

AGENDA

BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK
www.levittownschools.com

SPECIAL MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, July 23, 2014

Meeting will take place immediately following the Planning Session Meeting

Success for Every Student

I. CALL TO ORDER

II. PUBLIC BE HEARD

III. ACTION ITEMS: OLD BUSINESS

IV. ACTION ITEMS: NEW BUSINESS

1. Appointment of Central Treasurers for Extraclassroom Activity Funds Inclusive

Recommended motion: "The following be appointed as Central Treasurers for the Extraclassroom Activity Funds for their assigned schools for the 2014-15 school year.

- Alice LoGiudice Division Avenue
- Diana Benevento MacArthur
- Virginia Wezwick Jonas Salk
- Janice Friedman Wisdom Lane
- Cristy Pastore GC Tech"

2. Appointment Police Science Teacher Inclusive

Recommended Motion: "WHEREAS it has become necessary to hire a police science (public and private security) teacher at GC Tech, and;

WHEREAS, after substantial efforts to secure a satisfactory teacher, the only acceptable applicant is a retired police officer,

NOW THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the hire of Robert MacKay as the aforementioned police science teacher for the period September 1, 2014 to June 30, 2015."

3. Declaration of Excess Positions

Inclusive

Recommended Motion: "RESOLVED, that in accordance with the necessity of scheduling positions for the 2014-2015 school year, and in accordance with the appropriate section of the New York State law, that one account clerk position will not be required."

4. Gifts to School

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- a. a check for \$135.75 for Lee Road School donated by Stop and Shop, 1385 Hancock Street, Quincy, MA 02169."

5. Obsolete textbooks

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value:

<u>School</u>	<u>Quantity/type of book</u>	<u>Date of List</u>
Gardiners Avenue	634 Math/Reading texts	July 2014"

6. Waive second read of policy

Inclusive

Recommended Motion: "RESOLVED, that in accordance with Board Policy #1410, the Board of Education hereby waives the second reading for proposed revision of Board Policy #6212 Professional Staff Hiring."

7. Approval of Revised Board of Education Policy #6212 Professional Staff Hiring

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, adopt the following revised policy:

Policy #	Policy Name
6212	Professional Staff Hiring"

8. Schedules

Enclosure

"That the Levittown Board of Education approve Schedule 2014-G-No. 2 (Resignation/Termination - Certified Personnel)."	1001
"That the Levittown Board of Education approve Schedule 2014-GG-No. 2 (Resignation/Termination-Non-Instructional Personnel)."	1002
"That the Levittown Board of Education approve Schedule 2014-H-No. 2 (Appointments - Certified Personnel)."	1003

AGENDA

July 23, 2014

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"That the Levittown Board of Education approved Schedule 2014-H-No.2a

1004

(Appointments, Administrators - Certified Personnel)."

"That the Levittown Board of Education approve Schedule 2014-T-No. 1

1005

(Textbook Adoption)."

V. MOTION TO ADJOURN

LEVITTOWN UNION FREE SCHOOL DISTRICT

"Success for Every Student"

FORM TO REQUEST BOARD OF EDUCATION ACCEPTANCE OF GIFT OR DONATION

Donor: Stop & Shop Supermarket Company
Name
1385 Hancock Street
Address
Quincy, MA 02169

* * * * *

Listing of item(s) to be donated.

A check in the amount of \$135.75 for participation in the Stop & Shop A+ Program.

Proposed Date for Delivery at School: _____

Are there any installation costs?



Yes

No

(If "Yes", please attach statement from Assistant Superintendent for Business.)

Is there any expenditure for maintenance contemplated?



Yes

No

If "Yes", estimated annual cost: \$ _____

Where will donated item be used? Monies will go directly into the Student Activity Account.

What grade level(s) will use item(s) to be donated? K-5

Anthony Hoss
 Signature of Principal/Director

Dated: 7-1-14

Those considering making gifts to the school district should note that the district does not place a monetary value on donated items. Donors should also note that, while the district will attempt to comply with any stated preferences of the donor(s) relative to the use of the item(s) by a particular program/grade/school, etc., it must, nevertheless, reserve the right to reassign and/or reallocate such gifts as it deems appropriate so as to best serve the interests of the District.

This form is to be filed with the Superintendent of Schools by the first of the month at which time the Board of Education, at the next regular meeting, will act upon the donation. No item may be accepted as a donation or gift, nor may any item be installed on school premises, prior to the Board of Education accepting the gift or donation.

(Revised 7/22/98c)

Attachment: lee road gift to school july 23, 2014 (1395 : Gifts to School)

VERIFY THE AUTHENTICITY OF THIS MULTI-TONE SECURITY DOCUMENT ■ CHECK BACKGROUND AREA CHANGES COLOR GRADUALLY FROM TOP TO BOTTOM ■

Ahold AHOLD FINANCIAL SERVICES
 USA P.O. BOX 7200
 CARLISLE, PA 17013

TO THE ORDER OF LEE ROAD ELEMENTARY SCHOOL
 901 LEE RD
 WANTAGH, NY 11793

PAY EXACTLY **ONE HUNDRED THIRTY-FIVE AND 75/100 DOLLARS**

Bank of America, N.A.
 South Portland, ME

CHECK NO. 0006793266
 MAY 22, 2014
 02-153/112

*****135.75***

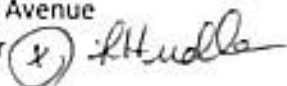
[Signature]
 CHIEF FINANCIAL OFFICER

⑈0006793266⑈ ⑆011201539⑆ 00800 76864⑈

LEVITTOWN PUBLIC SCHOOLS
OBSOLETE BOOK EXCESS FORM

School/Program: Gardiners Avenue

Approved by: Susan Hendler



Requested by: Name: Susan Hendler, Principal

Date Submitted: July 2014

Title	Author/ISBN	Publisher	Pub Date	Reason for Excess
MATH	0153347449 #26	Harcourt Brace	2004	Outdated
Signatures - Full Sails	0153063971 #105	Harcourt Brace	1999	" "
Signatures - Big Dreams	0153063955 #92	" "	1999	" "
Signatures - Picture Perfect	0153078065 #104	" "	1999	" "
Signatures - Wings	0153101083 #76	" "	1999	" "
Signatures - All Smiles	0153078650 #100	" "	1999	" "
Signatures - Warm Friends	0153063963 #105	" "	1999	" "
N.Y. Adventures in Time & Place	0021491127 #26	MacMillan McGraw Hill		" "
			Total #	634
			Date of Disposal:	

Attachment: obsolete textbooks gardiners july 23, 2014 (1408 : Obsolete textbooks)

2009

6212

1 of 2

Personnel

L/EB

SUBJECT: PROFESSIONAL STAFF HIRING

The District administration may utilize a committee process for the purpose of screening candidates. Any such committees shall be solely advisory and shall not embody any specific authority relative to the disposition of any candidate. The administration shall take measures to assure that membership on any such committee shall be neutral with respect to prior knowledge and/or relationship with any candidate(s), and that members shall not be in a position (such as pending tenure) which may render the successful candidate beholden in any manner.

In instances of vacancies in top administrative posts, the Superintendent will offer the Board an opportunity to interview the nominee before the Board acts on the nomination.

No person shall be considered employed until a resolution to that effect has been approved by the Board of Education.

The Superintendent shall develop regulations regarding the pre-employment drug screening of all new employees.

In the interest of fairness and openness the Board requires that the hiring process be conducted with a high level of transparency for all applicants. As such, unless expressly waived by the Board of Education, the following minimum hiring requirements for all positions that will accrue time toward seniority or will be applied to reduce a probationary period of employment:

- Positions must be posted on a job posting location recognized in the industry (OLAS, periodicals, etc.) for a period no shorter than 10 calendar days and no interviews will begin before the final posting date.
- An advisory committee of staff with related work experience and/or supervisory responsibility for the specific position as delineated above will be empanelled for interviews and a common evaluation method be used by the panel for all applicants. Administration, at its discretion, may add other individuals to the committee.
- A consent and waiver shall be signed by all applicants pursuant to which the applicant consents to the reference check and the internet search of social media sites and releases perspective and former employees from liability associated with the reference check and internet search. Information obtained from the background check and internet search shall be reviewed and utilized in the same manner for all potential applicants.
- A disclosure statement presented to and signed by all interviewed candidates after the interview is conducted identifying family relations (blood and marriage) employed within the district or serving on the Board of Education and provided to the Board for candidates.

2009

6212

1 of 2

Personnel

L/EB

SUBJECT: PROFESSIONAL STAFF HIRING

- A statement from the Asst. Superintendent of Personnel provided to the Board for the meeting in which new appointments will take place that all background information on a recommended candidate has been confirmed as accurate in accordance with the attached checklist; and an internet search of the candidate's social media representations have been reviewed for appropriateness and alignment with provided professional history.

In situations where a candidate for a position has identified a relationship to an existing employee or Board member, the district take additional care to avoid any potential favoritism. In these instances, employee(s) related to the applicant will have no participation in the review or selection process, the Board will be provided a packet illustrating adherence to all of the above outlined steps along with copies of resumes for other applicants.

WORKING COPY 7 /15/14| Re-Adopted: October 10, 2012Re-Adopted: July 23, 2014

BOARD OF EDUCATION, LEVITTOWN UNION FREE SCHOOL DISTRICT
TOWN OF HEMPSTEAD, LEVITTOWN, NEW YORK
SCHEDULE 2014-G- NO. 2

RESIGNATION/TERMINATION
CERTIFIED PERSONNEL
July 23, 2014

IT IS RECOMMENDED THAT THE BOARD OF EDUCATION APPROVE THE RESIGNATION/TERMINATION OF THE
FOLLOWING CERTIFIED PERSONNEL

<u>NAME</u>	<u>SCHOOL AND POSITION</u>	<u>EFFECTIVE DATE</u>	<u>COMMENT</u>
1. Randy Metzger	Reading Teacher Gardiners Avenue School	9/30/14	Resignation - for the purpose of retirement
2. Michelle Lyons	Guidance Counselor	6/30/14	Resignation

Attachment: 1001 Resignations Jul 23 (1396 : Schedules)

DATE APPROVED: _____ DISTRICT CLERK: _____

BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
SCHEDULE 2014- GG NO. 2

NON-INSTRUCTIONAL
RESIGNATION/TERMINATION
JULY 23, 2014

WHEREAS, THE FOLLOWING EMPLOYEES HAVE TENDERED THEIR RESIGNATIONS OR WHOSE EMPLOYMENT HAS BEEN OTHERWISE
TERMINATED, AND THERE BEING NO OBJECTIONS, NOW, THEREFORE, BE IT RESOLVED THAT THE FOLLOWING RESIGNATIONS OR
TERMINATIONS OF EMPLOYMENT ARE HEREBY ACCEPTED.

	<u>NAME</u>	<u>SCHOOL OR OFFICE</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>COMMENT</u>
1)	Stella Straccia	Transportation	Bus Driver	7/8/2014	Retirement

Attachment: 1002 Resign July 23 (1396 : Schedules)

1002

DATE: _____

DISTRICT CLERK: _____

BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
SCHEDULE 2014 - GG No. 2a

NON-INSTRUCTIONAL
EXCESSED/ABOLISHED
JULY 23, 2014

.....
PURSUANT TO THE NEEDS OF THE DISTRICT AND/OR RESOLUTION ENTITLED DECLARATION OF EXCESSED/ABOLISHED
POSITIONS APPROVED BY THE BOARD OF EDUCATION ON JULY 23, 2014, THE FOLLOWING NAMED NON-CERTIFIED
PERSONNEL ARE HEREBY TERMINATED FROM SERVICE WITH THE LEVITTOWN SCHOOL DISTRICT.
.....

	<u>NAME</u>	<u>SCHOOL OR OFFICE</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>COMMENT</u>
1	Patricia Montesdeoca	LMEC - Special Educ.	Account Clerk	8/7/14	Excessed

Attachment: 1002.a Excess July 23 (1396 : Schedules)

1002.a

DATE: _____

DISTRICT CLERK: _____

BOARD OF EDUCATION, LEVITTOWN UNION FREE SCHOOL DISTRICT

APPOINTMENTS

TOWN OF HEMPSTEAD, LEVITTOWN, NEW YORK

CERTIFIED PERSONNEL

SCHEDULE 2014 H- NO. 2

July 23, 2014

HAVING VERIFIED THAT THE INTERVIEW PROCESS WAS FOLLOWED WITH INTEGRITY, THE SUPERINTENDENT OF SCHOOLS
RECOMMENDS THAT THE BOARD OF EDUCATION APPROVE THE APPOINTMENT OF THE FOLLOWING CERTIFIED PERSONNEL

	<u>NAME</u>	<u>TENURE</u>	<u>CERTIFICATION</u>	<u>APPT.</u>	<u>PERIOD</u>	<u>SCHOOL</u>	<u>STEP & SALARY</u>	<u>REPLACING</u>
1.	***Albert Matousek	Teaching Assistant	Teaching Assistant, Level III	TENURED	9/1/2014	Salk M. S.	Level III, Step 9 \$26,696 + \$500 <u>\$6,500</u> \$33,696	Romeo (60 + credits) (building computer)
2.	**Michelle Lyons	Guidance	School Counselor, Permanent	Regular Substitute	7/1/14 - to be determined	Salk M. S.	Masters, Step 1 \$68,016 <u>\$1,760</u> \$69,776	Snitzer (on LOA) (guidance stipend)
3.	*****Kathleen Reynolds	Science	Chemistry 7-12, Permanent, General Science 7-12 Permanent Early Childhood Ed B-2, Initial	Part-time 0.6	9/1/14 - to be determined	MacArthur H. S.	Masters, Step 1 \$68,016 x .6 = \$40,810	.2 Foschino, .4 increase in FTE
4.	**Elizabeth Joyce-Dorsey	School Psychologist	School Psychologist, Provisional	Regular Substitute	9/1/14 - to be determined	Lee .6 / Gardiners .4	Masters, Step 1 \$68,016	Vail-Gandolfo (on LOA)
5.	**Robert MacKay	Police Science	Emergency Medical Services, Professional Public & Private Security, Permanent	Regular Substitute	9/1/14 - to be determined	GRCC & TC	Masters + 30 Step 12 \$103,008	211 waiver
6.	**Justin Anderson	Science	Earth Science, Professional	Regular Substitute	9/1/14 - to be determined	MacArthur .8 / Division .2	Masters, Step 1 \$68,016	Renart (on LOA)

* Previously served as a regular substitute and is now being appointed to a vacant position

** Replacing teacher on leave of absence and/or re-appointed as a regular sub.

*** Vacant Position

**** Previously appointed as a new regular substitute and is now being appointed to a vacant position

***** Part-time

1003

DATE APPROVED: _____ DISTRICT CLERK: _____

APPOINTMENTS
CERTIFIED PERSONNEL
SCHEDULE 2014 H- NO. 2

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July 23, 2014

7.	**Cynthia Fasano	Math	Mathematics 7-12, Professional	Regular Substitute	9/1/14 - to be determined	MacArthur H. S.	Masters + 60 Step 8 \$96,083	Tomeo (on LOA)
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Ms. Fasano is being recalled from the PEL list for a leave of absence position.

8.	***Angela Schuman	Elementary	Childhood Ed 1-6, Early Childhood Ed B-2, Students w/disabilities 1-6, Initial	Probationary	9/1/14 - 9/1/17	TBD	Masters, Step 1 \$68,016	
9.	***Jenna Conrad	Elementary	Childhood Ed 1-6, Early Childhood Ed B-2, Students w/disabilities 1-6, Initial	Probationary	9/1/14 - 9/1/17	TBD	Masters, Step 1 \$68,016	
10.	***Jennifer Zayas	Elementary	Early Childhood Ed B-2, Childhood Ed 1-6, Literacy B-6, Students w/disabilities B-2, Students w/disabilities 1-6 Initial	Probationary	9/1/14 - 9/1/17	TBD	Masters, Step 1 \$68,016	
11.	***Jessica Liakonis	Elementary	Childhood Ed 1-6, Literacy B-6, Initial	Probationary	9/1/14 - 9/1/16	TBD	Masters + 30 Step 1 \$72,744	

Ms. Liakonis received tenure in another district. She is therefore being given credit towards tenure.

- * Previously served as a regular substitute and is now being appointed to a vacant position
 ** Replacing teacher on leave of absence and/or re-appointed as a regular sub.
 *** Vacant Position
 **** Previously appointed as a new regular substitute and is now being appointed to a vacant position
 ***** Part-time

1003.1

DATE APPROVED: _____ DISTRICT CLERK: _____

APPOINTMENTS
CERTIFIED PERSONNEL
SCHEDULE 2014 H- NO. 2

PAGE 3
July 23, 2014

12.	***Shannon Stripp	Elementary	Childhood Ed 1-6, Students w/disabilities 1-6, Initial	Probationary	9/1/14 - 9/1/17	TBD	Bachelors, Step 1 \$58,760
13.	***Samantha Maresca	Elementary	Early Chlldhood Ed B-2, Childhood Ed 1-6, Initial	Probationary	9/1/14 - 9/1/17	TBD	Bachelors, Step 1 \$58,760
14.	***Kristen Merkle	Elementary	Pre-K, K & Grades 1-6 Permanent Reading, Initial	Probationary	9/1/14 - 9/1/16	TBD	Masters, Step 1 \$68,016

Ms. Merkle received tenure in another district. She is therefore being given credit towards tenure.

15.	***Kevin Gorman	Elementary	Childhood Ed 1-6, Students w/disabilities 1-6, Professional	Probationary	9/1/14 - 9/1/17	TBD	Masters, Step 1 \$68,016
16.	***Brittany Neligan	Elementary	Childhood Ed 1-6, Students w/disabilities, Professional	Probationary	9/1/14 - 9/1/16	TBD	Masters, Step 1 \$68,016

Ms. Neligan received tenure in another district. She is therefore being given credit towards tenure.

17.	**Paul Speranza	Elementary	Childhood Ed 1-6, Professional	Regular Substitute	9/1/14 - to be determined	TBD	Masters, Step 1 \$68,016	Lingen
18.	**Caitlin Stremel	School Psychologist	School Psychologist, Provisional	Regular Substitute	9/1/14 - to be determined	MacArthur H. S.	Masters, Step 1 \$68,016	Chiarello

1003.2

DATE APPROVED: _____ DISTRICT CLERK: _____

Attachment: 1003 Appointments Jul 23 (1396 : Schedules)

BOARD OF EDUCATION, LEVITTOWN UNION FREE SCHOOL DISTRICT
TOWN OF HEMPSTEAD, LEVITTOWN, NEW YORK
SCHEDULE 2014 - H NO. 2a

APPOINTMENTS
ADMINISTRATORS
July 23, 2014

THE APPOINTMENT/TENURE OF THE FOLLOWING ADMINISTRATORS AS INDICATED IS HEREBY PRESENTED TO THE BOARD FOR CONSIDERATION,
PENDING THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS.

<u>NAME</u>	<u>TITLE</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
1. Mark Curtis	Guidance Chairperson	\$96,593	7/24/14
	Division Avenue High School	\$14,853	Chair stipend
		<u>\$1,760</u>	Guidance stipend
	Total	\$120,582	

Attachment: 1004 Admin July 23 (1396 : Schedules)

1004

DATE APPROVED: _____ DISTRICT CLERK: _____

BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
TOWN OF HEMPSTEAD
SCHEDULE 2014 –T No. 1 Textbooks

DATE 7/23/14

WHEREAS UNDER THE PROVISIONS OF SECTION 701 OF THE EDUCATION LAW, THE BOARD OF EDUCATION SHALL DESIGNATE TEXTBOOKS TO BE USED IN THE SCHOOLS OF THE DISTRICT, AND

WHEREAS, THE FOLLOWING TEXTBOOKS HAVE BEEN APPROVED BY THE SUPERINTENDENT OF SCHOOLS IN ACCORDANCE WITH ADMINISTRATIVE PROCEDURES FOR THE SELECTION OF TEXTBOOKS, AND

WHEREAS, THEREFORE, BE IT RESOLVED THAT THE FOLLOWING TEXTBOOKS BE AND ARE HEREBY LEGISLATED TO BE USED IN THE SCHOOLS OF THE DISTRICT.

BOOK	PUBLISHER	EDITION	GRADES
1. Ways of the World; A Global History By Robert W. Strayer	Bedford/St. Martins	2012	9
2. Digits	Pearson	2014	7, 8

DATE APPROVED: _____ DISTRICT CLERK: _____

1005