

AGENDA - revised

BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK
www.levittownschoools.com

REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, June 10, 2015

6:15 P.M. (Meeting convenes with anticipated adjournment to Executive Session)

7:30 P.M. (Meeting reconvenes in Public Session)

Success for Every Student

OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 434-7002, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons, without regard or discrimination based on religion, ethnic background, age, sex, or disability.

I. CALL TO ORDER

Call to order text

- A. 6:15 P.M. - Anticipated Motion to move to Executive Session.

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session to discuss the following items: legal and/or personnel items."

- B. 7:30 P.M. Reconvene Public Session

1. Pledge of Allegiance
2. Moment of Silence

II. ANNOUNCEMENTS

III. APPROVAL OF MINUTES

Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of the May 6, 2015 Regular Meeting and the May 19, 2015 Annual Meeting."

IV. REPORTS

- A. Recognition

Winner Humane Society of NY Essay Contest
Music Students
Art Students
Spring Athletes
Student Liaisons
PTA Budget Committee
Food Service Committee
Retirees

- B. Superintendent

1. Comments and Reports
 - A. Division Avenue Students Academic Presentation:
"Guys and Dolls of Chemistry"
 - B. Adult Education
 - C. Midterms
 - D. Report on Facilities Planning
 - E. Report on School Lunch
 - F. Audit Committee Meeting Date

G. Award of RFP/Auditors

2. Follow-up to Prior Public Be Heard Questions
3. Follow-up to Board Questions

C. Board of Education

1. Comments and Reports
2. Correspondence
3. Student Liaisons

V. PUBLIC BE HEARDVI. ACTION ITEMS: NEW BUSINESS

1. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the MAY 2015 report of the Claims Auditor be accepted."

2. Business Office Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following Reports from the Business Office:

- Appropriation Status Report, Revenue Status Report, Trial Balance- for the month ending April 30, 2015;
- Claims Auditors Report- Prepared by Albrecht, Viggiano and Zureck and Company, P.C. for the month ending May 31, 2015;
- Quarterly Claims Auditors Report - Prepared by Albrecht, Viggiano and Zureck and Company, P.C. for the period from January 1 to March 31, 2015;
- Treasurer's Report- For the month ending April 30, 2015;
- Credit card statement for the period ending MAY, 2015 - no activity, no statement
- Fund balance as of May 31, 2015."

3. Extra Classroom Activity Fund Treasurers' Reports

Enclosure

Recommended motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Extra Classroom Activity Fund Reports from Jonas Salk, Wisdom Lane, Division Avenue, MacArthur and GC Tech for the period beginning January 1, 2015 and ending March 31, 2015."

4. Budget Transfers

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers have been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code from</u>	<u>Code to</u>	<u>Amount</u>
A1620.4050 O&M Telephone	1620.4050 O&M Gas	\$60,000
A1620.4090 O&M Fuel Oil	1620.4050 O&M Gas	\$50,000
A22504500C Sp.Ed. Materials and Supplies Abbey		\$26,200
	A22504500D Sp. Ed. Supplies GAS	\$ 3,150
	A22504500F Sp. Ed. Supplies Northside	\$ 3,250
	A22504500H Sp. Ed. Supplies Summit	\$ 2,250
	A22504500K Sp. Ed. Supplies Salk	\$ 8,950
	A22504500L Sp. Ed. Supplies Wisdom	\$ 8,600
A22504500 Sp. Ed. Materials and Supplies LMEC		\$22,050
	A22504500G Sp. Ed Supplies. E. Bway.	\$ 3,700
	A22504500E Sp. Ed. Supplies Lee Road	\$ 550
	A22504500P. Sp. Ed. Supplies Division	\$10,300
	A22504500Q Sp. Ed. Supplies MacArthur	\$ 7,500

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers.”

5. Teachers' Center Continuation Grant

Enclosure

Recommended Motion: “WHEREAS, the Levittown Board of Education has received and reviewed the 2015-2016 grant application for the Teachers’ Center; and

WHEREAS, it is understood that neither the autonomy nor the authority of the Teachers’ Center, nor the costs associated with the District’s support of the Teachers’ Center, are altered in any substantive manner from the 2014-2015 program;

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the 2015-2016 Teachers’ Center grant application.”

6. Obsolete library books

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value:

<u>School</u>	<u>Quantity/type of book</u>	<u>Date of List</u>
MacArthur High School	142 library books	May 8, 2015“

7. Obsolete Computer Equipment

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, declare the computer equipment on the following lists obsolete and that the items may be discarded and/or sold at the highest possible salvage value:

School / Building	No of Items	Type of Items	Date of List
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LMEC	11	Printer / PCs	5/22/15
LMEC	6	Printers / Projectors / PCs	5/26/15
Summit Lane	1	Printer	4/30/15"

8. Gifts to School

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- a. a check for \$103 donated to East Broadway School by Mrs. Kerry Couture, 160 Poplar Street, Garden City, NY 11530 for the James Woolwich Award, given to one boy and one girl from East Broadway School moving up from fifth grade;
- b. a check for \$500 donated to Summit Lane School by the Summit Lane PTA to purchase a rug for the entranceway of Summit Lane Elementary School;
- d. a check for \$100 donated to East Broadway School by Newsday Media Group 235 Pinelawn Road, Melville, NY 11747-4250."

9. Contract with East Meadow Driving School

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract with East Meadow Driving School to provide driver education services to Levittown students;

NOW, BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

10. Contract-CentralEd (Textbook Central) Div. of Tel/Logic, Inc.

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, enter into an agreement with CentralEd (division of Tel/Logic) covering textbook procurement and distribution services for the 2015-2016 school year to be provided by Textbook Central."

11. Asset Valuation and Inventory Updating Service

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and CBIZ Validation Group, LLC in the sum of \$9,400 to review the district's asset valuation and perform an inventory update for insurance and auditing purposes;

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute this contract."

12. Out of District Contract for Health and Welfare Services

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following School Districts to provide health and welfare services to students attending schools in those districts for the 2014-15 school year:

- North Merrick UFSD
- Bellmore UFSD

- Plainview-Old Bethpage UFSD

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts.”

13. Eastern Suffolk BOCES - Joint Municipal Bidding Program Inclusive
Recommended Motion: “WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Levittown Public Schools, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.”

14. BOCES Letter of Intent Enclosure
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby,

approve the attached Letter of Intent with Nassau County Board of Cooperative Educational Services (BOCES) to cover anticipated services and other expenses for the 2015-2016 school year."

15. Request for Proposals - Auditing Services

Enclosure

Recommended Motion: "RESOLVED, that at the recommendation of the Superintendent, the following firms be awarded auditing contracts as follows:

RFP #LPS-15-002 - External Auditing Services to R. S. Abrams,

RFP #LPS-15-003 - Internal Auditing Services to Cullen and Danowski,

RFP #LPS-15-004 - Claims Auditing Services to Nawrocki and Smith, LLP

BE IT FURTHER RESOLVED that the President of the Levittown Board of Education is hereby authorized to execute the contracts."

16. Request for Proposals for Tutorial, Special Education and Health Related Services

Enclosure

Recommended Motion: "RESOLVED, that at the recommendation of the Superintendent, the firms on the attached spreadsheet be awarded contracts for special education services;

RFP #15-005 LPS- - Tutorial, Special Education and Health Related Educational Services (as per proposals)

BE IT FURTHER RESOLVED that the President of the Board of Education is, hereby, authorized to sign the contracts."

17. Transportation Contract

Enclosure

Recommended Motion: "Resolved that pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education does, hereby, approve the following 2015 Summer transportation contracts/extensions:

SUMMER 2015 TRANSPORTATION CONTRACTS

<u>EXTENSIONS:</u>	<u>BID DATE</u>	<u>APPX.COST</u>	<u>CONTRACTOR</u>	<u>SCHOOL:</u>	<u># OF Students:</u>
E260762	4/17/2008	\$0.00	SUBURBAN BUS		
E413272	5/13/2013	\$0	ACME/BAUMANN		
E413273	5/13/2013	\$0	We Transport		
E413626	5/15/2014	\$6,059.00	ACME/BAUMANN	Lexington	1
E413627	5/15/2014	\$0.00	Educational		
E413628	5/15/2014	\$0.00	First Student		
E413629	5/15/2014	\$0.00	SUBURBAN BUS		
NEW	5/12/2015	\$0.00	SUBURBAN BUS		
NEW	5/12/2015	\$0.00	ACME/BAUMANN		
NEW	5/12/2015	\$0.00	We Transport		

NEW	5/12/2015	\$0.00	Educational
NEW	5/12/2015	\$0.00	First Student

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contracts."

18. Special Education Contracts

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following organizations to provide special education services:

- Seaford Union Free School District - tuition contract - 2014-15
- Linda Korstich-Plainview Speech - speech services - summer 2015
- Developmental Disabilities Institute - tuition contract 2015-16
- Hagedorn Little Village School - tuition contract 2015-16
- Harmony Heights - tuition contract 2015-16
- Lexington School for the Deaf - tuition contract 2015-16
- Maryhaven Center for Hope - tuition contract 2015-16
- Mill Neck Manor School - tuition contract 2015-16
- Nassau-Suffolk Services for the Autistic - tuition contract 2015-16
- School for Language and Communication - tuition contract 2015-16
- United Cerebral Palsy - tuition contract 2015-16
- Woods Services - tuition contract - 2015-16

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts."

19. Parents Bill of Rights Rider

Enclosure

Recommended Motion: "RESOLVED that the attached Parents Bill of Rights Riders be approved for signature by the Board of Education President in regard to the following agreement:

- Variety Child Learning Center;

BE IT FURTHER RESOLVED that the Presidents of the Board of Education is, hereby, authorized to execute the contract."

20. Contract with Johnson Controls

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached amendment to the contract between the Levittown Union Free School District and Johnson Controls Inc., for \$0.00;

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract."

21. Renewal of Athletic Training Services LPS 14-003

Enclosure

21. Renewal of Athletic Training Services LPS 14-003 Enclosure
 Recommended Motion: "RESOLVED, that at the recommendation of the Superintendent, the following contract with Winthrop University Hospital for athletic training services should be extended;

<u>RFP#</u>	<u>Description:</u>	<u>Amount</u>
LPS 14-003	Renewal of Athletic Training Services	\$75,000

BE IT FURTHER RESOLVED that the President of the Board of Education is, hereby, authorized to execute the contract."

22. Guidance Plan Enclosure
 Recommended Motion: "RESOLVED, that the Board of Education does, hereby, adopt the enclosed Guidance Plan 2016-17"

23. Memorandum of Understanding with New York Power Authority Enclosure
 Recommended Motion: "RESOLVED that the Levittown Board of Education does, hereby, approve the attached memorandum of understanding with New York Power Authority:
 BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the memorandum of understanding."

24. Candidate for NYSSBA Area 11 Director Enclosure
 Recommended Motion: "RESOLVED, that the Levittown Board of Education, does, hereby, nominate Susan Bergrau, as a candidate for election to the New York State School Boards Association Area 11 Director."

25. Schedules	Enclosure
"That the Levittown Board of Education approve Schedule 2014-G-No. 13 (Resignations/Terminations, Certified Personnel)."	1001
"That the Levittown Board of Education approve Schedule 2014-GG-No.13 (Resignations/Terminations, Non-Instructional Personnel)."	1002
"That the Levittown Board of Education approve Schedule 2014-H-No. 15 (Appointments, Certified Personnel)."	1003
"That the Levittown Board of Education approve Schedule 2014-H-No. 15c (Designation, Consultants)."	1004
"That the Levittown Board of Education approve Schedule 2014-H-No. 15f1 (Appointments, Summer School)."	1005
"That the Levittown Board of Education approve Schedule 2014-H-No. 15h (Appointments, Extra-Curricular)."	1006

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, authorize a revised retirement incentive for the Levittown United Teachers (LUT). This would be an amendment to the agreement approved by the Board of Education on April 15th. The amendment would change the required number of retirees from 27 to 20 (page 2, paragraph 2D) and the amount of the incentive from \$200 per unused sick day to \$180 per unused sick day (page 2, paragraph 3).

VIII. DATES

July 1, 2015 Reorganization Meeting

July 1, 2015 Regular Meeting

IX. MOTION TO ADJOURN