

# AGENDA

## BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK  
www.levittownschoools.com

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REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, February 3, 2016

6:15 P.M. (Meeting convenes with anticipated adjournment to Executive Session)

7:30 P.M. (Meeting reconvenes in Public Session)

**Success for Every Student**

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### OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

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### NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

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Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 434-7002, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons, without regard or discrimination based on religion, ethnic background, age, sex, or disability.

I. CALL TO ORDER

Call To Order

- A. 6:15 P.M. - Anticipated Motion to move to Executive Session.

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session seeking advice of legal counsel."

- B. 7:30 P.M. Reconvene Public Session

1. Pledge of Allegiance
2. Moment of Silence

II. ANNOUNCEMENTS

III. APPROVAL OF MINUTES

1. Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of the January 13, 2016 Regular Meeting and January 20, 2016 Special Meeting/Budget Planning Session."

IV. REPORTS

- A. Recognition

- i. Summit Lane Art Display
- ii. Esta Lachow and Gina Interdonato: Adopt a Family Program
- iii. Building and Grounds: Winter Storm Jonas

- B. Superintendent

1. Comments and Reports
2. Budget Presentations
  - A. Budget Overview - William Pastore
  - B. GC Tech Budget - Frank Creter
  - C. Curriculum and Instruction Budget - Debbie Rifkin
3. Follow-up to Prior Public Be Heard Questions
4. Follow-up to Board Questions

- C. Board of Education

1. Comments and Reports
2. Correspondence

## 3. Student Liaisons

V. PUBLIC BE HEARDVI. ACTION ITEMS: NEW BUSINESS

## 1. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the January 2016 report of the Claims Auditor be accepted."

## 2. Business Office Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue reports for the months ending December 31, 2015
- Claims Auditors Report prepared by Nawrocki Smith LLP for the month ending January 31, 2016
- Treasurer's report for the month ending December 2015
- Trial Balance for the month ending December 2015."

## 3. Budget Transfer

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfer has been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code from</u>	<u>Amount</u>	<u>Code to</u>	<u>Amount</u>
A21101350 Chairpersons/Secondary	\$300,000.		
		A20201500 Supervision - Principals' Salary	\$300,000.

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfer."

## 4. Board Meeting Calendar - 2016-2017 School Year

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, adopt the attached calendar of Board of Education meeting dates for the Levittown Public Schools for the 2016-17 school year."

## 5. Cullen and Danowski Engagement Letter

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached engagement letter from Cullen and Danowski dated December 29, 2015 for the agreed upon procedures."

6. Contract with Verizon

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and Verizon to verify a credit due to the district; and,

BE IT FURTHER RESOLVED that the President of the Board of Education is, hereby, authorized to execute the agreement."

7. Agreement with Educational Data Services

Enclosure

Recommended Motion: "RESOLVED, WHEREAS, it would be in the joint interest of the Levittown Union Free School District and the districts named on the attached list, as advertised and awarded by the Clarkstown Central School District and acting as the Lead Agency, as provided by General Municipal Law Section 119-0 and,

WHEREAS, each Board retains the legal authority to contract with the successful vendor(s) and shall not be bound by purchase contracts and other agreements made by the other Board(s), therefore,

BE IT RESOLVED, that the Board of Education of the Levittown School District, hereby agrees to participate with the attached named school districts in such cooperative bids, and;

BE IT FURTHER RESOLVED that the President of the Levittown Board of Education and the Assistant Superintendent for Business and Finance are, hereby, authorized to sign the attached cooperative bidding agreements with Educational Data Services, Inc., for the 2016-2017 school year at a fee of \$13,900.00"

8. Asset Valuation and Inventory Updating Service

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and CBIZ Validation Group, LLC at no cost to review the district's asset valuation and perform an inventory update for insurance and auditing purposes;

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute this contract."

9. GC Tech Tuition Rate - 2016-17

Inclusive

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve an increase to the GC Tech tuition rate from \$13,694 to \$14,000 for the 2016-17 school year."

10. Special Education Contracts

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services for the 2014 -15 and 2015-16 school year.

- Baldwin UFSD
- Malverne UFSD

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts.”

11. Gifts to School

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- The list of attached books to be donated to the Wisdom Lane library from Scholastic Book Fairs, PO Box 3745, Jefferson City, MO 65102.”

12. Obsolete Equipment

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the item may be discarded and/or sold at the highest possible salvage value.”

13. Obsolete Library Books

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value.

14. Approval of Board of Education Policies

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following revised policies:

Policy No. 3420 - Non-Discrimination & Anti-Harassment in the School District

Policy No. 5675 - Student Grading Information Systems

Policy No. 6110 - Code of Ethics

Policy No. 6120 - Equal Employment Opportunities

Policy No. 6121 - Sexual Harassment of District Personnel

15. Schedules

Enclosure

“That the Levittown Board of Education approve Schedule 2015-G-No. 10  
(Resignations/Terminations, Certified Personnel)”

“That the Levittown Board of Education approve Schedule 2015-GG-No. 10  
(Resignations/Terminations, Non-Instructional Personnel)”

“That the Levittown Board of Education approve Schedule 2015-H-No. 10  
(Appointments, Certified Personnel).”

“That the Levittown Board of Education approve Schedule 2015-H-No. 10a1  
(Salary Change, Certified Personnel)”

“That the Levittown Board of Education approve Schedule 2015-H-No. 10c  
(Designation, Consultants)”

“That the Levittown Board of Education approve Schedule 2015-H-No. 10g  
(Designation, Coaching)”

“That the Levittown Board of Education approve Schedule 2015-H-No. 10h  
(Appointments, Extra Curricular)”

“That the Levittown Board of Education approve Schedule 2015-HH-No. 10  
(Appointments, Non-Instructional)”

“That the Levittown Board of Education approve Schedule 2015-HH-No.10a1  
(Salary Change, Non-Instructional Personnel)”

“That the Levittown Board of Education approve Schedule 2015-JJ-No. 6  
(Permanent Status, Non-Instructional Personnel)”

“That the Levittown Board of Education approve Schedule 2015-K-No. 7  
(Leave of Absence, Certified Personnel)”

“That the Levittown Board of Education approve Schedule 23015-KK-No. 7  
(Leave of Absence, Non-Instructional Personnel)”

“That the Levittown Board of Education approve Schedule 2015-0-No. 8  
(Students w/Disabilities)”

“That the Levittown Board of Education approve Schedule 2015-T-No. 2  
(Textbook Adoption)”

VII. AD HOC

- 1. Board Policies - Second Read
- Policy No. 7551 - Sexual Harassment of Students
- Policy No. 8130 - Equal Educational Opportunities

Enclosure

VIII. DATES

- Wednesday, February 10 - Budget Planning Session #2
- Wednesday, March 2 - Budget Planning Session #3

IX. MOTION TO ADJOURN