

AGENDA

BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK
www.levittownschoools.com

REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, December 9, 2015

6:15 P.M. (Meeting convenes with anticipated adjournment to Executive Session)

7:30 P.M. (Meeting reconvenes in Public Session)

Success for Every Student

OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 434-7002, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons, without regard or discrimination based on religion, ethnic background, age, sex, or disability.

I. CALL TO ORDER

1. Call To Order

A. 6:15 P.M. - Anticipated Motion to move to Executive Session.

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session seeking advice of legal counsel."

B. 7:30 P.M. Reconvene Public Session

1. Pledge of Allegiance

2. Moment of Silence

II. ANNOUNCEMENTS

III. APPROVAL OF MINUTES

Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of the November 4, 2015 Regular Meeting and Special Meeting November 18, 2015."

IV. REPORTS

A. Student Presentations

Student Art Presentation - Wisdom Lane School

Student Presentation - MacArthur Wind Ensemble

Student Presentation - Wisdom Lane School

"The Memory Project" presentation in Large Board Room

B. Recognition

Student Recognition - Outstanding Fall Athletes

C. Superintendent

1. Comments and Reports

2. Follow-up to Prior Public Be Heard Questions

3. Follow-up to Board Questions

D. Board of Education

1. Comments and Reports

2. Correspondence

3. Student Liaisons

V. PUBLIC BE HEARD

VI. ACTION ITEMS: NEW BUSINESS

1. Warrants

Enclosure

1. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the November 2015 report of the Claims Auditor be accepted."

2. Business Office Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue Reports for the months ending October 31, 2015 and November 22, 2015
- Claims Auditors Report- Prepared by Nawrocki Smith LLP for the month ending November 2015
- Treasurer's Report for the month ending October 31, 2015
- Trial Balance for the month ending October 31, 2015
- Credit card statement for period ending October 22, 2015 and November 22, 2015."

3. Election of Vice-President of Board of Education

Inclusive

_____ nominated _____ for the position of Vice President of the Board of Education:

Seconded by: _____

Votes in favor	Votes opposed

Elected Vice-President of the Board of Education: _____

4. Risk Assessment Update Report and Corrective Action Plan

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Risk Assessment Update Report dated November 5, 2015 and the Corrective Action Plan in response to the internal auditor's recommendations, and;

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business and Finance is authorized to submit the Risk Assessment Update Report and the Corrective Action Plan to New York State."

5. Cullen and Danowski Engagement Letter

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached engagement letter from Cullen and Danowski dated November 19, 2015 for the agreed upon procedures."

6. Annual Audit Report - Management Letter/Corrective Action Plan

Enclosure

Recommended Motion: "RESOLVED, that the Board of Education accept the annual Audit Report dated June 30, 2015 and the Corrective Action Plan in response to the external auditor's recommendations; and

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business & Finance is authorized to submit the Audit Report and Corrective Action Plan to the New York State."

7. Budget Transfer

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfer has been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code from</u>	<u>Code to</u>	<u>Amount</u>
A55404000 Contracted Buses	A55814900 Transp Svs BOCES	\$44,000

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfer."

8. Extra Classroom Activity Fund Treasurer's Report

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Extra Classroom Activity Fund Reports for the period July 1, 2015 to September 30, 2015."

9. Special Education Contracts

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services for the 2015-16 school year.

- Dr. Andrew Singer - Consultant
- Seaford UFSD
- Seaford UFSD - Health and Welfare Services
- Hicksville UFSD

- Herricks Public Schools
- Farmingdale Public Schools
- Hempstead Public Schools

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts.”

10. Contract for June 2016 Commencement - Hofstra University Enclosure
Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and Hofstra University in the sums of \$8,000 for the license fee for the use of the facility and estimated applicable expenses of \$6,875 for two high school graduation rehearsals and ceremonies for Division Avenue HS and MacArthur HS to be held at the David S. Mack Sports Complex of Hofstra University on June 3, 2016 and June 18, 2016;

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract.”

11. Agreement with Utility Check Ltd Enclosure
Recommended Motion: “RESOLVED that the Levittown Board of Education approve an agreement with Utility Check Ltd. to cover services related to retrieving overcharges on utility bills and offer assistance and guidance on all utility matters; and, that the President of the Board of Education is, hereby, authorized to execute same.”

12. Contract with Colonial Flag Enclosure
Recommended Motion: RESOLVED that the Levittown Board of Education approve the contract with Colonial Flag to assist with the arrangements of flags displayed in the community to promote unity, awareness, understanding, fundraising and appreciation of charitable and patriotic causes; and, that the President of the Board of Education is, hereby, authorized to execute same.”

13. New York YMCA Camp - Greenkill Enclosure
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, authorize students from East Broadway School and Summit Lane School from 5/9/16 - 5/11/16; Gardiners School and Northside School from 6/6/16 - 6/8/16; and Abbey Lane School, Lee Road School, and Division Avenue School from 2/29/16 - 3/2/16 to participate in an outdoor education program at Camp Greenkill.

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contracts.”

14. Gifts to School Enclosure
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- A 2002 Nissan Altima, VIN #1N4AL11D42C279768 to be used for instruction in Mr. Luna's automotive class from Ms. Cathleen Dostis, 3625 Lynn Lane, Wantagh, NY 11793;
- A check in the amount of \$100 to be used towards the purchase of new library books at Summit Lane Elementary School from the Friends/Family of Steven Esposito, c/o Kristi Ruggiero, 125 Bay Avenue, Hicksville, NY 11803;
- A check in the amount of \$1811.38 to be deposited in the Division Avenue General Student Fund from Lifetouch National School Studios, 11000 Viking Drive, Eden Prairie, MN 55344;
- A check in the amount of \$2000.00 to be deposited in the Division Avenue Scholarships Fund for the Class of 2016 from Lifetouch National School Studios, 11000 Viking Drive, Eden Prairie, MN 55344;
- A picnic table to be used outside the cafeteria recess area at Salk Middle School from Chris Civil, 1362 Estelle Court, Seaford, NY 11783."

15. Obsolete Equipment

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the item may be discarded and/or sold at the highest possible salvage value."

16. Obsolete Textbooks

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached list obsolete and that the items may be discarded and/or sold at the highest possible salvage value."

17. Obsolete Computer Equipment

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the computer equipment on the attached lists obsolete and that the items may be discarded and/or sold at the highest possible salvage value."

18. Approval of Board of Education Policies

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following revised policies:

Policy No. 5512 - Reserve Funds Policy

Policy No. 5580 - Fund Balance

Policy No. 7513 - Administration of Medicine

Policy No. 7521 - Students with Life Threatening Allergies

Policy No. 7552 - Students Gender Identity

19. Memorandum of Understanding - William Pastore

Enclosure

19. Memorandum of Understanding - William Pastore Enclosure
 Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, approve the Memorandum of Understanding between the Levittown Union Free School District and William Pastore, as per the terms of the attached Memorandum of Understanding;
 NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Memorandum of Understanding.”

20. Schedules	Enclosure
“That the Levittown Board of Education approve Schedule 2015-G-No. 8 (Resignations/Terminations, Certified Personnel)”	1001
“That the Levittown Board of Education approve Schedule 2015-GG-No. 8 (Resignations/Terminations, Non-Instructional Personnel)”	1002
“That the Levittown Board of Education approve Schedule 2015-H-No. 8 (Appointments, Certified Personnel).”	1003
“That the Levittown Board of Education approve Schedule 2015-H-No. 8a (Appointments, Administrators)”	1004
“That the Levittown Board of Education approve Schedule 2015-H-No. 8c (Designation, Consultants)”	1005
“That the Levittown Board of Education approve Schedule 2015-H-No. 8g (Designation, Coaching)”	1006
“That the Levittown Board of Education approve Schedule 2015-H-No. 8h (Appointments, Extra Curricular)”	1007
“That the Levittown Board of Education approve Schedule 2015-HH-No. 8 (Appointments, Non-Instructional)”	1008
“That the Levittown Board of Education approve Schedule 2015-K-No. 5 (Leave of Absence, Certified Personnel)”	1009
“That the Levittown Board of Education approve Schedule 23015-KK-No. 5 (Leave of Absence, Non-Instructional Personnel)”	1010
“That the Levittown Board of Education approve Schedule 2015-O-No. 6 (Students w/Disabilities)”	1011

VII. AD HOC

1. First Read	Enclosure
Policy No. 3420 - Non-Discrimination and Anti-Harassment in the School District	
Policy No. 5675 - Student Grading Information Systems	

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Policy No. 6120 - Equal Employment Opportunity

Policy No. 6121 - Sexual Harassment of District Personnel

2. Second Read

Enclosure

Policy No. 3110 - Media/Municipal Governments/Senior Citizens

Policy No. 3280 - Use of School Facilities, Materials and Equipment

Policy No. 7131 - Education of Homeless Children and Youth

District Wellness Policy

VIII. DATES

January 13 - Regular Meeting

January 20 - Budget Planning Session #1

IX. MOTION TO ADJOURN