

# AGENDA

## BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK  
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### PLANNING SESSION

### LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, August 26, 2015

6:15 P.M. Meeting convenes with anticipated adjournment to Executive Session

7:30 P.M. Meeting reconvenes in Planning Session

Success for Every Student

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(Note: Items on this Planning Session appear in order of intended discussion. As per previous understanding with the Board, any items which are not reached during the meeting will be carried forward to subsequent Planning Sessions or Ad Hoc portion of Regular Meetings.)

### I. INFORMATIONAL ITEMS

1. Board Goals
2. Security Camera Update Inclusive
3. CSEA Levittown Preference List Inclusive
4. Public Relations Discussion Inclusive
5. Policy #7420 Sports and the Athletic Program - First Read Enclosure
6. Policy #8280 - Instruction for English Language Learners -  
Second Read Enclosure
7. Policy #5674 Data Networks and Security Access Policy - Second  
Read Enclosure

### II. CALL TO ORDER

**LEVITTOWN SCHOOLS****POLICY # 7420**

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**STUDENTS****SUBJECT: SPORTS AND THE ATHLETIC PROGRAM**

Athletics are an integral part of a well balanced educational program. Therefore, the Board supports within its resources a broad sports program with equal access for both males and females, with an emphasis on maximum participation, through interscholastic and intramural activity. The District will comply with recommendations from the U.S. Department of Education's Office for Civil Rights (OCR) regarding Title IX equal opportunity for males and females in the District's total athletic program regarding any of the following factors which may be applicable:

- a) The nature and extent of the sports program to be offered (including the levels of competition, such as varsity, club, etc.);
- b) The provision of equipment and supplies;
- c) The scheduling of games and practice time;
- d) The provision of travel and per diem allowances;
- e) The nature and extent of the opportunity to receive coaching and academic tutoring;
- f) The assignment and compensation of coaches and tutors;
- g) The provision of locker rooms, practice and competitive facilities;
- h) The provision of medical and training facilities and services;
- i) The provision of housing and dining facilities and services; and
- j) The nature and extent of support, publicity and promotion including cheerleading, bands, published programs distributed at games, and booster club activities.

The interscholastic athletic program shall conform to the Regulations of the Commissioner of Education as well as the established rules of the New York State Public High Schools Athletic Association and the State Education Department.

Eligibility for interscholastic athletic competition requires that the students:

- a) Provide written parental/guardian consent;
- b) Pass satisfactorily the medical examination administered by the school physician/nurse practitioner or the student's personal physician. The school physician/nurse practitioner retains final approval on all physicals performed by the student's personal physician; and
- c) Meet the requirements for interscholastic competition as set forth by the Commissioner's Regulations and the New York State Public High School Athletic Association.

(Continued)

**LEVITTOWN SCHOOLS****POLICY # 7420**

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**STUDENTS****SUBJECT: SPORTS AND THE ATHLETIC PROGRAM (Cont'd.)****Booster Clubs**

The School District has a responsibility under Title IX to ensure that boys' and girls' programs are provided with equivalent benefits, treatment, services and opportunities regardless of their source. When determining equivalency, benefits, services and opportunities attained through the use of private funds (e.g., "booster clubs"), such funds are considered in combination with all benefits, services and opportunities.

Private fundraising, including student-initiated fundraising, is permissible under Title IX. Further, compliance with Title IX does not mean that teams must "share" proceeds from fundraising activities. It does, however, place a responsibility on the District to ensure that benefits, services, treatment and opportunities overall, regardless of funding sources, are equivalent for male and female athletes.

In accordance with OCR, in order for the District to be in continuing compliance with Title IX requirements, the District must assure that services, benefits and opportunities in its athletic programs are provided on an equivalent basis to both boys and girls, including those services, benefits and opportunities that are provided through the use of outside financial assistance such as donations, fundraising by coaches, and booster clubs.

**Selection/Classification Process**

The Board approves the use of the selection/classification process for all secondary school interscholastic team members. The Board directs the Superintendent to implement the procedures and maintain a file of those students deemed eligible as a result of those procedures. The Levittown School District will follow the NYSED guidelines (Feb 2015) entitled APP. This will apply for students/athletics that may qualify for athletic advancement from the 8<sup>th</sup> grad to varsity competition.

**Student Athletic Injuries**

No student should be allowed to practice or play in an athletic contest if he/she is suffering from an injury. The diagnosis of and prescription of treatment for injuries is strictly a medical matter and should under no circumstances be considered within the province of the coach. A coach's responsibility is to see that injured players are given prompt and competent medical attention, and that all details of a doctor's instructions concerning the student's functioning as a team member are carried out. No student will be allowed to practice or compete if there is a question whether he/she is in adequate physical condition.

A physician's certificate may be required before an athlete is permitted to return to practice or competition.

**Athletic Program - Safety**

The District will take reasonable steps to see that physical risks to students participating in the interscholastic athletic program shall be kept at a minimum by:

- a) Requiring medical examinations of participants;

(Continued)



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**STUDENTS****SUBJECT: SPORTS AND THE ATHLETIC PROGRAM (Cont'd.)**

- b) Obtaining appropriately certified and/or licensed officials to coach all varsity, junior varsity, and modified games; and
- c) Ensuring that equipment is both safe and operative within approved guidelines.

**Athletic Invitationals and Tournaments**

The Board of Education recognizes the need to provide off-campus athletic experiences which will enhance the athletic program of the school system. Such participation can make a valuable contribution to a student's growth and development.

Team participation in invitationals and tournaments will be at the coach's discretion. Such participation will be subject to review by the District Athletic Director and will also be subject to budgetary considerations. Factors relevant in consideration of approval of such invitationals and tournaments will include:

- a) The necessity for competition experience;
- b) The necessity to fulfill a quota to have enough meets to qualify for county, state, or regional competitions;
- c) The opportunity to showcase athletes for college recruitment if not available during the season.

For approved invitationals and tournaments that are within the Northeast region, do not require airfare, are not more than two (2) nights, and are during the traditional "season," the district will incur expenses associated with entry fees, transportation and lodging for the coaches and team members. Team members will be selected for participation at the coach's discretion.

The District Athletic Director will present a list of tentative tournaments for the upcoming year to the Board of Education during district budget planning.

Any invitational or tournament that is outside the Northeast region, involves airfare, is outside of the traditional "season" or is scheduled to last more than two (2) nights will require approval by the District Athletic Director and the Board of Education. For these events, if approved, the District will incur expenses associated with entry fees only. No other expenses will be paid for by the District. These addition costs may be funded through booster clubs, fundraising activities or be secured directly from the parents of students attending the event.

Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.  
 45 Code of Federal Regulations Part 86  
 8 New York Code of Rules and Regulations (NYCRR) Section 135

**Re-Adopted: January 25, 2012**

**LEVITTOWN SCHOOLS****POLICY # 8280**

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**INSTRUCTION****SUBJECT: INSTRUCTION FOR ENGLISH LANGUAGE LEARNERS**

The Board of Education recognizes its responsibility to ensure that students of foreign birth or ancestry, who are identified as English Language Learners (ELLs) are provided with an appropriate bilingual education or English as a New Language (ENL) program.

The District has developed a comprehensive plan to meet the educational needs of ELLs. The plan will be kept on file in the District and the Data/Information Report will be submitted to the Commissioner of Education prior to the start of each school year. The plan includes:

- a) The District's philosophy for the education of ELLs;
- b) The District's administrative practices and procedures to screen, identify, and place ELLs in appropriate programs;
- c) The District's plan to provide parents and other persons in parental relation with information about all bilingual education and ENL programs available in the District and notices regarding program placement and the rights of parents or persons in parental relation in a language they best understand;
- d) The District's system to annually measure and track the academic progress and English language proficiency of ELLs and use of data to drive instruction;
- e) A description of the District's curricular and extracurricular services provided to ELLs;
- f) The District's administrative practices to annually evaluate ELLs;
- g) The District's procedure to identify support services for ELLs;
- h) The District's policies and procedures regarding ELLs who are students with disabilities;
- i) The District's procedure to exit ELLs including those students with inconsistent/interrupted formal education;
- j) The District's services to support former ELLs.

Additionally, the District will provide professional development to all teachers, level III teaching assistants, and administrators that specifically addresses the needs of ELLs.

**LEVITTOWN SCHOOLS****POLICY # 8280**

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**INSTRUCTION****SUBJECT: INSTRUCTION FOR ENGLISH LANGUAGE LEARNERS (Cont'd.)**

The Superintendent will ensure that all data including plans, assurances, and reports as required by the Commissioner's Regulations is submitted to the State Education Department in a timely manner.

Title I of the Elementary and Secondary Education Act of 1965, as amended by the No Child Left Behind Act of 2001, Sections 1112(g) and 3302(a)

Education Law Section 3204

8 New York Code of Rules and Regulations (NYCRR) Section 100.2(g) and Parts 117 and 154

**Re-Adopted: October 12, 2011**

**LEVITTOWN SCHOOLS****POLICY # 5674**

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**NON-INSTRUCTIONAL/BUSINESS OPERATIONS****SUBJECT: DATA NETWORKS AND SECURITY ACCESS**

The District values the protection of private information of individuals in accordance with applicable law, regulations, and best practice. Accordingly, District officials and Information Technology (IT) staff will plan, implement, and monitor IT security mechanisms, procedures, and technologies necessary to prevent improper or illegal disclosure, modification, or denial of sensitive information in the District Computer System (DCS). Similarly, such IT mechanisms and procedures will also be implemented in order to safeguard District technology resources, including computer hardware and software. District network administrators may review District computers to maintain system integrity and to ensure that individuals are using the system responsibly. Users should not expect that anything stored on school computers or networks will be private.

In order to achieve the objectives of this policy, the Board of Education entrusts the Superintendent, or his/her designee, to:

- a) Inventory and classify personal, private, and sensitive Information on the DCS to protect the confidentiality, integrity, and availability of information;
- b) Develop password standards for all users including, but not limited to, how to create passwords and how often such passwords should be changed by users to ensure security of the DCS;
- c) Ensure that the "audit trail" function is enabled within the District's network operating system, which will allow the District to determine on a constant basis who is accessing the DCS, and establish procedures for periodically reviewing such audit trails;
- d) Develop procedures to control physical access to computer facilities, data rooms, systems, networks, and data to only authorized individuals; such procedures may include ensuring that server rooms remain locked at all times and the recording of arrival and departure dates and times of employees and visitors to and from the server room;
- e) Establish procedures for tagging new purchases as they occur, relocating assets, updating the inventory list, performing periodic physical inventories, and investigating any differences in an effort to prevent unauthorized and/or malicious access to these assets;
- f) Periodically grant, change, and terminate user access rights to the overall networked computer system and to specific software applications and ensure that users are given access based on, and necessary for, their job duties;
- g) Limit user access to the vendor master file, which contains a list of vendors from which District employees are permitted to purchase goods and services, to only the individual who is responsible for making changes to such list, and ensure that all former employees' access rights to the vendor master list are promptly removed;
- h) Determine how, and to whom, remote access should be granted, obtain written agreements with remote access users to establish the District's needs and expectations, as appropriate, and monitor and control such remote access;

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**NON-INSTRUCTIONAL/BUSINESS OPERATIONS****SUBJECT: DATA NETWORKS AND SECURITY ACCESS (Cont'd.)**

- i.) Verify that laptop computer systems containing highly sensitive data ~~assigned to teachers and administrators~~ use full disk encryption software to protect against loss of sensitive data;
- j.) Deploy software to servers and workstations to identify and eradicate malicious software attacks such as viruses and malware;
- k.) Develop a disaster recovery plan appropriate for the size and complexity of District IT operations to ensure continuous critical IT services in the event of any sudden, catastrophic event, including, but not limited to fire, computer virus or deliberate or inadvertent employee action.

Adoption: September 10, 2008Re-Adopted- July 11, 2012