

AGENDA

BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK
www.levittownschoools.com

REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, November 12, 2014

6:15 P.M. (Meeting convenes with anticipated adjournment to Executive Session)

7:30 P.M. (Meeting reconvenes in Public Session)

Success for Every Student

OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 520-8300 Ext. 608, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons, without regard or discrimination based on religion, ethnic background, age, sex, or disability.

I. CALL TO ORDER

Call to order

- A. 6:15 P.M. - Anticipated Motion to move to Executive Session.

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session to discuss the following items: legal and/or personnel items."

- B. 7:30 P.M. Reconvene Public Session

1. Pledge of Allegiance
2. Moment of Silence

II. ANNOUNCEMENTS

III. APPROVAL OF MINUTES

1. Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of October 8, 2014 (Regular Meeting) and the October 22, 2014 (Special Meeting)."

IV. REPORTS

- A. Recognition

Lee Road Art Display

- B. Superintendent

1. Comments and Reports

a. Report: GC Tech

2. Follow-up to Prior Public Be Heard Questions
3. Follow-up to Board Questions

- C. Board of Education

1. Comments and Reports

a. Citizens' Advisory Committee for the Budget

2. Correspondence
3. Student Liaisons

V. PUBLIC BE HEARD

VI. ACTION ITEMS: OLD BUSINESS

VII. ACTION ITEMS: NEW BUSINESS

1. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the October, 2014 report of the Claims Auditor be accepted."

2. Business Office Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following Reports from the Business Office:

- Appropriation/Revenue Status/Trial Balance Report for the month ending September 30, 2014;
- End-of-Year Trial Balance Report for the 2013-14 school year;
- Credit card statement for the period ending October 22, 2014;
- Claims Auditors Report- Prepared by Albrecht, Viggiano and Zureck and Company, P.C. for the month ending October 31, 2014;
- Treasurer's Report for the month ending September 30, 2014;
- End-of-Year Treasurer's Report for the 2013-14 school year."

3. Cullen and Danowski Engagement Letter

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached engagement letter from Cullen and Danowski dated October 28, 2014 for the agreed upon procedures;

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

4. Risk Assessment Update Report and Corrective Action Plan

Enclosure

Recommend Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Risk Assessment Update Report dated October 17, 2014 and the Corrective Action Plan in response to the internal auditor's recommendations, and;

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business and Finance is authorized to submit the Risk Assessment Update Report and the Corrective Action Plan to New York State."

5. Budget Transfers

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfer has been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code from</u>	<u>Code to</u>	<u>Amount</u>
A1930.4000 Tax Certiorari	A5540.4000 Contract Transportation	\$35,000

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfer.”

6. Memorandum of Understanding, USDA School Nutrition and Meal Cost Study

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached Memorandum of Understanding with the USDA for participation in the School Nutrition and Meal Cost Study;

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

7. GC Tech Tuition Contract

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education, does, hereby, approve the attached tuition contract between the Levittown Public Schools and the following school district for the purpose of Levittown providing specialized educational services at the GC Tech program to children residing in the district:

- Hewlett-Woodmere School District

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

8. Contract with HMB Consultants

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and HMB Consultants at \$850 per day for a maximum of ten days to review the Child Nutrition Program;

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

9. Contract with Sound Actuarial Consulting

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and Sound Actuarial Services for \$2,000 to provide actuarial services for the District's Workers' Compensation coverage.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract."

10. Contract with Irvin Simon Photographers

Enclosure

Recommended Motion: "RESOLVED, that the Board of Education does, hereby, approve the attached contract with Irvin Simon Photographers to serve as school photographer for Jonas Salk Middle School.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract."

11. Contracts for Prom Venues

Enclosure

Recommended Motion: "RESOLVED, that the Board of Education does, hereby, approve the attached contracts with various vendors as the venues for the General Douglas MacArthur High School Senior Prom and Division Avenue High School Junior and Senior Proms:

- Crest Hollow Country Club: MacArthur High School Senior Prom, June 9, 2017;
- Verdi's of Westbury: Division Avenue High School Junior Prom, March 13, 2015;
- Chateau la Mer: Division Avenue High School Senior Prom, June 12, 2015.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contracts."

12. Special Education Contracts

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services for the 2014-15 school year.

- Lexington School for the Deaf
- Alternative Tutoring, Inc.
- South Oaks Hospital
- Gayle E. Kligman
- Blessed Healthcare and Staffing Agency
- Nassau-Suffolk Services for the Autistic, Inc.
- Syosset Home Tutoring
- Bellmore UFSD
- Hagedorn Little Village School
- Mill Neck Manor School for the Deaf
- Harmony Heights
- United Cerebral Palsy
- Long Island Therapy Management
- Central Park Therapy
- Bethpage UFSD
- Developmental Disabilities Institute (DDI)
- Andrew Kent, MD
- Plainedge School District
- Seaford UFSD
- Springbrook

- Wantagh UFSD

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts.”

13. Appointment of Additional Members of the Food Service Committee Inclusive

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, appoint Peter Burke (East Broadway) and Jennifer Novello (Gardiners Avenue) as additional members of the Food Service Committee for the 2014-2015 school year.”

14. Response to Intervention Plan Enclosure

Recommended Motion: "RESOLVED, that in compliance with the Commissioner's Regulations, the Levittown Board of Education does, hereby, adopt the attached RtI Plan, Response to Intervention Plan 2014-15."

15. Local Assistance Plan Enclosure

Recommended Motion: "RESOLVED that the Board of Education does, hereby, accept the attached Local Assistance Plan for the year 2014-2015."

16. Gifts to School Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- 2003 Chevy Malibu VIN#1G1ND52J63M530329 donated by Suffolk Community College/General Motors for use in the GC Tech automotive classes;
- various office supplies donated to East Broadway School by Mrs. Nancy Rossi, 30 Eve Lane, Levittown, NY 11756
- 35 office chairs donated to East Broadway School by Mrs. Nancy Rossi, 30 Eve Lane, Levittown, New York 11756 to replace office and teachers' chairs as needed .”

17. Obsolete Library Books Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value:

School	Quantity	Date of List
Jonas Salk	109	October 24, 2014”

18. Obsolete Equipment Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the following lists obsolete and that the items may be discarded and/or sold at the highest possible salvage value:

School/Building	Items	Date of List
Wisdom	Band Saw/Rockwell	October 1, 2014

Division	Vulcan Convection Oven	September 11, 2014"
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19. Obsolete Computer Equipment

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the computer equipment on the following lists obsolete and that the items may be discarded and/or sold at the highest possible salvage value:

School / Building	No of Items	Type of Items	Date of List
Wisdom Lane MS	2	Printers	10/9/14
Special Ed / LMEC	7	Dynavox \ Victor Reader	10/9/14
Salk MS	1	Printer	10/7/14
Gardiners Ave	4	Printers	10/14/14
Lee Rd	1	Printer	10/30/14
LMEC	10	Printers \ Projectors \ Laptop	11/3/14"

20. Approval of Revised Board of Education Policy

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, adopt the following revised policy:

Policy # 7210 Student Evaluation, Promotion and Placement "

21. Schedules

Enclosure

"That the Levittown Board of Education approve Schedule 2014-G-No. 6 (Resignation/Termination - Certified Personnel)."	1001
"That the Levittown Board of Education approve Schedule 2014-GG-No. 6 (Resignation/Termination-Non-Instructional Personnel)."	1002
"That the Levittown Board of Education approve Schedule 2014-H-No. 6 (Appointments - Certified Personnel)."	1003
"That the Levittown Board of Education approve Schedule 2014-H-No. 6a1 (Appointments - Salary Change, Certified Personnel)."	1004
"That the Levittown Board of Education approve Schedule 2014-H-No. 6c (Designation - Consultants)."	1005
"That the Levittown Board of Education approve Schedule 2014-H-No. 6g (Designation - Coaches)."	1006
"That the Levittown Board of Education approve Schedule 2014-H-No. 6h (Appointments, Extra-Curricular)."	1007
"That the Levittown Board of Education approve Schedule 2014-HH-No. 6 (Appointments - Non-Instructional Personnel)."	1008

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| “That the Levittown Board of Education approve Schedule 2014-HH-No. 6a1
(Appointments, Salary Change, Non-Instructional Personnel).” | 1009 |
| "That the Levittown Board of Education approve Schedule 2014-K-No. 5
(Leave of Absence - Certified Personnel)." | 1010 |
| “That the Levittown Board of Education approve Schedule 2014-KK-No. 5
(Leave of Absence - Non-Instructional Personnel).” | 1011 |
| “That the Levittown Board of Education approve Schedule 2014-O-No 5
(Students with Disabilities).” | 1012 |

VIII. AD HOC

IX. DATES

Planning Session: Wednesday, November 19, 2014 7:30 p.m.

X. MOTION TO ADJOURN