

AGENDA

BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK
www.levittownschoools.com

REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, August 17, 2016

6:30 PM (Meeting convenes with anticipated adjournment to Executive Session)

7:30 PM (Meeting reconvenes in Public Session)

Success for Every Student

OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 434-7002, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons consistent with law.

I. CALL TO ORDER

CALL TO ORDER

- A. 6:30 P.M. - Anticipated Motion to move to Executive Session.

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session to discuss negotiations conducted pursuant to the Taylor Law involving the CSEA."

- B. 7:30 P.M. Reconvene Public Session

1. Pledge of Allegiance
2. Moment of Silence

II. ANNOUNCEMENTS

III. REPORTS

- A. Recognition

- B. Superintendent

1. Comments and Reports

A. Levittown School District - Hall of Fame

B. Professional Development Plan

C. Abbey Lane Zoning

2. Follow-up to Prior Public Be Heard Questions

3. Follow-up to Board Questions

- C. Board of Education

1. Comments and Reports

2. Correspondence

3. Student Liaisons

IV. PUBLIC BE HEARD

V. CONSENT AGENDA

1. Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of the Organizational Meeting and Regular Meeting of July 6 and Special Meeting of July 20."

2. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School

District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the JULY 2016 report of the Claims Auditor be accepted."

3. Business Office Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Claims Auditors Report prepared by Nawrocki Smith LLP for July 2016
- Credit card statement from Citibank for period ending June 22, 2016

4. Budget Transfer

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfer has been prepared and recommended by the Assistant Superintendent for Business and Finance,

| Code | Code Description | \$ From | \$ To | Reason |
|-----------|----------------------------------|------------|------------|-------------------------|
| A16201664 | O&M CUSTODIAL OT ATH/EXTRACUR | | 11,503.00 | YEAR END ADJUSTMENTS |
| A16201660 | O&M CUSTODIAL OT | 11,503.00 | | |
| A22501760 | SPEC ED TEACHERS AIDE | | 13,443.00 | |
| A22501610 | SPEC ED TEACHER AIDES | 13,443.00 | | |
| A22504900 | SPEC ED BOCES SERVICES | | 291,432.00 | |
| A16204900 | O&M BOCES HEALTH/SAFETY | 175,000.00 | | |
| A21104900 | BOCES SERVICES | | 25,000.00 | |
| A22501200 | SPECIAL ED TEACHERS K-5 | 41,432.00 | | |
| A22504700 | SPEC ED HANDICAPPED TUIT | 100,000.00 | | |
| A21101309 | EXTRA PERIODS PAY 6-8 | | 32,854.00 | |
| A21101300 | TEACHER SALARIES 7-12 | 32,854.00 | | |
| A21101401 | MENTORING | | 25,810.00 | |
| A21101300 | TEACHERS SALARIES 7-12 | 25,810.00 | | |
| A26304900 | COMPUTER INST BOCES | | 28,280.00 | |
| A16204900 | O&M BOCES HEALTH/SAFT | 28,280.00 | | |

| | | | | |
|------------|----------------------------|-----------|-----------|-----------------|
| A28304900 | OADE BOCES SERV | | 11,146.00 | YEAR END ADJUST |
| A16204900 | O&M BOCES HEALTH/SAF | 11,146.00 | | |
| A28501530P | CLUBS/DIVISION | | 11,892.00 | |
| A28501530K | CLUBS/ SALK | 10,000.00 | | |
| A28501530L | CLUBS/WISDOM | 1,892.00 | | |
| A71401600 | AFTER SCH PROG TEACH/AI | | 45,883.00 | |

| | | | | |
|-----------|---------------------------|-----------|-----------|--|
| A73101600 | DANCE PROGRAM DIR,INST | 45,883.00 | | |
| A71451300 | BEFORE SCH PROG CERT. T | | 12,177.00 | |
| A73101600 | DANCE PROGRAM DIR,INST | 12,177.00 | | |

| | | | | |
|-----------------------|--------------------------------------|-----------|-----------|---|
| F22544750161 74201 | Tuition 10 mo pre sch 4201 sch yr | 18,000.00 | | We have a new school age entrant in the district who is attending a Residential Private School Summer Placement |
| F22534720161 7SUMM | 4408 Tuition all others | | 18,000.00 | |

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfer.”

5. Budget Increase for Use of Capital Reserve Inclusive
Recommended Motion: "WHEREAS, the voters of the district approved the use of \$4,000,000 from the Capital Reserve Fund on May 17, 2016 (Proposition #2 - Capital Reserve Fund, the following budget increase to the 2016-17 budget has been prepared and recommended by the Assistant Superintendent for Business and Finance; Amount

Budgeted Revenues

Appropriated Reserves \$4,000,000

Budgeted Expenditures

Inter-fund Transfers to the Capital Fund \$4,000,000

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve this budget increase.”

6. Nassau BOCES Final AS7 Contract for 2015-16 Enclosure
Recommended Motion: "RESOLVED, that the Levittown Board of Education approve the final contract with Nassau County Board of Cooperative Education Services (BOCES) in the amount of \$9,960,287.89 to cover services and other expenses for the 2015-2016 school year,

Be it further RESOLVED that the President of the Levittown Board of Education is hereby authorized to sign the attached agreement."

7. Nassau BOCES Initial Contract for 2016-17 Enclosure
Recommended Motion: "RESOLVED, that the Levittown Board of Education approve the initial contract with Nassau County Board of Cooperative Education Services (BOCES) in the amount of \$9,141,125.44 to cover services and other expenses for the 2016-2017 school year,

Be it further RESOLVED that the President of the Levittown Board of Education is hereby authorized to sign the attached agreement."

8. Contract with Chartwells

Enclosure

Recommended Motion: RESOLVED that the Levittown Board of Education approve a contract with Chartwells to cover services related to the Food Service for the 2016-17 school year; and, that the President of the Board of Education is, hereby, authorized to execute same."

9. Budget Increase for Driver Education Vehicle

Inclusive

Recommended Motion: "WHEREAS, it is determined that the District is in need of a new vehicle for the Drivers Education program;

WHEREAS, the following budget increase to the 2016-17 budget has been prepared and recommended by the Assistant Superintendent for Business and Finance for the purpose of purchasing the vehicle;

Amount**Budgeted Revenues**

| | |
|------------------------------|-----------|
| State Aid Bullet Grant A3289 | \$ 25,000 |
|------------------------------|-----------|

Budgeted Expenditures

| | |
|--------------------------------|-----------|
| Drivers Ed Equipment A21102015 | \$ 25,000 |
|--------------------------------|-----------|

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve this budget increase."

10. Brookhaven National Laboratory

Enclosure

Recommended Motion: "WHEREAS, upon recommendation of the Superintendent of School, it is hereby resolved that the attached Agreement to participate in Brookhaven National Laboratory's High School Student Outreach Program is approved."

11. Contract with Kaplan

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract with Kaplan, Inc., to provide a complete SAT Classroom Prep course for the period August 1, 2016 through June 10, 2017 at a cost of \$8,000.

NOW, BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

12. Memorandum of Understanding - Dajuana Reeves

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the Memorandum of Understanding between the Levittown Union Free School District and Dajuana Reeves, as per the terms of the attached Memorandum of Understanding;

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Memorandum of Understanding."

13. Appointment of Treasurer

Inclusive

_____ moved that Linda Dolecek be appointed for the position of Treasurer, at no additional salary, with the amount of bond fixed at \$1,000,000.

14. Contract with Irvin Simon Photographers

Enclosure

Recommended Motion: "RESOLVED, that the Board of Education does, hereby, approve the attached contract with Irvin Simon Photographers to serve as school photographer for Jonas Salk Middle School.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract."

15. Out of District Contracts for Health and Welfare Services

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and the following school district to provide health and welfare services to students attending schools in these districts for the 2015-16 school year:

- Manhasset UFSD

BE IT FURTHER RESOLVED, that the Board of Education President is, hereby, authorized to execute these contracts."

16. Waive Second Read of Policies

Inclusive

Recommended Motion: "RESOLVED, that in accordance with Board Policy #1410, the Board of Education hereby waives the second reading for proposed revision of Board Policy #5512 Reserve Funds and #6213 Professional Certification."

17. Approval of Revised Board of Education Policies

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, adopt the following revised policies:

| Policy # | Policy Name |
|----------|-----------------------------|
| 5512 | Reserve Funds |
| 6213 | Professional Certification" |

18. Special Education Contracts

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services for the 2016 - 17 school year.

- Bethpage UFSD
- South Oaks Hospital Job Training
- Oceanside UFSD

- Henry Viscardi School

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts.”

19. Transportation Contract

Enclosure

Recommended Motion: "Resolved that pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education does, hereby, approve the following 2016-17 transportation contracts/extensions:

2016/2017 SCHOOL YEAR TRANSPORTATION SENTCO CONTRACTS

| <u>EXTENSIONS:</u> | <u>BID DATE</u> | <u>APPX.COST</u> | <u>CONTRACTOR</u> |
|--------------------|-----------------|------------------|-------------------|
| E999780 | 4/20/1999 | \$8,691 | ACME |
| E800650 | 6/2/2000 | \$0 | ACME |
| E256986 | 5/30/2006 | \$76,730 | ACME |
| E411039 | 5/31/2007 | \$23,215 | ACME |
| E412441 | 5/6/2010 | \$0 | ACME |
| E412446 | 6/23/2010 | \$0 | ACME |
| E412449 | 8/25/2010 | \$0 | ACME |
| E266545 | 5/6/2011 | \$0 | ACME |
| E270444 | 5/8/2012 | \$0 | ACME |
| E270445 | 8/15/2012 | \$0 | ACME |
| E413276 | 5/13/2013 | \$0 | ACME |
| E271615 | 8/12/2013 | \$0 | ACME |
| E272389 | 10/2/2013 | \$0 | ACME |
| E272987 | 5/15/2014 | \$0 | ACME |
| E272986 | 8/6/2014 | \$0 | ACME |
| E414707 | 5/12/2015 | \$23,944 | ACME |
| E273929 | 8/11/2015 | \$0 | ACME |
| New | 5/16/2016 | \$61,847 | ACME |
| E412442 | 5/6/2010 | \$0 | EDUCATIONAL |
| E412447 | 6/23/2010 | \$0 | EDUCATIONAL |
| E412450 | 8/25/2010 | \$0 | EDUCATIONAL |
| E266547 | 5/6/2011 | \$10,295 | EDUCATIONAL |
| E270442 | 5/8/2012 | \$0 | EDUCATIONAL |
| E270447 | 8/15/2012 | \$0 | EDUCATIONAL |
| E413279 | 5/13/2013 | \$5,120 | EDUCATIONAL |
| E271612 | 8/12/2013 | \$0 | EDUCATIONAL |
| E272387 | 10/18/2013 | \$0 | EDUCATIONAL |
| E272990 | 5/15/2014 | \$0 | EDUCATIONAL |
| E414708 | 5/12/2015 | \$0 | EDUCATIONAL |
| E273930 | 8/11/2015 | \$0 | EDUCATIONAL |
| New | 5/16/2016 | \$18,000 | EDUCATIONAL |

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| | | | |
|-----------------------------------|-----------|-----------|---------------|
| E412443 | 5/6/2010 | \$0 | FIRST STUDENT |
| E266548 | 5/6/2011 | \$0 | FIRST STUDENT |
| E266552 | 8/18/2011 | \$0 | FIRST STUDENT |
| E272989 | 5/15/2014 | \$0 | FIRST STUDENT |
| E272984 | 8/6/2014 | \$29,140 | FIRST STUDENT |
| New | 5/16/2016 | \$52,420 | FIRST STUDENT |
| E410146 | 5/25/2005 | \$0 | SUBURBAN BUS |
| E256989 | 5/30/2006 | \$0 | SUBURBAN BUS |
| E411041 | 5/31/2007 | \$0 | SUBURBAN BUS |
| E412444 | 5/6/2010 | \$21,340 | SUBURBAN BUS |
| E266549 | 5/6/2011 | \$0 | SUBURBAN BUS |
| E270440 | 5/8/2012 | \$0 | SUBURBAN BUS |
| E414710 | 5/12/2015 | \$0 | SUBURBAN BUS |
| New | 5/16/2016 | \$88,340 | SUBURBAN BUS |
| E251838 | 5/22/2003 | \$0 | WE TRANSPORT |
| E256988 | 5/30/2006 | \$0 | WE TRANSPORT |
| E411042 | 5/31/2007 | \$5,804 | WE TRANSPORT |
| E412445 | 5/6/2010 | \$9,611 | WE TRANSPORT |
| E412451 | 8/25/2010 | \$0 | WE TRANSPORT |
| E266550 | 5/6/2011 | \$0 | WE TRANSPORT |
| E266551 | 8/18/2011 | \$0 | WE TRANSPORT |
| E270439 | 5/8/2012 | \$22,520 | WE TRANSPORT |
| E270448 | 8/15/2012 | \$0 | WE TRANSPORT |
| E413278 | 5/13/2013 | \$0 | WE TRANSPORT |
| E271614 | 8/12/2013 | \$0 | WE TRANSPORT |
| E272610 | 12/4/2013 | \$0 | WE TRANSPORT |
| E272988 | 5/15/2014 | \$0 | WE TRANSPORT |
| E272985 | 8/6/2014 | \$0 | WE TRANSPORT |
| E414711 | 5/12/2015 | \$0 | WE TRANSPORT |
| E273932 | 8/11/2015 | \$0 | WE TRANSPORT |
| New | 5/16/2016 | \$6,460 | WE TRANSPORT |
| Nassau County Consortium Contract | | \$449,400 | WE TRANSPORT |
| New | 8/17/16 | \$16,316 | HICKSVILLE |
| New | 8/17/16 | \$40,219 | HICKSVILLE |

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract(s)."

20. Obsolete Textbooks

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached list obsolete and that the items may be discarded and/or sold at the highest possible salvage value."

21. Obsolete Equipment

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the item may be discarded and/or sold at the highest possible salvage value."

22. Obsolete Computer Equipment

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the computer equipment on the following lists obsolete and that the items may be discarded and/or sold at the highest possible salvage value:"

23. Guidelines for Free and Reduced Price Meal Program

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education accepts the Free and Reduced Price Meal Program policy, including the annual Family Eligibility Criteria for Free and Reduced Meals as described in the attached policy statement and attachments in accordance with the guidelines established by the U. S. Department of Agriculture and the New York State Education Department, Bureau of School Food Management and Nutrition."

24. Schedules

Enclosure

"That the Levittown Board of Education approve Resignations/Terminations, Non-Instructional Personnel"

"That the Levittown Board of Education approve Appointments, Administrators"

"That the Levittown Board of Education approve Appointments, Certified Personnel"

"That the Levittown Board of Education approve Appointments, Non-Instructional"

"That the Levittown Board of Education approve Appointments, Salary Change"

"That the Levittown Board of Education approve Designation, Coaching"

"That the Levittown Board of Education approve Leave of Absence, Non-Instructional Personnel"

"That the Levittown Board of Education approve Permanent Status, Non-Instructional Personnel"

"That the Levittown Board of Education approve Students with Disabilities"

VI. ACTION ITEMS: NEW BUSINESS

1. Internal Audit Report (Agreed-Upon Procedures) and Corrective Action Plan

Enclosure

Recommend Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the Independent Accountant's Report on Applying Agreed-Upon Procedures (i. e. Internal Audit Report), Prepared by Cullen & Danowski, LLP, dated May 8, 2016 and the Corrective Action Plan in response to the recommendations made by Cullen & Danowski, LLP, and;

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business and Finance is authorized to submit the Internal Audit and the Corrective Action Plan to the New York State Education Department."

2. Appointment of Delegate to Nassau-Suffolk School Boards Association Inclusive

_____ moved _____ be appointed official delegate to the Nassau-Suffolk School Boards Association.

3. Contract with HMB Consultants Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and HMB Consultants at \$875 per day for a maximum of six days to review the Child Nutrition Program;

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

4. Intermunicipal Agreement - Swim Team Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education approve the attached contract with East Meadow UFSD with terms as outlined in the attached to establish a combined High School Boys Swim Team with East Meadow UFSD and the Levittown UFSD.

BE IT FURTHER RESOLVED that the President of the Board of Education is, hereby, authorized to execute the contract(s)."

5. Professional Development Plan Enclosure

Recommended Motion: "WHEREAS, in compliance with the Commissioner's Regulations 100.2(dd), the Board of Education adopts a Professional Development Plan annually and subsequently addendums thereto; and

WHEREAS additional changes to the existing plan have been recommended;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education does, hereby, adopt the attached revised 2016 - 2018 Professional Development Plan."

6. SEQRA Type II for the projects described in Proposition No. 2: Expenditure of Capital Reserve Funds for School building Improvement Project that was presented and approved by the Voters on May 17, 2016. Inclusive

Recommended Motion: "WHEREAS, the Board of Education of the Levittown Union Free School District desires to embark upon a capital project for rehabilitating and renovating the electrical systems in the District's school buildings and facilities in accordance with the Voter Proposition that was approved at the May 17, 2016 Annual Election ("the Project"); and

WHEREAS, the Project is subject to classification pursuant to the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, the replacement, rehabilitation or reconstruction of an existing structure or facility, in kind, on the same site, is classified as a Type II Action pursuant to current SEQRA regulations (5 N.Y.C.R.R. 617.5 (c)(2)); and

WHEREAS , SEQRA Regulations declared Type II Actions to be actions that have no significant impact on the environment and require no further review pursuant to SEQRA; and

WHEREAS, the Board of Education, as the only agency involved, has examined all information related to the Project and has determined, based upon the recommendation from the District's architect/engineer made in connection with the Board's review of the Project, that the Project is properly classified as a Type II Action; and

NOW, THEREFORE, BE IT RESOVED, that the Board of Education hereby declares itself as the lead agency in connection with the requirements of SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby declares that the Project is a Type II Action which requires no further SEQRA review; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the transmission of an official copy of this resolution to the New York State Department of Education in connection with the District's application for approval of the Project.

7. Settlement Agreement

Inclusive

Recommended Motion: "Upon recommendation of the Superintendent of Schools and District legal counsel, it is hereby RESOLVED, that the Resolution Agreement between the District and the parents of a certain Special Education student is hereby approved and the Superintendent of Schools is authorized to execute the agreement on behalf of the District."

8. Settlement Agreement

Inclusive

Recommended Motion: "BE IT RESOLVED, that the Board of Education of the Levittown Union Free School District hereby ratifies and approves a Settlement Agreement with a District employee dated July 8, 2016 and further authorizes the President of the Board of Education to execute the Agreement on behalf of the Board."

9. Inter-municipal Agreements - Transportation

Enclosure

Recommended Motion: "RESOLVED, pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education, does, hereby, approve the attached inter-municipal agreements between the Levittown Public Schools and the following school districts for the purpose of Levittown providing transportation services to students in those school districts;

- Hicksville
- Island Trees

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the agreements and the coordinating contracts."

10. Gift to School

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gift:

- A check in the amount of \$143.30 to be donated to Division Avenue's Extra Curricular Fund from Target-Take Charge of Education, Mailstop 5CF PO Box 59214, Minneapolis, MN 55459-02142."

11. Memorandum of Agreement with CSEA

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, ratifies the August 11, 2016 Memorandum of Agreement with CSEA."

VII. AD HOC

VIII. DATES

September 14, 2016 - Regular Meeting

September 21, 2016 - Regular Meeting

IX. MOTION TO ADJOURN