

**BOARD OF EDUCATION  
LEVITTOWN UNION FREE SCHOOL DISTRICT  
LEVITTOWN, NY**

**MINUTES**

**THE REGULAR MEETING OF THE BOARD OF EDUCATION** was duly called and held on Wednesday, August 12, 2015 in the Board Meeting Room of the Levittown Memorial Education Center.

**CERTIFICATION:**

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

**BOARD OF EDUCATION**

Ms. Peggy Marengi, President  
Mr. Kevin Regan, Vice President – excused absence  
Ms. Karen Quinones-Smith, Secretary  
Ms. Marianne Adrian  
Mr. James Moran  
Mr. Michael Pappas – unexcused absence  
Mr. Frank Ward

**ADMINISTRATION**

Dr. Tonie McDonald - Superintendent of Schools  
Ms. Darlene Rhatigan - Assistant Superintendent  
Ms. Debbie Rifkin - Assistant Superintendent  
Mr. William Pastore – Assistant Superintendent

**OTHERS**

Mr. Robert H. Cohen - School Attorney  
Ms. Elizabeth Appelbaum - District Clerk

**I. CALL TO ORDER**

- A. Ms. Marengi, President, called the Regular Board Meeting to order at 6:15 PM. On a motion by Mr. Moran, seconded by Mr. Ward and approved (5-0) that the Board adjourn to Executive Session to discuss personnel matters.
- B. The Board reconvened to Public Session at 7:30 PM on a motion by Mr. Ward second by Ms. Adrian and approved (5-0). Ms. Marengi asked everyone to stand for the Pledge of Allegiance and a moment of silence to remember all those fighting overseas for our freedom.

C. The Audit Committee Meeting was called to order at 7:35 PM by Ms. Marenghi.

Mr. Pastore introduced the Internal Auditors, Don Hoffman and Richard Coffey from Cullen and Danowski. He noted they would be reviewing the Internal Audit Report. Mr. Hoffman shared that his firm has served the district as Internal Auditors for over five years. He commented that during last summer's annual Risk Assessment Review, it was determined that detailed audit work should be done in the billings and accounts receivable areas as well as the controls over overtime. He advised that in an internal audit review, detail test work is done to make sure that the processes and procedures provide for adequate controls, that there is appropriate segregation of duties, and that the staff understand their roles. Mr. Hoffman stated that in the billings and accounts receivable area, his staff selected transactions and reviewed actual documents to make sure that what they understood to be the process and procedures were in fact the case. Mr. Coffey reported that overall there were no major significant issues or concerns related to his review. He noted that the district has continued to make improvements both operationally and with internal controls. He pointed out that some opportunities for improvement would be related to segregation of duties, credit memos and billings for use of facilities. In the review of the administration of hourly and overtime payroll, Mr. Coffey reported that the district has taken initiatives to improve the procedures and oversight related to overtime by requiring administrators to formally pre-approve the work except in emergencies. He stated that based on the results of the scope of work, he had made recommendations to further improve internal controls and operational efficiencies. Mr. Hoffman shared that the draft report was reviewed by Administration so that if they are in agreement with the findings and understand the recommendations, the next step in the process is for the district to put together a Corrective Action Plan that is filed with the State Education Department. This plan should be approved by the Board of Education. He commented that his firm would be following up on the recommendations and Corrective Action Plan.

D. At 7:40 PM the Audit Committee Meeting was adjourned and the Regular Board meeting resumed.

## **II. ANNOUNCEMENTS**

Ms. Marenghi welcomed Mr. Powers, former Board Vice President, to the meeting.

## **III. APPROVAL OF MINUTES**

**MOTION:** "Make the necessary corrections and move the approval of the minutes of July 1, 2015 (Regular Meeting and Organizational Meeting), and the July 15, 2015 (Special Meeting).

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Marianne Adrian
<b>SECONDER:</b>	Karen Quinones-Smith, Secretary
<b>AYES:</b>	Ward, Quinones- Smith, Marenghi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

**IV. REPORTS**

A. Recognition  
(none)

B. Superintendent

1. Comments and Reports

a. Security

Dr. McDonald noted that there were questions on security protocols. She asked Mr. Pastore to address these inquiries. He commented that there were questions regarding staffing and absences. He reported that we have a schedule for full time and part time security guards.

When they call in for an absence, we seek to fill the position with part timers. Mr. Pastore stated that we have been very successful and have an efficient process. He noted that occasionally, we have to use a regular staff member. He shared that our goal is to utilize our staff without using a lot of overtime. Dr. McDonald advised that the district was directed not to have overtime for security. She asked what we pay our security guards. Mr. Pastore responded that our part-time security guards are paid \$13.75 per hour. Mr. Ward asked what other districts pay for this. Dr. McDonald stated that not every district has their own security force, many contract that out. She advised that she would investigate what surrounding districts do. Mr. Moran asked if all the shifts have been covered. Mr. Pastore remarked that there were situations where shifts were not covered. Dr. McDonald explained that we have two types of employees, regular workers that have regular shifts and substitutes who fill in a small amount of hours. She noted that attendance issues come up with the substitutes because it is a very difficult position to fill. There was a discussion regarding this issue.

b. New Claims Auditor

Mr. Pastore introduced two representatives from Nawrocki Smith our Claims Auditor. They reviewed the new format of the Claims Audit Report to make sure the Board is comfortable with it and to answer any questions pertaining to it. They shared that with this report, you can track trends and see how the district is operating from the accounts payable and claims process. They noted that their objective is to look at each and every claim against the district. Dr. McDonald asked how many confirming purchase orders there were on this report. The answer was none. The auditor pointed out that many district find confirming purchase orders hard to control therefore we should feel good about this. Ms. Marengi stated that a goal of the Board's is to decrease the number of purchase orders. Mr. Pastore stated that he found the report easy to use.

2. Follow-up to Prior Public Be Heard Questions

Dr. McDonald shared that she had two follow-up answers to questions from community members.

Ms. Finkelstein had asked who was responsible for cleaning and maintaining the track at MacArthur High School. Dr. McDonald stated that the responsibility is held jointly between the buildings and grounds, maintenance and custodial departments. She remarked that lately there has been a large amount of debris left on the fields after community groups have used it. As a result, we will be communicate with groups who use the fields and looking at our internal policies with respect to field cleanup after an event. She noted that this may involve a revision

of our Board policy relating to field usage. Ms. Marengi stated that it is very important to review the policy that is in place for people that use our fields. She advised that the Superintendent should make adjustments as needed and report back to the Board.

Ms. O'Rourke's question was related to the Board's actions when they voted on the schedules during the July 1, 2015 meeting. Dr. McDonald responded that she was unable to answer some of her questions because they were about personnel issues which cannot be discussed in public or with the public. Dr. McDonald was able to respond to the question asked about if the Administration knew before the meeting that this was the Board's intention. She stated that the Administration does not recommend people for hire unless it reasonable believes that the Board of Education will vote in the affirmative. The Administration does not always have insight into the Board's decisions in these matters until a vote is taken.

3. Follow-up to Board Questions  
(none)

C. Board of Education

1. Comments and Reports  
(none)

2. Correspondence  
(none)

3. Student Liaisons

The new student liaisons were not present.

**V. PUBLIC BE HEARD**

Comments appear at the end of the minutes.

**VI. ACTION ITEMS: NEW BUSINESS**

1. Setting the Tax Levy

Resolution # 15-16-87

**MOTION: RESOLVED**, that the following budget (\$209,331,725) of the necessary claims and expenditures in Levittown Union Free School District (#5), in the Town of Hempstead, school year 2015-2016, amounting to:

	\$ 201,817,794	School Purpose
	\$ 7,513,931	Library Purpose
Total	\$ 209,331,725	be and the same is hereby accepted; and

**BE IT FURTHER RESOLVED**, that the sum of:

\$ 135,702,305	School Purpose
\$ 7,371,055	Library Purpose

Total \$ 143,073,360 be the remainder of the budget adopted as above and the amount which must be raised by taxation \$135,702,305 for School Purposes and \$ 7,371,055 for Library Purposes; total of \$143,073,360 for the Levittown Union Free School District (#5) of the Town of Hempstead, Nassau County, New York for the year 2015-2016 be levied upon the taxable property of said school district as said property has been certified by the Board of Assessors for the school year 2015-2016; and

BE IT FURTHER RESOLVED, that the District Clerk of this School District be and is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code to file a certified copy of these resolutions with the Nassau County Legislature and the Board of Assessors, Mineola, New York, on or before August 15, 2015."

The foregoing resolution was duly put to vote on a roll call, which resulted as follows:

**5 YES            0 NO**

<b>Present :</b>	Ms. Quinones-Smith	<u>Yay</u>
	Ms. Adrian	<u>Yay</u>
	Ms. Marenghi	<u>Yay</u>
	Mr. Moran	<u>Yay</u>
	Mr. Ward	<u>Yay</u>

The resolution was declared adopted.

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
----------------	-----------------------------------

2. Business Office Reports

Resolution # 15-16-88

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, accept the following Reports from the Business Office:

- Claims Auditors Report- Prepared by Nawrocki Smith, LLC for the month ending July 1, 2105;
- Credit card statement for period ending July 22, 2015"

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward
<b>SECONDER:</b>	Karen Quinones- Smith
<b>AYES:</b>	Ward, Quinones- Smith, Marenghi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

3. Warrants

Resolution # 15-16-89

**MOTION:** "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the JULY 2015 report of the Claims Auditor be accepted."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward
<b>SECONDER:</b>	Karen Quinones- Smith
<b>AYES:</b>	Ward, Quinones- Smith, Marenghi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

4. Budget Transfer

Resolution # 15-16-90

**MOTION:** "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfer has been prepared and recommended by the Assistant Superintendent for Business and Finance,

Code from	Code to	Amount
A16204090 O&M Fuel Oil	A16204080 O&M Electric	\$50,000

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfer."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward
<b>SECONDER:</b>	Karen Quinones- Smith
<b>AYES:</b>	Ward, Quinones- Smith, Marenghi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

5. Memorandum of Understanding - Bonnie Pampinella

Resolution # 15-16-91

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the Memorandum of Understanding between the Levittown Union Free School District and Bonnie Pampinella, as per the terms of the attached Memorandum of Understanding;

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Memorandum of Understanding."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward
<b>SECONDER:</b>	Marianne Adrian
<b>AYES:</b>	Ward, Quinones- Smith, Marenghi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

6. Memorandum of Understanding - Rafael Garcia

Resolution # 15-16-92

**MOTION:** “RESOLVED, that the Levittown Board of Education does, hereby, approve the Memorandum of Understanding between the Levittown Union Free School District and Rafael Garcia, as per the terms of the attached Memorandum of Understanding;  
NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Memorandum of Understanding.”

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward
<b>SECONDER:</b>	Marianne Adrian
<b>AYES:</b>	Ward, Quinones- Smith, Marengi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

7. Memorandum of Understanding - Christopher Milano

Resolution # 15-16-93

**MOTION:** “RESOLVED, that the Levittown Board of Education does, hereby, approve the Memorandum of Understanding between the Levittown Union Free School District and Christopher Milano, as per the terms of the attached Memorandum of Understanding;

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Memorandum of Understanding.”

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward
<b>SECONDER:</b>	Marianne Adrian
<b>AYES:</b>	Ward, Quinones- Smith, Marengi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

8. Memorandum of Understanding - Dajuana Reeves

Resolution # 15-16-94

**MOTION:** “RESOLVED, that the Levittown Board of Education does, hereby, approve the Memorandum of Understanding between the Levittown Union Free School District and Dajuana Reeves, as per the terms of the attached Memorandum of Understanding;

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Memorandum of Understanding.”

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward
<b>SECONDER:</b>	Marianne Adrian
<b>AYES:</b>	Ward, Quinones- Smith, Marengi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

9. Memorandum of Understanding - Donald Sturz

Resolution # 15-16-95

**MOTION:** “RESOLVED, that the Levittown Board of Education does, hereby, approve the Memorandum of Understanding between the Levittown Union Free School District and Donald Sturz, as per the terms of the attached Memorandum of Understanding;

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Memorandum of Understanding.”

**AMEND AS FOLLOWS:** Change the title on page 2, #2 of the Memorandum of Understanding to read: *Assistant to the Superintendent for Pupil Services instead Assistant Superintendent for Business.*

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward
<b>SECONDER:</b>	Karen Smith, Secretary
<b>AYES:</b>	Ward, Moran, Smith, Adrian, Regan, Marengi
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

10. Obsolete Computer Equipment

Resolution # 15-16-96

**MOTION:** “RESOLVED, that the Levittown Board of Education does, hereby, declare the computer equipment on the following lists obsolete and that the items may be discarded and/or sold at the highest possible salvage value:

School / Building	No of Items	Type of Items	Date of List
LMEC	11	Projectors, Laptops, Printers	7/24/15
LMEC	10	POS Terminals	7/24/15
LMEC	11	PC's	7/24/15
LMEC	10	PC's	7/24/15
LMEC	11	PC's	7/24/15
LMEC	5	PC's	7/24/15"

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Marianne Adrian
<b>SECONDER:</b>	Frank Ward
<b>AYES:</b>	Ward, Quinones- Smith, Marengi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

11. Parents Bill of Rights Riders

Resolution # 15-16-97

**MOTION:** “RESOLVED that the attached Parents Bill of Rights Riders be approved for signature by the Board of Education President in regard to the following agreements:

- Developmental Disabilities Institute
- Hagedorn School
- Harmony Heights
- Nassau Suffolk Services for the Autistic, Inc.

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Karen Quinones- Smith, Secretary
<b>SECONDER:</b>	Frank Ward
<b>AYES:</b>	Ward, Quinones- Smith, Marengi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

12. Special Education Contracts

Resolution # 15-16-98

**MOTION:** "RESOLVED that the Levittown Board of Education approve the following contracts with special education providers with terms as outlined in the attached contracts to cover Special Education services

- Brookville Center for Children's Services, Inc. 2015-16
- Center for Developmental Disabilities, Inc. 2015-16
- Creative Tutoring 2015-16
- East Meadow UFSD 2015-15
- Islip UFSD, 2015-16
- Malverne UFSD, 2015-16
- Oceanside UFSD, 2015-16
- Seaford UFSD, 2015-16
- Wantagh UFDS Summer 2015
- Wantagh UFSD, 2015-16
- West Hempstead UFSD, 2015-16
- Bethpage UFSD, Summer
- North Bellmore UFSD, Summer
- The Devereux Foundation, 2015-16
- The Center for Developmental Disabilities, Parents Bill of Rights, 2015-16
- The Devereux Foundation, 2015-16
- Woods Services, 2015-16
- Variety Child Learning Center, 2015-16
- United Cerebral Palsy Assoc of Nassau County, Inc. 2015-16
- Springbrook, 2015-16
- Mid Island Therapy/All About Kids, 2015-16
- Nassau Suffolk Services for the Autistic, 2015-16
- Maryhaven Center for Hope, 2015-16
- Marion K Salomon & Assoc, Inc. 2015-16
- Kidz Therapy Services, 2015-16

- Lexington School for the Deaf, 2015-16
- Kids First Evaluation, 2015-16
- Just Kids Early Childhood Learning Center, 2015-16
- Hillcrest Education Center, 2015-16
- Harmony Heights, 2015-16
- Hagedorn Little Village, 2015-16
- Eden II, 2015-16
- Developmental Disabilities Institute, 2015-16
- Brookville Center for Children’s Services, 2015-16
- ACDS, 2015-16

BE IT FURTHER RESOLVED that the President of the Board of Education is, hereby, authorized to execute the contracts."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Karen Quinones- Smith, Secretary
<b>SECONDER:</b>	Frank Ward
<b>AYES:</b>	Ward, Quinones- Smith, Marenghi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

13. Contract with Kaplan

Resolution # 15-16-99

**MOTION:** “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract with Kaplan, Inc., to provide a complete SAT Classroom Prep course for the May 2, 2015 SAT at a cost of \$7,000. The individual tuition rate is \$260 per student.

NOW, BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract.”

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Karen Quinones- Smith, Secretary
<b>SECONDER:</b>	Frank Ward
<b>AYES:</b>	Ward, Quinones- Smith, Marenghi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

14. Inter-municipal Agreements - Transportation

Resolution # 15-16-100

**MOTION:** "RESOLVED, pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education, does, hereby, approve the attached inter-municipal agreements between the Levittown Public Schools and the following school districts for the purpose of Levittown providing transportation services to students in those school districts;

- Carle Place
- Hicksville
- Island Trees

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the agreements and the coordinating contracts."

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Karen Quinones- Smith, Secretary  
**SECONDER:** Frank Ward  
**AYES:** Ward, Quinones- Smith, Marengi, Adrian, Moran  
**ABSENT:** Kevin Regan, Mike Pappas

15. Hicksville Transportation Contracts

Resolution # 15-16-101

**MOTION:** "RESOLVED, pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education, does, hereby, approve the attached transportation contracts between the Levittown Public Schools and the Hicksville School District for the purpose of Levittown providing transportation services to students in the Hicksville School District;

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contracts."

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Karen Quinones- Smith, Secretary  
**SECONDER:** Frank Ward  
**AYES:** Ward, Quinones- Smith, Marengi, Adrian, Moran  
**ABSENT:** Kevin Regan, Mike Pappas

16. Transportation Contract

Resolution # 15-16-102

**MOTION:** "Resolved that pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education does, hereby, approve the following 2015-16 transportation contracts/extensions:

<u>CONTRACTOR</u>	<u>BID DATE</u>	<u>APPX.COST</u>
ACME/BAUMANN	4/20/1999	\$0
ACME/BAUMANN	6/2/2000	\$0
ACME/BAUMANN	5/30/2006	\$456,275
ACME/BAUMANN	5/31/2007	\$23,001
ACME/BAUMANN	5/6/2010	\$0
ACME/BAUMANN	6/23/2010	\$0
ACME/BAUMANN	8/25/2010	\$0
ACME/BAUMANN	5/6/2011	\$0
ACME/BAUMANN	5/8/2012	\$7,905
ACME/BAUMANN	8/15/2012	\$0
ACME/BAUMANN	5/13/2013	\$0
ACME/BAUMANN	8/12/2013	\$0
ACME/BAUMANN	10/2/2013	\$13,247
ACME/BAUMANN	5/15/2014	\$0
ACME/BAUMANN	8/6/2014	\$0
ACME/BAUMANN	5/12/2015	\$22,860
EDUCATIONAL	5/6/2010	\$0
EDUCATIONAL	6/23/2010	\$0
EDUCATIONAL	8/25/2010	\$0
EDUCATIONAL	5/6/2011	\$10,203
EDUCATIONAL	5/8/2012	\$10,229

EDUCATIONAL	8/15/2012	\$0
EDUCATIONAL	5/13/2013	\$0
EDUCATIONAL	8/12/2013	\$0
EDUCATIONAL	10/18/2013	\$0
EDUCATIONAL	5/15/2014	\$0
EDUCATIONAL	5/12/2015	\$3,500
FIRST STUDENT	5/6/2010	\$0
FIRST STUDENT	5/6/2011	\$0
FIRST STUDENT	8/18/2011	\$0
FIRST STUDENT	5/13/2013	\$0
FIRST STUDENT	5/15/2014	\$0
FIRST STUDENT	8/6/2014	\$0
FIRST STUDENT	5/12/2015	\$42,000
SUBURBAN BUS	5/25/2005	\$0
SUBURBAN BUS	5/30/2006	\$0
SUBURBAN BUS	5/31/2007	\$0
SUBURBAN BUS	5/6/2010	\$21,150
SUBURBAN BUS	5/6/2011	\$0
SUBURBAN BUS	5/8/2012	\$0
SUBURBAN BUS	8/12/2013	\$0
SUBURBAN BUS	5/12/2015	\$0
WE TRANSPORT	5/22/2003	\$0
WE TRANSPORT	5/30/2006	\$0
WE TRANSPORT	5/31/2007	\$5,752
WE TRANSPORT	5/6/2010	\$27,460
WE TRANSPORT	8/25/2010	\$0
WE TRANSPORT	5/6/2011	\$0
WE TRANSPORT	8/18/2011	\$0
WE TRANSPORT	5/8/2012	\$22,319
WE TRANSPORT	8/15/2012	\$0
WE TRANSPORT	5/13/2013	\$0
WE TRANSPORT	8/12/2013	\$0
WE TRANSPORT	12/4/2013	\$0
WE TRANSPORT	5/15/2014	\$0
WE TRANSPORT	8/6/2014	\$0
WE TRANSPORT	5/12/2015	\$4,890
WE TRANSPORT	6/23/2015	\$0
EDUCATIONAL	6/23/2015	\$0
ACME/BAUMANN	6/23/2015	\$0

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract(s)."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Karen Quinones- Smith, Secretary
<b>SECONDER:</b>	Frank Ward
<b>AYES:</b>	Ward, Quinones- Smith, Marengi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

17. Bid - Renewal of Bid- Snack Food for After School Program

Resolution # 15-16-103

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the renewal of following bid:

<u>Bid #</u>	<u>Description</u>	<u>Amount</u>
13E No 16	Cookies & More	Per attached recommendation"

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward
<b>SECONDER:</b>	James Moran
<b>AYES:</b>	Ward, Quinones- Smith, Marengi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

18. Guidelines for Free and Reduced Price Meal Program

Resolution # 15-16-104

**MOTION:** "RESOLVED, that the Levittown Board of Education accepts the Free and Reduced Price Meal Program policy, including the annual Family Eligibility Criteria for Free and Reduced Meals as described in the attached policy statement and attachments in accordance with the guidelines established by the U. S. Department of Agriculture and the New York State Education Department, Bureau of School Food Management and Nutrition."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward
<b>SECONDER:</b>	Marianne Adrian
<b>AYES:</b>	Ward, Quinones- Smith, Marengi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

19. Nassau BOCES Final Contract for 2014-15

Resolution # 15-16-105

**MOTION:** "RESOLVED, that the Levittown Board of Education approve the final contract with Nassau County Board of Cooperative Education Services (BOCES) in the amount of \$9,669,454.28 to cover services and other expenses for the 2014-2015 school year,

Be it further RESOLVED that the President of the Levittown Board of Education is hereby authorized to sign the attached agreement."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward
<b>SECONDER:</b>	Marianne Adrian
<b>AYES:</b>	Ward, Quinones- Smith, Marengi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

20. Nassau BOCES Initial Contract for 2015-16

Resolution # 15-16-106

**MOTION:** "RESOLVED, that the Levittown Board of Education approve the initial contract with Nassau County Board of Cooperative Education Services (BOCES) in the amount of \$8,971,072.90 to cover services and other expenses for the 2015-2016 school year,

Be it further RESOLVED that the President of the Levittown Board of Education is hereby authorized to sign the attached agreement."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward
<b>SECONDER:</b>	Marianne Adrian
<b>AYES:</b>	Ward, Quinones- Smith, Marenghi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

21. Contract with Seneca Consulting

Resolution # 15-16-107

**MOTION:** " RESOLVED that the Levittown Board of Education approve a contract with Seneca Consulting Group in the amount of \$15,500 to cover services related to the Affordable Care Act for the 2015-16 school year;

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract."

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward
<b>SECONDER:</b>	Marianne Adrian
<b>AYES:</b>	Ward, Quinones- Smith, Marenghi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

22. Approval of Board of Education Policy Renewals

Resolution # 15-16-108

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, re-adopt the following existing policies without changes. These policies need Board of Education review every year.

- #5220 District Investments
- #7110 Comprehensive Attendance Policy
- #5322 District Cell Phone

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward
<b>SECONDER:</b>	Marianne Adrian
<b>AYES:</b>	Ward, Quinones- Smith, Marenghi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

23. Approval of Probationary Appointments for a Period of Four Years Resolution # 15-16-109

**MOTION:** "WHEREAS, on or about July 1, 2015 and July 15, 2015, the Board of Education appointed teachers and other members of the teaching staff to three year probationary appointments; and

WHEREAS, recent amendments to the Education Law and the Rules of the Board of Regents require, except as otherwise provided for by Education Law, that probationary appointments made on or after July 1, 2015 be for a period of four years and that, in order for classroom teachers and building principals to be eligible for tenure at the end of the probationary period, they must have received composite or overall annual professional performance review ("APPR") ratings pursuant to Education Law Section 3012-c and/or Section 3012-d of either effective or highly effective in at least three of the four preceding years and if a classroom teacher or building principal receives an ineffective rating in the final year of his/her probationary period he/she will not be eligible for tenure at that time; and

NOW, THEREFORE, BE IT RESOLVED that the following teachers and other members of the teaching staff receive probationary appointments in compliance with and subject to the requirements of the recent amendments to the Education Law and the Rules of the Board of Regents, unless terminated prior thereto in the manner prescribed by the Education Law:

<u>NAME</u>	<u>REVISED APPT. DATE</u>	<u>CERTIFICATION STATUS</u>
Jessica Montoro	9/1/15 - 9/1/19*	Literacy B-6, Initial
Caitlin Stremel	9/1/15 - 9/1/18**	School Psychologist, Provisional
Lila Nelson	9/1/15 - 9/1/19*	SWD 1-6, Initial
Jessica Horan	9/1/15 - 2/2/19**	SWD 7-12, Initial
Michelle Matos	9/1/15 - 9/1/19*	SWD 1-6, Professional
Lauren Granath	9/1/15 - 9/1/19*	SWD 1-6, Initial
Cody Lapp	9/1/15 - 1/20/19**	SWD 1-6, Initial
Ryan Shaw	9/1/15 - 9/1/18**	Early Child. Ed B-2, 1-6, Prof.
Lauren Borst	9/1/15 - 9/1/19*	Child Ed 1-6, SWD 1-6, Initial
John Bencivenga	9/1/15 - 9/1/19*	Pre K, K & 1-6, Permanent
Paul Speranza	9/1/15 - 9/1/18**	Childhood Ed 1-6, Professional
Lauren Udey	9/1/15 - 9/1/19*	Childhood Ed 1-6, Initial
Claudia Connor	9/1/15 - 9/1/19*	Early Child. Ed B-2, 1-6, Initial
Jennifer O'Brien	9/1/15 - 9/1/19*	Early Child. Ed B-2, 1-6, Initial
Richard Schwartz	9/1/15 - 9/1/19*	Early Child. Ed B-2, 1-6, Initial
Jessica Kaufman	9/1/15 - 9/1/19*	Early Child. Ed B-2, 1-6, Initial
Kelly DiPretoro	9/1/15 - 9/1/19*	Childhood Ed 1-6, Professional
Denise Borge	9/1/15 - 9/1/18**	ESL, Initial
Jessica Wimmer	9/1/15 - 9/1/19*	ESL, Initial

\*To be eligible to receive tenure, the probationer must receive composite or overall APPR ratings of either effective or highly effective in at least three of the four preceding years, and if the probationer receives an ineffective composite or overall APPR rating in the final year of the probationary period he/she will not be eligible for tenure at that time.

\*\*The probationary period may be shortened pursuant to Education Law Section 3012 provided that the probationer can demonstrate that he/she received an APPR rating in each of the years preceding the probationary appointment for which the probationer is seeking Jarema credit.

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward
<b>SECONDER:</b>	Marianne Adrian
<b>AYES:</b>	Ward, Quinones- Smith, Marengi, Adrian, Moran
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

**MOTION:** "That the Board go into Executive Session at 8:30 PM to discuss schedules."

**EXECUTIVE SESSION**

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Frank Ward  
**SECONDER:** Karen Quinones-Smith, Secretary  
**AYES:** Ward, Quinones- Smith, Marenghi, Adrian, Moran  
**ABSENT:** Kevin Regan, Mike Pappas

**MOTION:** "To reconvene meeting to public session at 8:35 PM to discuss schedules."

**RECONVENE MEETING**

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Frank Ward  
**SECONDER:** Karen Quinones-Smith, Secretary  
**AYES:** Ward, Quinones- Smith, Marenghi, Adrian, Moran  
**ABSENT:** Kevin Regan, Mike Pappas

24. Contract with Chartwells

Resolution # 15-16-110

**MOTION:** RESOLVED that the Levittown Board of Education approve a contract with Chartwells to cover services related to the Food Service for the 2015-16 school year; and, that the President of the Board of Education is, hereby, authorized to execute same."

**NOTE:** Mr. Pastore reported that this item is on the agenda again to be approved because there were some conditions attached to the contract that had to be satisfied. He stated that although we will be getting a different Director than the one that we were scheduled to get, He felt all the other conditions have been satisfied. Mr. Cohen shared that this is more a formality because the bid was awarded conditionally. Ms. Marenghi asked if we know who the new Director would be. Mr. Pastore responded that he would be interviewing the Director tomorrow who comes highly recommended. Ms. Marenghi wanted to know if anyone on the Food Service Committee will be sitting in on the interview. She feels this would make for a smoother transition. Mr. Pastore commented that it was a good idea. He remarked that the program has been moving forward.

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Marianne Adrian  
**SECONDER:** Karen Quinones-Smith, Secretary  
**AYES:** Ward, Quinones- Smith, Marenghi, Adrian, Moran  
**ABSENT:** Kevin Regan, Mike Pappas

25 Schedules

Resolution # 15-16-70

**MOTION:** “That the Levittown Board of Education approve the following schedules:

1001	2015-G- No.3	Resignation/Termination - Certified Personnel
1002	2015-GG-No.3	Resignation/Termination-Non-Instructional Personnel
1003	2015-H-No.3	Appointments - Certified Personnel
1004	2015- H-No.3a	Appointments – Administrators
1005	2015 –H-No.3al	Salary Change, Certified Personnel
1006	2015-H-No.3-c	Designation, Consultants
1006a	2015-H-No.3f3	Appointments, Summer School
1007	2015-H-No.3g	Designation, Coaching
1008	2015-HH-No.3	Appointments, Non-Instructional Personnel
1009	2015-JJ-No.1	Permanent Status, Non-Instructional Personnel
1010	2015-O-No.2	Students with Disabilities
1011	2015-T-No.3	Textbooks

**SEPARATE VOTE on Schedule 1001**

**2015-G-No.3**

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Frank Ward  
**SECONDER:** Karen Quinones-Smith, Secretary  
**AYES:** Adrian, Ward, Quinones-Smith, Marengi, Moran  
**ABSENT:** Kevin Regan, Mike Pappas

**SEPARATE VOTE on Schedule 1002**

**2015-GG-No.3**

**AMEND AS FOLLOWS: On item #4 under Comment, change to read *Termination* instead of Resignation.**

**RESULT:** APPROVED AS AMENDED [UNANIMOUS]  
**MOVER:** Karen Quinones-Smith, Secretary  
**SECONDER:** James Moran  
**AYES:** Adrian, Ward, Quinones-Smith, Marengi, Moran  
**ABSENT:** Kevin Regan, Mike Pappas

**SEPARATE VOTE on Schedule 1003**

**2015-H-No.3**

**RESULT:** MOTION CARRIED [UNANIMOUS]  
**MOVER:** Frank Ward  
**SECONDER:** Marianne Adrian  
**AYES:** Adrian, Ward, Quinones-Smith, Marengi, Moran  
**ABSENT:** Kevin Regan, Mike Pappas

**SEPARATE VOTE on Schedule 1004                      2015-H-No.3a**

**AMEND AS FOLLOWS: On item #6 under Title, change to read *Teacher on Special Assignment* instead of Assistant Director of Special Education with no salary.**

**RESULT:**            **APPROVED AS AMENDED [UNANIMOUS]**  
**MOVER:**            Marianne Adrian  
**SECONDER:**      Karen Quinones-Smith, Secretary  
**AYES:**             Adrian, Ward, Quinones-Smith, Marenghi, Moran  
**ABSENT:**         Kevin Regan, Mike Pappas

**SEPARATE VOTE on Schedule 1005                      2015-H-No.3al**

**RESULT:**            **MOTION CARRIED [UNANIMOUS]**  
**MOVER:**            Karen Quinones-Smith, Secretary  
**SECONDER:**      Marianne Adrian  
**AYES:**             Adrian, Ward, Quinones-Smith, Marenghi, Moran  
**ABSENT:**         Kevin Regan, Mike Pappas

**SEPARATE VOTE on Schedule 1006                      2015-H-No.3c**

**RESULT:**            **MOTION CARRIED [UNANIMOUS]**  
**MOVER:**            Frank Ward  
**SECONDER:**      Karen Quinones-Smith, Secretary  
**AYES:**             Adrian, Ward, Quinones-Smith, Marenghi, Moran  
**ABSENT:**         Kevin Regan, Mike Pappas

**SEPARATE VOTE on Schedule 1006a                      2015-H-No.3f3**

**RESULT:**            **MOTION CARRIED [UNANIMOUS]**  
**MOVER:**            Frank Ward  
**SECONDER:**      Karen Quinones-Smith, Secretary  
**AYES:**             Adrian, Ward, Quinones-Smith, Marenghi, Moran  
**ABSENT:**         Kevin Regan, Mike Pappas

**SEPARATE VOTE on Schedule 1007                      2015-H-No.3g**

**RESULT:**            **MOTION CARRIED [UNANIMOUS]**  
**MOVER:**            Marianne Adrian  
**SECONDER:**      Frank Ward  
**AYES:**             Adrian, Ward, Quinones-Smith, Regan, Marenghi,  
**ABSTAINED:**     Kevin Regan, Mike Pappas

**SEPARATE VOTE on Schedule 1008                      2015-HH-No.3**

**AMEND AS FOLLOWS: Delete item #16, change item #21 to read *FT Teacher Aide I* instead *FT Teacher II* and change salary to *\$14,075* instead of *\$15,065*.**

**RESULT:**            **APPROVED AS AMENDED [UNANIMOUS]**  
**MOVER:**            Karen Quinones-Smith, Secretary  
**SECONDER:**        Marianne Adrian  
**AYES:**             Adrian, Ward, Quinones-Smith, Marengi, Moran  
**ABSENT:**          Kevin Regan, Mike Pappas

**VOTE ON ALL OTHER SCHEDULES: Schedules 1009 - 1011**

**RESULT:**            **MOTION CARRIED [UNANIMOUS]**  
**MOVER:**            Frank Ward  
**SECONDER:**        Karen Quinones-Smith, Secretary  
**AYES:**             Adrian, Ward, Quinones-Smith, Regan, Marengi,  
**ABSENT:**          Kevin Regan, Mike Pappas

**NOTE: Dr. McDonald congratulated all the appointees and thanked Susan Farber for all her help during the transition period for Special Education. Ms. Marengi thanked Mr. Milano for attending all the Board meetings. She noted that it speaks volumes for his dedication to the school district.**

**VII. AD HOC**

1. #8280 - Instruction for English Language Learners - First Read

Ms. Rifkin reported that there were changes to the regulations for English as a Second Language (ESL) by New York State and based on those changes, our policy had to be updated. She mentioned a few of the key changes such as the terminology is no longer ESL but English as a New Language (ENL); changes in the identification process; parent notification; program requirement changes and regulations for standalone bilingual programs. Ms. Rifkin remarked that the new policy outlines what New York State has asked us to include in our ESL policy going forward based on the new regulations.

2. #5674 Data Networks and Security Access Policy - First Read

Ms. Rhatigan shared that this policy was looked over very carefully. She noted that a lot of the items on the policy we already do, others we are tightening up. She stated that the concern a community member had with eliminating item i which had to do with encryption. Ms. Rhatigan explained that this was removed because it pertains to full encryption which government agencies use. She commented that we are not equipped to bring in that technology to a school setting. It is very new technology that we cannot support. Dr. McDonald asked if we could put language in the policy that states the district will look into encryption. She suggested that this issue be revisited with the Technology Department. Ms. Rhatigan then went over some of the highlights of the policy.

Ms. Marengi wanted to know how other districts were handling using the tablets. Dr. McDonald asked Ms. Rhatigan to speak about the policy the district is working on regarding the tablets. Ms. Rhatigan explained that we a very thorough policy, we have reached out to other districts, we have ways for the parents to protect themselves, we have backup machines from the insurance company for replacement. Mr. Pastore reported that the tablets are insured, so that if they are lost or stolen, there is a \$100 deductible and tablet will be replaced. He noted that we pay approximately \$6500 to insure all the tablets. Dr. McDonald stated that if stolen, the parent would have to file a police report. Ms. Marengi commented that students should be using these tablets at school and for homework. Ms. Rifkin remarked that the district has several programs for the students to use at home. Mr. Cohen stated that the point of the tablet is for use at home. He reported that parents will be given instructions, procedures and policy for tablet use. Ms. Rifkin stated that parents, students and teachers will be invited to training at the beginning of school. Dr. McDonald was excited to report that the students will be able to use Microsoft 10 and that Microsoft was very happy to partner with us.

3. Concussion Management Policy and Procedure - Second Read

Mr. Cohen asked about a policy number which Dr. McDonald stated will be provided. She noted that this policy will be on the agenda for approval at the next Board meeting.

VIII. DATES

August 26, 2015 - Audit Committee Meeting, Regular Meeting and Planning Session - 7:30 PM

IX. MOTION TO ADJOURN

<b>RESULT:</b>	<b>MOTION CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Frank Ward
<b>SECONDER:</b>	Marianne Adrian
<b>AYES:</b>	Adrian, Ward, Quinones-Smith, Regan, Marengi,
<b>ABSENT:</b>	Kevin Regan, Mike Pappas

**The Board adjourned the public meeting at 8:50 PM**

**ELIZABETH APPELBAUM  
District Clerk**

**NOTE: Tapes of the meeting are available for review at the Levittown Library**

**PUBLIC BE HEARD**

PLEASE NOTE: COPIES OF ATTACHMENTS SUBMITTED ARE GIVEN TO THE BOARD OF EDUCATION AND THEN KEPT WITH THE OFFICIAL MINUTES IN THE DISTRICT CLERK'S OFFICE.

The guidelines pertaining to Public Be Heard were read by the Board President.

**Ed Powers**

**55 Parkside Drive, Levittown, NY**

Mr. Powers had several questions for the Board:

He was concerned about the amount of textbooks ordered by teachers. He feels that this issue should be looked into.

**RESPONSE:**

*Ms. Marengi advised that she would have Administration look into what the direction is from the teachers regarding the books they order. There was a discussion on this. Ms. Rifkin remarked that it is not a choice for a teacher to order a specific book. She stated that when a book is adopted, it is adopted for the department, for all the teachers, teaching a particular course. If it is not being used, this has to be addressed. Ms. Rifkin explained that books are decided by a committee. It is always a group decision.*

Regarding item i on Policy # 5674, Mr. Powers asked why it was being removed since it seems applicable.

**RESPONSE:**

*Dr. McDonald stated this would be discussed during the Ad Hoc portion of the meeting.*

Mr. Powers reported that many parents had expressed concern regarding their children being responsible for the computer tablets they will be given. The parents wanted to know if children can leave the tablets in a location at school as opposed to bringing them home. Mr. Powers mentioned that there was no policy to address breakable or lost tablets. Mr. Powers asked how the IT Department is going to manage all the internet access on devices that will be going through non district internet access sites specifically at home.

**RESPONSE:**

*Ms. Rhatigan advised that the district was working on a use policy for the tablets which the Board will be reviewing very soon. She noted that all of the parents concerns will be addressed and that legal counsel has looked at the policy. There will be additionally discussion during the Ad Hoc portion of the meeting.*

Relating to the Purchasing Agent position, he wanted to know how many people applied for this job and how many were internal and external.

**RESPONSE:**

*Dr. McDonald explained that the Purchasing Agent position is taken from a competitive Civil Service List and we follow the procedures from Civil Service. Ms. Rhatigan mentioned that a lot of candidates were interviewed from the list.*

Mr. Powers was happy to welcome Dr. Sturz back to the district. He was curious to see how he fit into the organizational chart with his title. Additionally, he noted that Dr. Sturz's title is listed incorrectly in his Memorandum of Agreement.

**RESPONSE:**

*Dr. McDonald noted that Dr. Sturz was appointed as Assistant to the Superintendent for Pupil Services at the last Board Meeting and the Board is approving his contract at this meeting. This position is a cabinet level position that reports directly to the Superintendent and it involves pupil services including special education.*

Mr. Powers wanted the Board members to be aware that two individuals on the schedules were not interviewed.

**RESPONSE:**

*Ms. Marengi remarked that the Board would discuss this issue in Executive Session.*

In terms of the new Claims Auditors, he wanted to know if they defined confirming purchase orders the same as our past Claims Auditors.

**RESPONSE:**

*Mr. Pastore replied that they define confirming purchase orders the same.*

**Jane Finkelstein**

**848 Mayer Drive, Wantagh, NY**

Ms. Finkelstein remarked that she was following up on questions from the last meeting on the condition of the track and field at MacArthur and security. She noted that she has been to the fields several times this month and she has not seen any difference in the condition. Ms. Finkelstein finds it hard to believe that a task so simple as cleaning a field and track on a regular basis due to so much usage has become such a difficult problem. She advised that the summer help is not efficient and needs direction in how to clean. She wanted to know if the district was aware of whom the offenders were.

Additionally, Ms. Finkelstein stated that today the scores for the standardized tests were coming out. She asked when the parents will get the report on how the district scored on the regents and on how their children scored.

**RESPONSE:**

*Ms. Rifkin advised that the district uses BOCES to report our scores and as soon as it is available, we will put it on the portal. A Connect Ed message will also be sent out to parents. As for the comparative data, that will not be available until September. Ms. Marenghi asked when the principals and teachers would have access to the data. Ms. Rifkin responded that the data came out today and they have it.*

**Kathleen Vaughan Ware      824 Pineneck Road, Seaford, NY**

Ms. Vaughan Ware wanted to know if there was a policy on unilateral teaching and if not, why not. She remarked that on every level there are some teachers that will allow extra credit or corrections on tests. She remarked that it doesn't seem fair for those students who do not have those teachers.

Additionally, she asked how summer school teachers are hired. She noted that she had spoken to several faculty members who were not aware of available positions.

**RESPONSE:**

*Ms. Rifkin explained that summer school teacher positions are posted internally. Ms. Rhatigan noted that we are contract obligated to hire internal candidates before going outside.*

Ms. Vaughan Ware commented that most parents are now aware that Trigonometry is only Common Core Regents. Regarding the **Algebra General Finance**, she wanted to make sure that it is NCAA approved since it does not say that in the catalogue. She feels that we must do a better job of communicating to the parents especially school to home communication.

**RESPONSE:**

*Ms. Rifkin reported that a letter will be going home to parents notifying them about Trigonometry. Also, it will be discussed at Back to School Night.*

