J Regan, Trustee
AYES:	Powers, Ward, Pappas, Quinones-Smith, Regan, Marenghi
EXCUSED:	James Moran

3. MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Appropriation, Revenue and Trial Balance Reports for the period ending April 30, 2014 and the Fund Balance Report as of May 31, 2014."

RESOLUTION #14-15-54
Appropriation, Revenue, Trial Balance and Fund Balance Reports

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward, Secretary
SECONDER:	Kevin J Regan, Trustee
AYES:	Powers, Ward, Pappas, Quinones-Smith, Regan, Marenghi
EXCUSED:	James Moran

NOTE: Mr. Pappas asked that the Fund Balance be reviewed. Mr. Pastore explained that throughout Spring, we start to estimate what our Fund Balance will be by looking at our revenues and expenditures. He went on to discuss his projections for the Appropriated and Unappropriated Funds. Mr. Pastore feels that the district is in a good position entering into the 2014-2015 school year. Dr. McDonald asked if the Board if they would like these reports listed under one title such as fiscal reports. The Board responded affirmatively.

4. MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached reports and placed same on file:

RESOLUTION #14-15-55
Treasurer's Report

Summary of Treasurer's Reports for the month ending May 31, 2014"

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward, Secretary
SECONDER:	Kevin J Regan, Trustee
AYES:	Powers, Ward, Pappas, Quinones-Smith, Regan, Marenghi
EXCUSED:	James Moran

5. MOTION: "RESOLVED, that two agreements resolving impartial hearings involving certain students are hereby approved."

RESOLUTION #14-15-56
Agreements – Impartial Hearings

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Ed Powers, Vice President
SECONDER:	Kevin J Regan, Trustee
AYES:	Powers, Ward, Pappas, Quinones-Smith, Regan, Marengi
EXCUSED:	James Moran

6. MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached lists obsolete and that the items may be discarded and/or sold at the highest possible salvage value:

RESOLUTION #14-15-57
Obsolete Equipment

Division Avenue	list dated June 13, 2014
GC Tech	list dated June 13, 2014
MacArthur	list dated June 25, 2014
Wisdom lane	list dated June 20, 2014
Abbey Lane	list dated June 24, 2014

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward, Secretary
SECONDER:	Mike Pappas, Trustee
AYES:	Powers, Ward, Pappas, Quinones-Smith, Regan, Marengi
EXCUSED:	James Moran

7. MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest possible salvage value:

RESOLUTION #14-15-58
Obsolete Textbooks and Library Books

<u>School</u>	<u>Quantity/type of book</u>	<u>Date of List</u>
East Broadway	1167 textbooks	June 19, 2014
Gardiners Avenue	196 textbooks	June 2014
Salk Middle School	64 library books	June 16, 2014
Wisdom Lane Middle School	56 library books	June 25, 2014"

NOTE: Mr. Ward asked where the books go. Ms. Rifkin responded that first we call some companies to determine if the books have a monetary value and can be sold. If not, we look to donate them. If no one wants the books, they are discarded. Additionally, she mentioned that our student liaisons to the Board are working to see if they can donate the books to anyone. Mr. Powers remarked that some of the textbooks are very old. He wondered if we were holding them for a particular reason. Ms. Rifkin stated the staff was emptying closets.

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward, Secretary
SECONDER:	Mike Pappas, Trustee
AYES:	Powers, Ward, Pappas, Quinones-Smith, Regan, Marenghi
EXCUSED:	James Moran

8. MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following revised policies:

RESOLUTION #14-15-59
Approval of Board of Education Policies

Policy #5630 Facilities, Inspection, Operation and Maintenance
Policy #5220 District Investments

NOTE: Mr. Powers had questions regarding Policy # 5630. Dr. McDonald explained that this policy charges Administration to come up with procedures for the care of our capital assets. Mr. Pastore shared that this is the original policy that now includes regulations directing us to come up with a procedure to take better care of our school vehicles and equipment. Mr. Pappas asked if we had three readings for this policy and if Mr. Moran had a chance to review it . This was the third reading and Mr. Moran had seen it previously.

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward, Secretary
SECONDER:	Mike Pappas, Trustee
AYES:	Powers, Ward, Pappas, Quinones-Smith, Regan, Marenghi
EXCUSED:	James Moran

9. MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

RESOLUTION #14-15-60
Gifts to Schools

a. checks for the following schools in the indicated amounts, given by Ahold Financial Services (Stop and Shop) PO Box 7200, Carlisle, PA 17013:

Abbey Lane	\$10.52
Division Avenue	\$150.19
East Broadway	\$57.29
Gardiners Avenue	\$566.17
Summit Lane	\$340.92

b. one Everett upright piano donated by Merilee Gale, 18 Rock Lane, Levittown, NY 11756 to be used as needed based on district piano inventory.”

NOTE: Mr. Powers asked where the piano was going. Dr. McDonald responded that the Curriculum Associate would determine the best placement for the piano. Ms. Marenghi thanked everyone for their generous donations.

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Ed Powers, Vice President
SECONDER:	Karen Quinones-Smith Trustee
AYES:	Powers, Ward, Pappas, Quinones-Smith, Regan, Marenghi
EXCUSED:	James Moran

10. MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, enter into an agreement with Syntax Communication for communication services for the 2014-2015 school year."

RESOLUTION #14-15-61
Contract with Syntax
Communication

NOTE: Mr. Powers pointed out that this service will be reviewed at budget time.

RESULT:	MOTION CARRIED [5 – 0 -1]
MOVER:	Kevin J Regan, Trustee
SECONDER:	Ed Powers, Vice President
AYES:	Powers, Pappas, Smith, Regan, Marenghi
ABSTAIN:	Frank Ward
EXCUSED:	James Moran

11. MOTION: "WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

RESOLUTION #14-15-62
Bid – Joint Municipal
Building Program

WHEREAS, the Levittown Public Schools, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.”

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Kevin Regan, Trustee
SECONDER:	Ed Powers, Vice President
AYES:	Powers, Ward, Pappas, Quinones-Smith, Regan, Marengi
EXCUSED:	James Moran

12. MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached bids for the 2014-15 school year as part of the Nassau County Superintendent of Buildings and Grounds Association (NCSBGA) Purchasing Consortium with other Nassau County Schools as per the list of bids approved by the Cooperative Bid Committee."

RESOLUTION #14-15-63
Superintendent of Buildings and Grounds Association Cooperative Bid

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Kevin Regan, Trustee
SECONDER:	Ed Powers, Vice President
AYES:	Powers, Ward, Pappas, Quinones-Smith, Regan, Marengi
EXCUSED:	James Moran

13. MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, reject all bids received related to the food service program and conduct a new bid for food service.”

RESOLUTION #14-15-64
Bid – Rejection of Food Service Bid

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Kevin Regan, Trustee
SECONDER:	Ed Powers, Vice President
AYES:	Powers, Ward, Pappas, Quinones-Smith, Regan, Marengi
EXCUSED:	James Moran

14. MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following bid:

RESOLUTION #14-15-65
Bid – Approval of Food Services

Description
Food Services

Awarded to:
~~TBD~~ ARAMARK (\$1,925,211.88)

NOTE: Ed Powers asked why we don't have the amount that was awarded to the bid. Dr. McDonald remarked that when we went to press with the agenda, we did not have the results of the bid. Mr. Pastore reported that the lowest bidder was Aramark, and they were recommended by our food service consultants. He noted that there were two other bidders, Chartwells and Whitsons. Mr. Powers asked how many meals we serve a year. The answer is 880,000 meals. Mr. Pastore mentioned that different vendors will put in different estimates as to how many meals will be served based on their skills and ability. Mr. Pappas explained that the math doesn't work out evenly for the schools because at the high school level the students order two meals because of the low content of the meals. Mr. Pastore remarked that when the vendors submit their proposals, we designate the number of meals served so that there is a level playing field. Additionally, Mr. Powers was surprised that the labor cost in the Aramark bid was 12% below the other companies. Mr. Pappas pointed out that Aramark said they are maintaining all the employees and while they are in the middle of contract negotiations, they have put aside money for contractual raises. Mr. Powers stated that Aramark showed the greatest profit for the district and themselves. He noted that we have dealt with all three companies before over the last several years and it remains to be seen what we get. The Board discussed this bid and decided to approve it.

POINT OF INFORMATION - Ms. Genco reported that we have a history with all of these companies and have had issues with each one. She advised that Aramark's bids have always been lower. She asked the Board and district to look into the charge so that the Food Service Committee can police them the best that they can to assure that they give our children what they say they are going to provide in this bid.

NOTE: Mr. Regan left the room.

RESULT:	MOTION CARRIED [5-0-0]
MOVER:	Frank Ward, Secretary
SECONDER:	Ed Powers, Vice President
AYES:	Powers, Ward, Pappas, Quinones-Smith, Marengi
ABSENT:	Kevin Regan
EXCUSED:	James Moran

15. MOTION: "RESOLVED, that pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education does, hereby, approve the following 2014-15 transportation contracts/extensions:

RESOLUTION #14-15-66
Transportation Contract

<u>Contractor's Name</u>	<u>Date of Contract</u>	<u>Cost</u>
Acme Bus	5/13/13	\$0
Suburban Bus	4/17/08	\$0
We Transport	5/13/13	\$0

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract(s)."

RESULT:	MOTION CARRIED [5-0-0]
MOVER:	Ed Powers, Vice President
SECONDER:	Frank Ward, Secretary
AYES:	Powers, Ward, Pappas, Quinones-Smith, Marengi
ABSENT:	Kevin Regan
EXCUSED:	James Moran

NOTE: Mr. Mark and Mr. Lucchesi, the architect and engineer for the capital improvement projects including the MacArthur cafeteria, were in attendance to speak about the change orders listed below.

16. MOTION: "RESOLVED, that the Levittown Board of Education hereby, approve the following change orders to the existing contract with Pella General Construction Corp.:

RESOLUTION #14-15-67
Change Order - masonry
Summit Lane Chimney

Change order # 1 - Summit - Lintel Replacement	\$ 2,400.00
Change order # 2 - Summit - Chimney Rebuild	\$58,500.00

The total amount of the change orders increase the contract in the amount of \$60,900.00, some of which will be used for allowance.

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached change orders."

NOTE: Mr. Mark explained that the construction contract for this project had in it removal and replacement of the exterior veneer to repair cracks in the brick. Once the veneer was removed, it exposed very serious structural cracks behind it. Mr. Mark further detailed the process involved to rebuild the chimney and costs associated with it. In regards to the lintel replacement, Mr. Mark stated that one of the beams on the east side of the building was sagging significantly and was no longer supporting the brick above it. Mr. Mark felt this had to be fixed and since the contractor was there to do the other work, he could do this as well. Mr. Powers asked if the chimney had to be replaced in masonry. The answer was yes. Additionally, Mr. Powers inquired about the time frame for completion of this work. Mr. Mark stated that it could be started immediately and be done in approximately two weeks.

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward, Secretary
SECONDER:	Ed Powers, Vice President
AYES:	Powers, Ward, Pappas, Quinones-Smith, Regan, Marengi
EXCUSED:	James Moran

17. MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following change orders to the existing contract with Pella General Construction Corp.:

RESOLUTION #14-15-68
Change order - masonry
Salk Cafeteria Windows

Change order # 1 - Jonas Salk MS - Masonry above Cafeteria windows	\$19,600.00
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The total amount of the change order increases the contract in the amount of \$19,600.00.

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached change orders.”

NOTE: Mr. Mark explained that this change order is for the brick above the windows on the curved cafeteria wall. He remarked that the brick is pushing itself through water infiltration off the lintel to the point that it is no longer substantially supported. He stated that this brick work needs to be replaced. Mr. Mark reported that there is an allowance in place at Salk that covers the majority of the items that were discovered but not everything. Mr. Ward asked what is causing the brick problem at the outside corner of the Tech room. Mr. Mark noted that this problem has already been restored and repaired and that the cause was that the column behind the brick was not installed properly.

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward, Secretary
SECONDER:	Ed Powers, Vice President
AYES:	Powers, Ward, Pappas, Quinones-Smith, Regan, Marengi
EXCUSED:	James Moran

18. MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following change order to the existing contract with QG Mechanical Service Co., Inc.:

RESOLUTION #14-15-69
Change Order MacArthur
Cafeteria – Kitchen Equipment

Change order PCO#002 - MacArthur - Kitchen Equipment \$20,210.00

The total amount of the change order increases the contract in the amount of \$20,210.00.

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached change order.”

NOTE: Mr. Mark gave an update on the cafeteria renovation. He stated that the construction work was coming along nicely with demolition just about completed, new walls being framed, equipment ordered and colors selected. He noted that most surprises have been discovered at this point and most accomplished within the allowance of the contract. Mr. Pappas asked if the cafeteria staff was involved in the process. Mr. Mark remarked that he had several meetings with the staff and modified the design to incorporate their ideas. Additionally, he took into consideration the suggestions of the consultant. Mr. Pappas commented that he had viewed the cafeteria several times and he felt it was moving ahead of schedule. He asked if the blacktop work was tied into this contract. The answer was no, that this one excludes site work. Mr. Mark noted that there were concerns from the school regarding traffic flow and parking which has to be discussed further. Mr. Powers asked what the \$20,000 was for. Mr. Mark explained that the original plan was for food storage space to be in the basement. After speaking with the staff it was determined that for efficiency, they wanted all storage on the main level. They also requested more refrigeration but less freezer space than Division Avenue. Mr. Mark stated that the plan was redesigned to accommodate these requests. Additionally, the staff and consultant recommended changes to a serving line for better traffic flow which allowed students to leave the serving line faster. To accomplish this change the cafeteria station was redesigned and a tandem station was put in that would allow students to queue on either side of it to get them off the serving line faster. Mr. Pappas asked about the railing. Mr. Mark provided a sample and shared that this railing had none of the problems as the one at the Division Avenue Cafeteria. Mr. Ward inquired as to the status of the cafeteria at Division Avenue. Mr. Mark reported that a meeting was set up with Administration and staff to discuss the unresolved issues and come up with an action plan. Dr. McDonald advised that she had met with Mr. Milano to work out the problems with the rough surface. Mr. Ward asked about the quiet room at Division. Mr. Pappas commented that these rooms were supposed to be designated for seniors but if most of them go out for lunch, then who is using them? It was determined that the room could be used by anyone. Dr. McDonald pointed out that she would be meeting with school staff to make sure everyone was involved in the discussions so we can appropriately give Division Avenue what it needs. Dr. McDonald stated she would give a report to the room following those conversations. She thanked Mr.

Mark and Mr. Lucchesi for their time.

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward, Secretary
SECONDER:	Ed Powers, Vice President
AYES:	Powers, Ward, Pappas, Quinones-Smith, Regan, Marengi
EXCUSED:	James Moran

19. MOTION: "RESOLVED, that the Levittown Board of Education hereby, approve the following change order to the existing contract with Pella Construction Corp.:

RESOLUTION #14-15-70
Change Order -
Northside Masonry

Change order #G4.01 - Northside Masonry	
PCO#1 Reconstruct chimney flue interior	\$6,900
PCO#2 Brick reconstruction	\$4,600

The total amount of the change order increases the contract in the amount of \$ 0.00.

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached change order."

NOTE: Mr. Mark reported that he found additional items that got worse throughout the course of the winter but he was able to address them from within the contract allowance. He noted that this change order is just a reflection of the modified scope and not a cost addition to the contract.

20. MOTION: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers have been prepared and recommended by the Assistant Superintendent for Business and Finance,

RESOLUTION #14-15-71
Budget Transfers

<u>Code from</u>	<u>Code to</u>	<u>Amount</u>
A2250.4500 Spec. Ed. Supplies		\$52,400
	A22504500C Spec. Ed. Supplies Abbey	\$3,475
	A22504000D Spec. Ed. Supplies Gardiners	\$3,025
	A22504500E Spec. Ed. Supplies Lee Road	\$325
	A22504500F Spec. Ed. Supplies Northside	\$3,250
	A22504500G Spec. Ed. Supplies E. Broadway	\$3,700
	A22504500H Spec. Ed. Supplies Summit	\$3,025
	A22504500K Spec. Ed. Supplies Salk	\$8,875
	A22504500L Spec. Ed. Supplies Wisdom	\$7,975
	A22504500P Spec. Ed. Supplies Division	\$10,900
	A22504500Q Spec. Ed. Supplies MacArthur	\$7,300
	A22504500R Spec. Ed. Supplies GC Tech	\$550

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers."

NOTE: Mr. Pappas asked if this is the way the transfer has always been prepared. Mr. Pastore explained that this is a new format to help alleviate the issues we had last year with late payments. He noted that by breaking down the codes we can identify the source of the purchase order. Mr. Pastore feels this format will give him more control by being able to track the orders. Dr. McDonald stated this will give us better accountability by school.

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Karen Quinones-Smith, Trustee
SECONDER:	Kevin Regan, Trustee
AYES:	Powers, Ward, Pappas, Quinones-Smith, Regan, Marenghi
EXCUSED:	James Moran

21 Schedules

RESOLUTION # 14-15-72

MOTION: “That the Levittown Board of Education approve the following schedules:

- | | | |
|------|--------------|---|
| 1001 | 2014-G-1 | Resignation/Termination - Certified Personnel |
| 1002 | 2014-GG-1 | Resignation/Termination-Non-Instructional Personnel |
| 1003 | 2014-H-1 | Appointments - Certified Personnel |
| 1004 | 2014- H-1-a | Appointments - Administrators |
| 1005 | 2014-H-1-c | Designation, Consultants |
| 1006 | 2014-H-1-f-1 | Summer School |
| 1007 | 2014-HH-1 | Appointments, Non-Instructional Personnel |
| 1008 | 2014-JJ-1 | Permanent Status, Non-Instructional Personnel |
| 1009 | 2014-K-1 | Leave of Absence - Certified Personnel |
| 1010 | 2014-KK-1 | Leave of Absence - Non-Instructional Personnel |

NOTE: Mr. Pappas asked if there had been any hiring of teaching staff that Dr. McDonald has not interviewed. Dr. McDonald responded no, there has been only one Administrator that she has not seen. She noted that she will be involved in all hiring and looks forward to it.

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Ed Powers, Vice President
SECONDER:	Kevin Regan, Trustee
AYES:	Powers, Ward, Pappas, Quinones-Smith, Regan, Marenghi
EXCUSED:	James Moran

VIII. AD HOC

POLICY #5321 – Use of District Credit Card (first read)

Dr. McDonald explained that this policy had one change which was a line added to the end of the document stating that monthly statements will be placed on the next available Board Agenda after the statement is received. Mr. Pappas asked how many district credit cards will there be. Mr. Pastore reported that there will be one credit card held in the business office. Mr. Pappas stated the policy said credit cards and Board members. Dr. McDonald clarified that the card would be used for booking a hotel room for a conference for a Board member. She noted that many hotels will not accept purchase orders to reserve a hotel room. Therefore, Board members and Administration had to use their personal credit cards and be reimbursed. Dr. McDonald remarked that for auditing and the auditing cycle, it is much cleaner to use a district credit card. Dr. McDonald asked the Board if they would like the policy changed to singular credit card instead of plural. The Board agreed.

Hiring Policy

Mr. Pappas wanted to know what happened to the hiring policy that was supposed to be in place for the new hiring. Ms. Marengi, as a member of this Board Sub-Committee, reported that she had met with Dr. McDonald to discuss this policy. Dr. McDonald is in the process of drafting a hiring policy with Ms. Rhatigan from the committee notes. Mr. Pappas noted that we will be hiring new employees under the old policy that we have been trying to change. Ms. Marengi reminded everyone that our policies require three readings before they are adopted. Mr. Cohen, Legal counsel, reported that the Board has the power to waive a reading. The Board discussed different options to avoid waiting until August to hire any new personnel. Mr. Powers suggested that a compromise would be to review the spirit of the document with the requested recommendations of what is to be adhered to in the policy and apply it to all new hires. In this way, you would be accomplishing the same objective and not lose qualified candidates. He explained that you would be modifying your procedure to adhere to a policy that is not yet endorsed. Dr. McDonald stated that it is not a required policy but understood that the Board would like a policy. Ms. Rhatigan suggested that we use key points from the draft document when interviewing the new candidates. The Board and Administration discussed this issue. Mr. Powers recommended that Dr. McDonald read through the draft to make sure that everything that is being sought is in the document, as if it were policy, is adhered to. He mentioned that this will satisfy the goal. Dr. McDonald acknowledged that she will apply the procedures to those candidates that we are suggesting be hired.

VIII. MOTION TO ADJOURN

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Ed Powers, Vice President
SECONDER:	Mike Pappas, Trustee
AYES:	Ward, Powers, Pappas, Quinones-Smith, Regan, Marengi
EXCUSED:	James Moran

The Board adjourned the meeting at 9:20 PM.

Elizabeth Appelbaum
District Clerk

NOTE: Tapes of the meeting are available for review at the Levittown Library

PUBLIC BE HEARD

Patricia Genco **276 Gardiners Ave, Levittown, NY**

Ms. Genco pointed out that she was speaking as a concerned citizen regarding the Food Service bid. She asked the Board and Administration to please review the charge that was initially given to the Food Service Committee when the Board of Education made it a Board Committee. She wanted to know what role the Food Service Committee will play with the new Food Service company. A few of the items Ms. Genco were worried about was the checklist for the cafeteria and the job description for the person overseeing the food service issues. She would like the Board to keep on top of the new company.

Ms. Genco welcomed Ms. Quinones-Smith to the Board and thanked Mr. Regan for a job well done

Jane Finkelstein **848 Mayer Drive, Wantagh, NY**

Ms. Finkelstein welcomed Ms. Quinones-Smith to the Board and Dr. McDonald. She noted that she looked forward to working with them and hoped to see new changes. Ms. Finkelstein had questions about the obsolete textbooks on the agenda. She reported that at one time these books were sold to a vendor such as Better World Books. She wanted to know what was being done with them now.

Additionally, she had questions regarding the Integrated Algebra Math Forward class (a class and a lab), and the number of credits awarded it. Ms. Finkelstein reported that she had contacted the New York State Education Department and was told that courses completed in one year should only receive one credit. She would like the Board to look into this.

