

**BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
LEVITTOWN, NY**

DATE: MARCH 16, 2016

REGULAR MEETING

MINUTES

THE REGULAR MEETING OF THE BOARD OF EDUCATION was duly called and held on Wednesday, March 16, 2016 in the Board Meeting Room of the Levittown Memorial Education Center.

CERTIFICATION:

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

I. CALL TO ORDER

BOARD OF EDUCATION

PRESENT:

Ms. Peggy Marengi, President
Mr. James Moran, Vice President
Mr. Karen Quinones-Smith, Secretary
Ms. Marianne Adrian
Mr. Michael Pappas
Mr. Frank Ward

ADMINISTRATION

Dr. Tonie McDonald - Superintendent of Schools
Ms. Darlene Rhatigan - Assistant Superintendent
Ms. Debbie Rifkin - Assistant Superintendent
Mr. William Pastore – Assistant Superintendent
Dr. Donald Sturz – Assistant to the Superintendent

OTHERS

Mr. Robert H. Cohen - School Attorney
Ms. Elizabeth Appelbaum - District Clerk
Mr. Armaninder Thind – MacArthur High School Student Liaison
Mr. James Lunetta – Division Avenue High School Student Liaison

- A. Pledge of Allegiance

- B. Ms. Marengi, President, called the Regular Board Meeting to order at 6:15 PM. On a motion by Mr. Moran, seconded by Ms. Adrian and approved (6-0) that the Board adjourn to Executive Session to discuss employment contracts.

- C. The Board reconvened to Public Session at 7:30 PM on a motion by Mike Pappas, seconded by Ms. Quinones-Smith and approved (6-0). Ms. Marengi asked everyone to stand for the Pledge of Allegiance and a moment of silence for all the men and women serving overseas and protecting us at home.

II. ANNOUNCEMENTSIII. APPROVAL OF MINUTES

1. Minutes - Approval of Minutes

RESOLUTION # 15-16-192

MOTION: "Make the necessary corrections and move the approval of the minutes of the Regular Meeting of February 3, 2016, Special Meetings/Budget Planning Sessions of February 10, 2016 and March 2, 2016."

NOTE: Corrections were reflected in the approved minutes.

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, Vice President
SECONDER:	Marianne Adrian
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

IV. REPORTS

A. Recognition

1. Maintenance Staff Recognition

Dr. McDonald remarked that she was pleased to recognize the amazing maintenance workers in our buildings. She stated that these workers do an incredible amount of work on a daily basis. Mr. Pastore commented that it is easy to compliment the work that the maintenance staff does because they are highly skilled, resourceful and dedicated employees. They work to make the school safe, comfortable and a nice place for children and staff. Their care and attention to detail is excellent. He noted that the staff represents a variety of trades. Mr. Pastore noted that we fortunate to have a great maintenance staff and appreciate all they do. Mr. Milano, Director of Facilities, pointed out that the staff of 19 are involved in every aspect of maintaining these buildings. He thanked Jim Tosner, Maintenance Supervisor, for his leadership and thanked all the staff for their hard work. He asked that they come up front to meet the Board of Education who commented that the buildings look wonderful considering some of them are over 60 years old.

2. Michael Marino

Ms. Rikfin introduced Mike Marino, Automotive Instructor, who was honored this month by the Greater New York Automotive Dealers Association at their competition. Mr. Marino received the 2016 "Outstanding Automotive Educator of the Year" award. Dr. McDonald remarked that Mr. Marion thinks outside the box, and we are proud to have him with us. The Board congratulated him.

B. Superintendent

1. Comments and Reports
(none)

2. Budget Presentations
 - a. Budget Overview – Bill Pastore

Mr. Pastore reviewed what transpired since the last Board meeting. He noted that the State budget is due next week and that the district has received positive feedback with the GAP Elimination Aid restored. He explained that the goal for the budget was to stay within the Tax Levy limit. Mr. Pastore discussed options for adding transportation equipment and bus purchases into the budget. Dr. McDonald advised that tax cap calculations have many moving parts of which Capital is a big part of. We have to be mindful of how we spend money in this year and next year. She noted that we can mitigate this by looking at how debt rolls off and think about how building aid comes in. The Board had several questions on this topic and made several suggestions regarding the purchasing of buses. Mr. Pastore thanked Mr. Garcia for his help in compiling the data for this presentation. The Board complimented Mr. Pastore for a nice, readable presentation.

On a different note, Mr. Pastore reported that as long as we stay within the Tax Cap limit, Levittown residents are eligible for the tax relief credit. He explained the criteria which is they have to be a New York State resident, they must own and primarily reside in the property for the year, must receive a star exemption for that property, and must have an adjusted gross income of no greater than \$275,000.

- b. Staffing/Enrollment – Darlene Rhatigan

Ms. Rhatigan presented the budget for enrollment and staffing. She reported on what the Office of Administration and Personnel represents such as Health & Safety, Athletics, Negotiations, Title IX, Staffing, Technology, Student Discipline and HR functions. Ms. Rhatigan reviewed what assumptions go into staffing. She noted that in general education the Cohort Survival Method is utilized which is to use the past to predict the future. It is presumed that Kindergarten enrollment will continue to increase into 2016/17 and the Special Education sections will be up slightly due to program change offerings for inclusion. Ms. Rhatigan gave a preliminary overview of the staffing and enrollment for the high schools, middle schools, elementary schools and Special Education. The Board had questions on enrollment, inclusion and self contained classes. Ms. Marengi asked about our permanent substitute teachers. Ms. Rhatigan noted that we have a pool of candidates that we use but there is not enough to go around. Dr. McDonald advised that we do have a problem getting subs, and we are just starting to recover our hiring. She noted that our pay for subs is average but there are not enough students going into education. There was a discussion on this subject. Ms. Rhatigan provided a video to showcase some of the staff displaying the “joy in education.” Ms. Quinones-Smith inquired about Robotics classes for the middle school. Ms. Rifkin shared that it is a great idea but the challenge is there is not enough room in the school day. She suggested that a “0” period or extra period be added where the students come in early. This idea was discussed. Dr. McDonald commented that it would be a tremendous opportunity for our students to have hands on experiential learning. She stated that she was very willing to explore this option. Mr. Pappas mentioned that he would like to see enrichment return. Ms. Marengi agreed and gave an example of how her school handles enrichment. Ms. Rifkin discussed the districts experience with previous enrichment/gifted programs. She noted our prior program was more a generic program that did not address the giftedness of each student. She commented that having a program is a wonderful idea but one that has to be studied carefully so that we bring the right program that will address the students that are truly gifted. Dr. McDonald remarked that we should take on this challenge for next year and develop a program that is really good for us. She shared that our staff has been working very hard to make sure the students we have that are gifted are challenged. She advised that we have an extra-curricular program that is an enriching program as well. Mr. Pappas noted that last year we increased the funding for extracurricular activities, and he would like to continue that for this year. He remarked that the students love these clubs. Ms. Adrian inquired about considering having a Latin class or base language for 5th grade. She stated that the romance languages are offered in middle school but felt Latin

would help build vocabulary. Ms. Rifkin explained that the district had a 6th grade exploratory language class that had to be cut during our budget crises. She feels if we reinstate this class it would be an excellent way to introduce students to languages. Dr. McDonald remarked that she would further explore this idea and put money in the budget for it.

c. PTA Advisory Committee on the Budget – Laura Brown/Margaret Costa

Mr. Pastore called up the members of this committee to recognize them for all their hard work throughout the year and for devoting their time during the budget process. The Board of Education thanked the members for their continued support.

Ms. Brown, a representative from the PTA Advisory Council, gave a brief report on recommendation from the Council. She thanked the Board of Education and Dr. McDonald for all the hard work they do on behalf of our children and allowing the Council to present their suggestions. Additionally, she thanked Administration and staff for answering all their questions during this process. Ms. Brown noted that the Advisory Committee was equally represented by all of the school and SEPTA. She pointed out the committee fielded many questions and requests from all buildings, concerning staff, technology, athletics, clubs, music and buildings and grounds. She remarked that many of the concerns were in the process of being addressed by the district. Some of the items that they would like to see move forward in the upcoming budget process are in the areas of: Elementary Clubs, Technology and Grounds and Maintenance. Ms. Brown gave a detailed description of these areas. She stated in conclusion that we are pleased with the progress the district has made over the past two years in addressing the concerns of the committee. Many suggestions were followed through out and the improvements in most cases are visible to all of the community. She advised that we continue to move forward in our support for all of our students through a sound budget, classroom and staff stability and the improvements to our buildings and grounds. She thanked all for their consideration in these matters. Ms. McDonald thanked Ms. Brown and members of the committee for their endless hard work. Mr. Pastore reported that some of the projects on the Council's lists were close to closing. Ms. Marengi, on behalf of the Board, extended her thank you to the committee and shared that the presentation was clear and easy to follow.

3. Follow-up to Prior Public Be Heard Questions

Ms. Rifkin reported that the Common Core English Exam was recently administered in January for the first time. Since Administration was not sure of what the results would be, they put a plan in place where all students would all have to take the Regents at the end of the year so that they would have two scores and the higher score would count. Ms. Rifkin stated that the students did better than expected and so the plan was reconsidered. After discussing with teachers and Administrators, a new plan was developed which called for: a student scoring below 65 must retake the Regents; a student scoring 85 or better (Mastery) was exempt completely from any assessment at the end of the year; those students scoring 65 – 84 can either take the Regents or they can take their quarterly exam. She noted that Special Education and ENL students will be handled individually.

4. Follow-up to Board Questions
(none)

C. Board of Education

1. Comments and Reports
(none)

2. Correspondence
(none)
3. Student Liaisons

Student Liaison for MacArthur, Mr. Thind, reported that the 9th grade Survey Breakfast was conducted which gives the building Administration an inside look at how the transition from middle school to high school is progressing; the Varsity Cheerleading competed at Disney World for a National Tournament and made it all the way to the semi-final round; the Mathletes Team competed in the Nassau County Mathematics Tournament; the Winter Concert III was conducted; the Tri-M Theater Honor Society Inductions were held; the Math Fair Team competed in the Long Island Math Fair Competition at Hofstra where three members of the team made it to the final round; the Annual Junior Banquet was recently held; a Badminton Tournament was held to raise money for Habitat for Humanity; the drama performance "David and Lisa" was held last weekend; a Blood Drive was held; and a 10th grade student was named first runner up in the Project Change competition and as a result received a two week scholarship to travel to India.

Mr. Lunetta, Student Liaison for Division, announced that the Challenger Basketball Team debuted as a season-opener game at home; DRAGON PRIDE awards were presented to eight students for their outstanding character and citizenship in the second quarter of the year; two students were selected as recipients of the Nassau Zone Award for exemplifying outstanding scholastic ability, physical education performance and leadership qualities; a second Team Captains Breakfast was held to recognize and honor the Team Captains of winter sports for their leadership qualities and achievements; Mrs. Crusco's Trial Law class participated in the New York State Mock Trial Tournament; five senior-athletes have Signed National Letters of Intent to continue their sports at local, regional and national colleges and universities; and the DECA team competed in the New York State Competition in Rochester, NY and took home 14 medals.

V. PUBLIC BE HEARD

The guidelines pertaining to Public Be Heard were read. Dr. McDonald and/or board members will respond to questions, after the last speaker is heard.

VI. ACTION ITEMS: NEW BUSINESS

1. Warrants

RESOLUTION # 15-16-193

MOTION: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the FEBRUARY 2016 report of the Claims Auditor be accepted."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, Vice President
SECONDER:	Marianne Adrian
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue reports for the month ending January 2016
- Claims Auditors Report prepared by Nawrocki Smith LLP for the month ending February 2016
- Treasurer's report for the month ending January 2016
- Trial Balance for the month ending January 2016
- Fund Balance Projection for the period ending June 30, 2016."

NOTE: Mr. Pappas asked about the health incentive code. Mr. Pastore went over the rules from NYSHIP regarding health coverage which is under appeal. Dr. McDonald remarked that this is one of the codes that she was looking at to reduce before the budget is finalized. Mr. Pappas wanted to know how many people were denied health coverage. Dr. McDonald noted that we have to know these numbers for accrual. Additionally, Mr. Pappas asked about the fund balance projection, He noted that the fund has over \$400,000 left over and he wanted to know if we expect to spend that additional money. Mr. Pastore explained that this is the first shot at the Fund Equity Reconciliation and what he works on the most is the estimated revenues and expenditures. He noted that purchase orders will no longer be issued by the end of March. In this way, he can get an indication of what his revenue and expenditures will be and tie that into the five year projections. Mr. Pappas thanked Mr. Pastore for this report which helps the Board maintain their fiduciary responsibilities.

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, Vice President
SECONDER:	Marianne Adrian
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

3. Budget Transfer

RESOLUTION # 15-16-195

MOTION: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfer has been prepared and recommended by the Assistant Superintendent for Business and Finance,

Code	Code Description	\$ From	\$ To	Reason
A 1325.1600	TREASURER SALARY		11,347.00	Code adjust for new treasurer.
A 1310.1500	BO INSTRUCTIONAL SALARIES	10,964.00		
A 1240.4500	SUPT MATERIALS/SUPPLIES		56.71	Generally, these adjustments are for changes that occurred as a result of (1) the CSEA and LUT contracts being settled and (2) personnel changes between the time that we set the budget and when the actual school year began.
A 1310.4500	BO MATERIALS/SUPPLIES	56.71		
A 2335.1600	CONTINUING ED CLERICAL SAL		192.88	
A 2250.1600	SPEC ED CLERICAL SALARIES	192.88		
A 2855.1601	INTERSCHOL ATHLT CLERICAL SAL		2,050.00	
A 2250.1600	SPEC ED CLERICAL SALARIES	2,050.00		
A 2850.1510-M	COMP MARCHING BAND STIPENDS		917.32	
A 2850.1530-R	CLUBS LMEC	917.32		

A 2610.1600	LIBRARY CLERICAL		1,444.00	
A 2250.1600	SPEC ED CLERICAL SALARIES	1,444.00		
A 2020.1840	SUPRVSN CLERICAL SUBS		2,500.00	
A 2010.1600	CURRIC DEV/SUPR CLERICL SALARIES	2,500.00		
A 1240.1600	SUPT CLERICAL SALARIES		2,044.81	
A 1310.1600	BO STAFF SALARIES	2,044.81		
A 2250.1650	SPEC ED OCCUPATIONL THERAP		3,154.00	
A 2250.1600	SPEC ED CLERICAL SALARIES	3,154.00		
A 2280.1305	OCCUPAT ED TEACHER ASSIST 9-12		3,395.90	
A 2250.1600	SPEC ED CLERICAL SALARIES	3,395.90		
A 1430.1600	PERSONNEL CLERICAL SALARIES		6,500.00	
A 1310.1600	BO STAFF SALARIES	6,500.00		
A 2815.1750	HEALTH SERVICES NURSES P/T & O/T		6,944.06	
A 2815.1540	HEALTH SERVICES REGISTERD NURSES	6,944.06		
A 2250.1510	SPEC ED ASST DIR-SPECIAL ED		7,539.90	
A 2250.1600	SPEC ED CLERICAL SALARIES	7,539.90		
A 2250.1500	SPEC ED DIR OF SPECIAL ED		9,421.38	
A 2250.1600	SPEC ED CLERICAL SALARIES	9,421.38		
A 1622.1640	SECURITY SUBSTITUTES		12,000.00	
A 1622.1600	SECURITY AIDES	6,000.00		
A 1622.1660	SECURITY OVERTIME	6,000.00		Generally, these adjustments are for changes that occurred as a result of (1) the CSEA and LUT contracts being settled and (2) personnel changes between the time that we set the budget and when the actual school year began.
A 2250.1620	SPEC ED SUMMER SCH AIDES		11,314.61	
A 2110.1612	NON-INST SAL/SUMMER SCH	10,815.00		
A 2250.1600	SPEC ED CLERICAL SALARIES	499.61		
A 1310.1600	BO STAFF SALARIES	383.00		
A 2110.1311	ALTERNATE EDUCATION		15,000.00	
A 2110.1200	TEACHERS' SALARIES K-6	15,000.00		
A 2110.1310	TEACHERS' SAL/SUM SCH		23,476.01	
A 2110.1200	TEACHERS' SALARIES K-6	23,476.01		
A 2810.1500	GUIDANCE SALARIES		54,720.21	
A 2110.1300	TEACHERS' SALARIES 7-12	54,720.21		
A 1670.1600	PRINT/MAIL SALARIES		2,500.00	
A 1620.1630	O&M CUSTODIAL SALARIES	2,500.00		
A 1620.1600	O&M OFFICE STAFF SALARIES		4,200.00	
A 1620.1630	O&M CUSTODIAL SALARIES	4,200.00		
A 2250.1350	SPEC ED CHAIRPERSONS		32,500.00	
A 2250.1200	SPEC ED TEACHERS' SAL K-5	32,500.00		
A 2250.1205	SPEC ED TEACHER ASSIST K-5		125,000.00	
A 2250.1200	SPEC ED TEACHERS' SAL K-5	55,000.00		
A 2250.1255	SPEC ED TEACHER ASSIST 6-8	30,000.00		
A 2250.1305	SPEC ED TEACHER ASST 9-12	40,000.00		
A 2110.1305	TEACH ASST/CLASSRM 7-12		2,750.00	
A 2110.1205	TEACH ASST/CLASSRM K-6	2,750.00		
	Total	340,968.79	340,968.79	

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfer.”

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, Vice President
SECONDER:	Marianne Adrian
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

4. Extra Classroom Activity Fund Treasurer's Report

RESOLUTION # 15-16-196

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Extra Classroom Activity Fund Reports for the period October 1, 2015 to December 31, 2015."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, Vice President
SECONDER:	Marianne Adrian
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

5. Nomination to Nassau BOCES Board

RESOLUTION # 15-16-197

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, nominate Robert B. A. Schoen, Fran Langsner, and Ron Elebee as candidates for election to the Nassau BOCES Board."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Marianne Adrian
SECONDER:	Karen Quinones-Smith, Secretary
AYES:	Ward, Pappas, Adrian, Marengi, Moran, Quinones-Smith

6. Contract with Sound Actuarial Consulting

RESOLUTION # 15-16-198

MOTION: "RESOLVED that the Levittown Board of Education approve a contract with Sound Actuarial Consulting with terms as outlined in the attached contract, to perform an actuarial review of the District's Workers Compensation Program;

BE IT FURTHER RESOLVED and that the President of the Board of Education is, hereby, authorized to execute same."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, Vice President
SECONDER:	Marianne Adrian
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

7. Appointment of Additional Member of the Food Service Committee

RESOLUTION # 15-16-199

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, appoint Al Matousek as an additional member of the Food Service Committee for the 2015-2016 school year."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Karen Quinones-Smith, Secretary
SECONDER:	Frank Ward
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

8. FAMTEC Surveillance

RESOLUTION # 15-16-200

MOTION: "RESOLVED that the Levittown Board of Education approve a contract with FAMTEC Surveillance with terms as outlined in the attached contract for three internal cameras at no charge for a 60 day trial;

BE IT FURTHER RESOLVED and that the President of the Board of Education is, hereby, authorized to execute same."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, Vice President
SECONDER:	Marianne Adrian
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

9. Contract with Jostens Yearbook

RESOLUTION # 15-16-201

MOTION: "RESOLVED, that the Board of Education does, hereby, approve the attached contract with Jostens Yearbook to provide yearbook services including pages color, World Beat Magazine, Marketing Program and shipping for General Douglas MacArthur High School.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contracts."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, Vice President
SECONDER:	Marianne Adrian
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

10. Steam Powered Learning, LLC

RESOLUTION # 15-16-202

MOTION: "RESOLVED, that the Board of Education does, hereby, approve the attached contract with Steam Powered Learning, LLC for two half-day educator workshops and an evening workshop for fourth grade students and parents/guardians on May 11, 2016 and May 16, 2016, respectively.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contracts."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, Vice President
SECONDER:	Marianne Adrian
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

11. Annual Meeting Resolution

RESOLUTION # 15-16-203

MOTION: “RESOLVED, that the annual School District election of Levittown Union Free School District, Town of Hempstead, Nassau County, shall be held in the various election districts of said school district on Tuesday, May 17, 2016, at 7:00 A.M., prevailing time, for the purposes set forth in the annexed notice of meeting, the form of which is hereby approved, and that the polls will be open between 7:00 A.M. and 8:00 P.M., prevailing time, in each election district; and it is further

RESOLVED, that the following notice be published once a week in four (4) of the seven (7) weeks preceding the date of the meeting in the Levittown Tribune, Wantagh Herald Citizen and Seaford Herald Citizen newspapers having general circulation in the district; and it is further

RESOLVED, that Inspectors of Election be appointed in accordance with previous procedure.

NOTICE OF ANNUAL MEETING, ELECTION AND PERSONAL REGISTRATION, LEVITTOWN UNION FREE SCHOOL DISTRICT, TOWN OF HEMPSTEAD, NASSAU COUNTY, NEW YORK.

NOTICE IS HEREBY GIVEN, that the Annual Meeting of the School District, the vote on the School District budget and election of candidates for the School Board of Levittown Union Free School District, Town of Hempstead, Nassau County, New York, and the vote on the Public Library budget and election of a candidate for the Board of Trustees for the Levittown Public Library, will be held in the several election districts of the School District at the voting places designated below on Tuesday, May 17, 2016 between the hours of 7:00 AM and 8:00 PM, to vote by ballot on voting machines on the proposition or propositions set forth below, as well as any other propositions which may properly come before the electorate, and to elect members of the Board of Education and to elect a member of the Library Board of Trustees.

Shall the following resolutions be adopted:

PROPOSITION NO. 1

SCHOOL DISTRICT BUDGET

RESOLVED, that the School District budget for the school year 2016-2017 proposed by the Board of Education and filed with the District Clerk in accordance with Section 1716 of the Education Law shall be approved and the necessary taxes be levied therefore on the taxable real property of the district.

PROPOSITION NO. 2

EXPENDITURE OF CAPITAL RESERVE FUNDS FOR SCHOOL BUILDING IMPROVEMENT PROJECT

RESOLVED, that the Board of Education of the Levittown Union Free School District (“District”), be hereby authorized to expend from the District’s Capital Reserve Fund, previously established by the voters of the District, an amount not to exceed Four Million dollars (\$4,000,000) to undertake and perform a school building improvement project(s) (“Projects”) as described in the District’s Budget Brochure (“Brochure”) on file in the office of the District Clerk; the Projects to commence during the 2016-2017 school year and to consist of capital improvements, renovations and/or alterations to all District Buildings, including but not limited to: electrical upgrades district wide; including necessary equipment and related work, as well as preliminary and incidental costs; and that the specified Project costs as set forth in the Brochure may be reallocated among the Project’s components within the scope of this authorization.

PROPOSITION NO. 3**LIBRARY BUDGET**

RESOLVED, that the Public Library Budget for the fiscal year 2016-2017 proposed by the Library Board of Trustees of the Levittown Public Library heretofore filed pursuant to law shall be approved and the necessary taxes be levied therefore on the taxable real property of the district.

NOTICE IS FURTHER GIVEN, that petitions nominating candidates for the office of member of the Board of Education and for the office of member of the Library Board of Trustees must be filed with the Clerk of the District between the hours of 8:00 AM and 5:00 PM but no later than 5:00 PM on April 18, 2016. Forms of the petitions may be obtained from the Clerk of the District.

The following vacancies are to be filled on the Board of Education: Two (2) members for the term of three (3) years, commencing July 1, 2016 and expiring June 30, 2019 , One (1) member for the term of two (2) years commencing May 17, 2016 and expiring June 30, 2018.

A separate petition is required to nominate a candidate for member of the Board of Education. The two candidates receiving the highest number of votes shall be elected to the two full three year terms. The candidate receiving the third highest number of votes will be elected to immediately fill the remainder of the vacant seat (which expires June 30, 2018). Each petition must be directed to the Clerk of the District, must be signed by at least twenty-five (25) qualified voters of the District, or 2% of the voters who voted in the previous election, whichever is greater, and shall state the residence of each person who signed, must state the name and residence of the candidate and the length of the term of office.

The following vacancy is to be filled on the Library Board of Trustees: One (1) member for the term of five (5) years, commencing July 1, 2016 and ending June 30, 2021, to succeed Rich Santor last incumbent.

A separate petition is required to nominate a candidate for member of the Library Board of Trustees. Each petition must be directed to the Clerk of the District, must be signed by at least twenty-five (25) qualified voters of the District, or 2% of the voters who voted in the previous election for members of the Library Board of Trustees, whichever is greater, and shall state the residence of each person who signed, must state the name and residence of the candidate and the length of the term of office.

NOTICE IS FURTHER GIVEN, that a statement of estimated expenses for the 2016-2017 school year will be presented at a Public Hearing on Tuesday, May 4, 2016, at 7:30 PM in the Board Meeting Room of the Levittown Memorial Education Center and copies of such statement, as well as the statement of the amount of money required for the 2016-2017 fiscal year of the Public Library, will be made available on the District's website and at each schoolhouse and library in the District during the hours of 9:00 AM and 4:00 PM on each day other than a Saturday, Sunday or holiday during the fourteen (14) calendar days immediately preceding the election together with the text of any resolution which will be presented to the voters.

NOTICE IS FURTHER GIVEN, that pursuant to Section 2014 of the Education Law, personal registration of voters is required and only those persons whose names appear on the register of the said school district, or who are registered pursuant to Article 5 of the Election Law, shall be entitled to vote at said meeting and election.

NOTICE IS FURTHER GIVEN, that all qualified voters who have previously registered for any annual or special meeting or election and have voted at any annual or special election held or conducted at any time within four (4) calendar years prior to this year, 2016, are not required to register with the Board of Registration for this meeting.

All other persons who wish to vote must register. A voter may register at the office of the District Clerk of the Levittown UFSD between the hours of 8:00 AM. and 1:00 PM on school days provided that such registration is effected no later than May 12, 2016.

NOTICE IS FURTHER GIVEN, that said register will be filed in the office of the Clerk of the District and will be open for inspection by any qualified voter of the District on each of the five (5) days prior to the day of the election, except Sunday, between the hours of 9:00 AM and 4:00 PM, on Monday through Friday and between the hours of 11:00 AM and 12 noon on Saturday (May 14, 2016), in the office of the Clerk of the District and at each voting place on the day of the election.

NOTICE IS FURTHER GIVEN, that absentee ballots for those eligible pursuant to the provision of Section 2018a of the Education Law are available, and that applications for absentee ballots may be applied for at the office of the Clerk of the District. A list of all persons to whom absentee ballots have been issued will be available in the office of the Clerk on each of the five (5) calendar days prior to the day of election except Sunday, between the hours of 9:00 AM and 5:00 PM on Monday through Friday and between the hours of 11:00 AM and 12 noon on Saturday (May 14, 2016), in the office of the Clerk of the District. Such application must be received by the District Clerk at least seven (7) calendar days before the election if the ballot is to be mailed to the voter or by the day before the election if the ballot is to be delivered personally to the voter. No absentee voter's ballot will be canvassed unless it has been received in the office of the District Clerk not later than 5:00 PM on the day of the election.

NOTICE IS FURTHER GIVEN, that during the voting hours on Tuesday, May 17, 2016, between the hours of 7:00 AM and 8:00 PM, in the various election districts, the Board of Registration will meet to receive registrations for subsequent elections. During the hours of 7:00 AM and 8:00 PM on voting days, the District Clerk shall be in her office at the Levittown Memorial Education Center.

NOTICE IS FURTHER GIVEN, that a Real Property Tax Exemption Report prepared in accordance with Section 495 of the Real Property Tax Law will be annexed to any tentative/preliminary budget as well as the final adopted budget of which it will form a part; and shall be posted on District bulletin board(s) maintained for public notices, as well as on the District's website.

SCHOOL ELECTION DISTRICTS:

The boundaries of the school election districts and the place of each election district for voting and registration shall be as follows:

ELECTION DISTRICT #1 - GARDINERS AVENUE SCHOOL

Beginning at Wantagh Parkway and Chase Lane; east on Chase Lane to Center Lane, thence south to Prairie Lane; thence east to Gardiners Avenue; thence south to Slate Lane; then east and north to Swan Lane; then east and north to Grey Lane; continuing east to Wantagh Avenue; thence south on Wantagh Avenue to Jerusalem Avenue; thence west to Oakfield Avenue; continuing north to Old Jerusalem Road; thence east on Old Jerusalem Road to Wantagh Parkway Line; north along Line to the point of beginning.

ELECTION DISTRICT #2 - EAST BROADWAY SCHOOL

Beginning at north side of Southern State Parkway and east side of Wantagh Avenue; north on Wantagh to Miller Place; thence east to Exit Lane; thence south to Elm Drive; thence west to Elbow Lane; thence southwest to End Lane; south to End Lane and Elm Drive East to Pope Street; thence east to District Line; thence south to Regent Lane; thence east to Red Maple Drive; thence northeast, and south to Regal Lane; east on Regal Lane and Cordwood Lane to Arlington Drive; thence southeast to Town Line; thence south to Southern State Parkway; west along Parkway to point of beginning. Beginning at south side of Southern State Parkway and west side of Town Line; south on Town Line to Jerusalem Avenue; thence west to Wantagh Avenue; thence north to Southern State Parkway; thence east to point of beginning.

ELECTION DISTRICT #3 - LEVITTOWN MEMORIAL EDUCATION CENTER

Beginning at east side of Wantagh Parkway and south side of Hempstead Turnpike; east on Hempstead Turnpike to Silver Lane; thence south to Forge Lane; thence east to Cotton Lane; thence southeasterly to Wantagh Avenue; then south to Grey Lane; thence west to Swan Lane; then southwesterly to Slate Lane; then south to Gardiners Avenue, thence north to Prairie Lane; thence west to Center Lane; thence north to Chase Lane; thence west to Wantagh Parkway Line; north along Line to point of beginning.

ELECTION DISTRICT #4 - DIVISION AVENUE HIGH SCHOOL

Beginning at north side of Hempstead Turnpike and west side of Jerusalem Avenue; west on Hempstead Turnpike to District Boundary Line at Wantagh State Parkway; thence northeast to northerly border of School District; east on Boundary Line (Flamingo Rd., Magpie Lane, Blacksmith Rd) to Jerusalem Avenue; thence south to point of beginning.

Dated: Levittown, New York
March 16, 2016

BY ORDER OF THE BOARD OF EDUCATION
LEVITTOWN UNION FREE SCHOOL DISTRICT
TOWN OF HEMPSTEAD, NASSAU COUNTY, NEW YORK

By: _____
District Clerk, Levittown Union Free School District

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, Vice President
SECONDER:	Marianne Adrian
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

12. Employment Agreement - Debbie Rifkin

RESOLUTION # 15-16-204

MOTION: “RESOLVED, that the Levittown Board of Education does, hereby, approve the Employment Agreement between the Levittown Union Free School District and Debbie Rifkin, as per the terms of the attached Employment Agreement;

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Employment Agreement.”

NOTE: Mr. Cohen, Legal advisor, recommended changing a word in the document.

AMEND AS FOLLOWS: Change the word “approve” to “ratify” on the resolution.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Frank Ward
SECONDER:	Karen Quinones-Smith, Secretary
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

13. Memorandum of Understanding - Todd Winch

RESOLUTION # 15-16-205

MOTION: “RESOLVED, that the Levittown Board of Education does, hereby, approve the Memorandum of Understanding between the Levittown Union Free School District and Todd Winch, as per the terms of the attached Memorandum of Understanding;

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Memorandum of Understanding.”

NOTE: Mr. Cohen, Legal advisor, recommended changing a word in the document.

AMEND AS FOLLOWS: Change the word “approve” to “ratify” in the resolution.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Karen Quinones-Smith, Vice President
SECONDER:	James Moran, Vice President
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

14. Out of District Contracts for Health and Welfare Services

RESOLUTION # 15-16-206

MOTION: “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and the following school district to provide health and welfare services to students attending schools in these districts for the 2015-16 school year:

- Uniondale Union Free School District
- Hicksville Public Schools
- Syosset Central School District
- Smithtown Christian Schools
- Massapequa Public Schools
- South Huntington UFSD

BE IT FURTHER RESOLVED, that the Board of Education President is, hereby, authorized to execute these contracts.”

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, Vice President
SECONDER:	Marianne Adrian
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

15. Obsolete Equipment

RESOLUTION # 15-16-207

MOTION: “RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the item may be discarded and/or sold at the highest possible salvage value.”

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, Vice President
SECONDER:	Marianne Adrian
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

16. Obsolete Equipment - Musical Instruments

RESOLUTION # 15-16-208

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the items will be used in the art classes."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, Vice President
SECONDER:	Marianne Adrian
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

17. Obsolete Library Books

RESOLUTION # 15-16-209

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value.

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, Vice President
SECONDER:	Marianne Adrian
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

18. Gifts to School

RESOLUTION # 15-16-210

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- A check in the amount of \$250.00 to be used for benches by the flagpole at Division Avenue High School from Friends of Dennis Dunne, PO Box 578, Levittown, NY 11756
- A check in the amount of \$1,000.00 to be used for the Athletic Scholarship for the Class of 2016 (\$500 for a male athlete and \$500 for a female athlete) from Life Touch National School Studios, 11000 Viking Drive, Eden Prairie, MN 44344
- A check in the amount of \$651.51 to be deposited in the student activity fund at Summit Lane School from Target - Take Charge of Education, POB 59214, Minneapolis, MN 55459-0214
- A check in the amount of \$431.04 to be deposited in the student activity fund at Abbey Lane School from Target - Take Charge of Education, Mail Stop SCF, PO Box 59214, Minneapolis, MN 55459-0214
- A check in the amount of \$544.15 to be used for SGOF - Extracurricular at Division Avenue High School from Target - Take Charge of Education, Mail Stop 5CF, PO Box 59214, Minneapolis, MN 55459-0214
- A check in the amount of \$2383.18 to be deposited in the student activity fund at MacArthur High School from Target - Take Charge of Education, Mail Stop 5CF, PO Box 59214, Minneapolis, MN 55459-0214
- A check in the amount of \$874.63 to be deposited in the student activity fund at Northside School from Target Take Charge of Education, Mail Stop 5CF, PO Box 59214, Minneapolis, MN 55459-0214.
- A check in the amount of \$347.62 to be deposited in the student activity fund at Salk Middle School from Target Take Charge of Education, Mail Stop 5CF, PO Box 59214, Minneapolis, MN 55459-0214
- A check in the amount of \$907.76 to be deposited in the student activity fund at Lee Road School from Target - Take Charge of Education, Mail Stop 5CF - PO Box 59214, Minneapolis, MN 55459-0214

- A donation of books (list attached) for the Wisdom Lane Library from Scholastic Book Fairs, PO Box 3745, Jefferson City, MO 65102
- Table and six chairs for a conference room at East Broadway School from Ms. Jeanmarie Wink, 2887 Maplewood Drive, Seaford, NY 11783
- A check in the amount of \$600.00 to be used to purchase shirts and jerseys for the baseball teams for the MacArthur/Plainview baseball game for Autism Awareness on April 1, 2016 from Colliers International LI, Inc., 1981 Marcus Avenue, Lake Success, NY 11042
- A check in the amount of \$600.00 to be used to purchase shirts and jerseys for the baseball teams for the MacArthur/Plainview baseball game for Autism Awareness on April 1, 2016 from Ambrosino Consulting Corp, 666 Old Country Road, Garden City, NY 11530
- A check in the amount of \$1152.22 to be deposited in the student activity fund at East Broadway School from Target - Take Charge of Education, Mail Stop 5CF - PO Box 59214, Minneapolis, MN 55459-0214”

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Frank Ward
SECONDER:	Karen Quinones-Smith, Secretary
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

19. Approval of Board of Education Policies

RESOLUTION # 15-16-211

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following revised policies:

Policy No. 7551 - Sexual Harassment of Students

Policy No. 8130 - Equal Educational Opportunities

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, Vice President
SECONDER:	Marianne Adrian
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

20. Employee Suspension - Terminated

RESOLUTION # 15-16-212

MOTION: “RESOLVED, that effective March 21, 2016, the suspension of the employee named in executive session is terminated.”

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, Vice President
SECONDER:	Marianne Adrian
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

21. Establish Scholarship

RESOLUTION # 15-16-213

MOTION: "RESOLVED, that the Levittown Board of Education does, hereby, establish the Patricia Bolger Scholarship Fund for a hard-working Division Avenue High School student who wants to pursue a career in education in the amount of \$500."

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	James Moran, Vice President
SECONDER:	Marianne Adrian
AYES:	Marenghi, Moran, Quinones-Smith, Adrian, Pappas, Ward

22. Schedules

RESOLUTION # 15-16-214

MOTION: "That the Levittown Board of Education approve Schedules:

1001	2015-G-No. 11	Resignations/Terminations, Certified Personnel
1002	2015-GG-No. 11	Resignations/Terminations, Non-Instructional Personnel
1003	2015-H-No. 12	Appointments, Certified Personnel
1004	2015-H-No. 12a	Appointments, Administrators
1005	2015-H-No. 12a1	Appointments, Salary Change
1006	2015-H-No. 12c	Designation, Consultants
1007	2015-H-No. 12g	Designation, Coaching
1008	2015-H-No. 12h	Appointments, Extra Curricular
1009	2015-HH-No. 12	Appointments, Non-Instructional
1010	2015-J-No.7	Tenure, Certified Personnel
1011	2015-JJ-No. 7	Permanent Status, Non-Instructional Personnel
1012	2015-K-No. 8	Leave of Absence, Certified Personnel
1013	2015-KK-No. 8	Leave of Absence, Non-Instructional Personnel
1014	2015-O-No.9	Students w/Disabilities

NOTE: Ms. Marenghi stated that the above schedules contain some very significant administrative changes for our District. She remarked that it is with both pleasure and sadness that I share with you that Darlene Rhatigan has decided to retire. Ms. Rhatigan has been a tremendous asset to the District for the past 17 years and has played an intricate role in our success. I know I speak for all of us when I say we wish her well and thank her for all she has done for the Levittown community and its children.

Ms. Marenghi shared that I am pleased to announce that when Ms. Rhatigan retires, Ms. Rifkin will be moving into the role of Assistant Superintendent for Personnel. Ms. Rifkin has done an outstanding job ensuring that our curriculum instruction is second to none. I thank her for her tireless commitment. I have every confidence that she will bring the same enthusiasm into her new role.

Finally, the District is pleased to welcome back Mr. Winch who started as a Social Studies teacher then the Social Studies Chairperson, Acting Director of Pupil Services and made his way up to Director of Pupil Services. His experience in education and familiarity with our students, staff and community will assist in the transition and ensure success for every student. I know you will all join me in thanking Ms. Rhatigan and congratulating Mr. Rifkin and Mr. Winch on their new positions.

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Marianne Adrian
SECONDER:	James Ward, Vice President
AYES:	Marengi, Moran, Quinones-Smith, Adrian, Pappas, Ward

VII. AD HOC

1. Board Policies - First Read

Policy No. 7120 - Age of Entrance

Ms. Rifkin stated that she was recommending a slight change in this policy. She noted that for students entering 1st grade, we've also had a paragraph in our policy that said if a student is underage but they have attended a full year of kindergarten then we have criteria and we accept them into our district. She explained that we have never had that for kindergarten students that are slightly underage. What is happening now is that we are getting students from New York City, where they have a pre-kindergarten (pre-k) program, that meet the cut-off for New York City. These students are born between September and December, have completed a full year of pre-k and want to enter our kindergarten. Ms. Rifkin noted that the policy now contains this paragraph under Kindergarten.

VIII. MOTION TO ADJOURN

RESULT:	MOTION CARRIED [UNANIMOUS]
MOVER:	Mike Pappas
SECONDER:	James Moran, Vice President
AYES:	Marengi, Moran, Quinones-Smith, Pappas, Adrian, Ward

The Board adjourned the public meeting at 10:15 PM.

Elizabeth Appelbaum
District Clerk

NOTE: Tapes of the meeting are available for review at the Levittown Library

PUBLIC BE HEARD

PLEASE NOTE: COPIES OF ATTACHMENTS SUBMITTED ARE GIVEN TO THE BOARD OF EDUCATION AND THEN KEPT WITH THE OFFICIAL MINUTES IN THE DISTRICT CLERK'S OFFICE.

The guidelines pertaining to Public Be Heard were read by the Board President.

Matty Buchys **1297 Shaw Place, Seaford, NY**

Mr. Buchys thanked everyone who came to the Challenger Homecoming Game on Feb 23rd and hoped to see them again next year. He was sorry to hear that Ms. Rhatigan was retiring and wished her good luck. Additionally, he wished Ms. Rifkin good luck in her new position.

Jean Jean **53 Periwinkle Rd, Levittown, NY**

Ms. Jean shared that her daughter was a student athlete. She wanted everyone to know that there are not a lot of resources available at the high school when pursuing an athletic scholarship for your child. Ms. Jean pointed out that she was frustrated with the process because the guidance counselors were not equipped with the knowledge that they need for the changes that come along with student recruiting for athletics. She went into detail about her daughter's journey for a scholarship. Ms. Jean stated that she would be willing to share her knowledge so that the next student athlete would not have to go through the same draining process. Additionally, she suggested starting a club to help support these athletics.

RESPONSE:

Dr. McDonald asked that Ms. Jean leave her contact information so that someone could speak with her on this subject. She thanked her for her offer to help others to make our program better. Ms. Marengi remarked that she has spoken to the principal and guidance about what was lacking in their knowledge of this process.

Ed McGoldrick **3769 Jules Lane, Wantagh, NY**

Mr. McGoldrick was present to address some on-going busing concerns. His children attend a private prochoial school. He reported that for the last three years he has not had any problems with the Levittown buses. He noted that in September his bus route was cancelled and then consolidated with another route and his children now have to spend an hour on the bus. In January, the bus company provided a charter bus for his children. Mr. McGoldrick's questions are: was there a change in staffing levels for the bus drivers from last year to this year; if so what was the justification for reducing the number of bus drivers; he would like someone to look into the driver situation, projected routes, enrollment and hiring projections for next year. It is his hope that his regular bus service will be resumed in September.

RESPONSE:

Dr. McDonald thanked Mr. McGoldrick for his comments and stated that she will look into his concerns.

Ms. Finkelstein congratulated Ms. Rhatigan on her retirement and wished her well. She thanked the Board members who attended the recent forum on public education sponsored by three teachers union. She noted it was a great learning session and people were happy to see that Board members were present.

Regarding the testing season, Ms. Finkelstein remarked that the field test schedule has come out. Since they are not mandated, she wanted to know if the district could refrain from giving these tests because they take up so much of the students time. Additionally, she asked if the tests are administered will they be computer based or written.

Ms. Finkelstein had several other questions. She wanted to know the percentage of free and reduced lunches, if the amount has gone up, what the projection is for next year and if is audited. She asked about what is being done about people who do not live in the district but attend our schools. She thought at one time there was talk about

re-registration for middle school. She would like this revisited. In conclusion, Ms. Finkelstein hoped that the changes we are making will help us move forward so that we can educate the “whole child.”

RESPONSE:

Ms. Marengi advised that principals and teachers never want to give field tests. These tests require a lot of extra busy work.

