

# AGENDA

## BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK  
www.levittownschoools.com

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REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, March 14, 2018

6:30 PM Meeting convenes with anticipated adjournment to Executive Session

7:30 PM Meeting reconvenes to Regular Meeting

**Success for Every Student**

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### OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

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### NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

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Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 434-7002, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons consistent with law.

CALL TO ORDER

## CALL TO ORDER

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session for the purpose of negotiations conducted pursuant to the Taylor Law involving the LUT."

I. RECONVENE TO PUBLIC SESSION

- A. Pledge of Allegiance
- B. Moment of Silence

II. REPORTS

- A. Student Presentations
  - i. Student Academic Presentation - Division and MacArthur High Schools - AP Capstone
- B. Recognition
  - i. Student Art Presentation - MacArthur High School
  - ii. PTA Council and PTA Presidents
  - iii. Hofstra Spelling Bee Winners
- C. Superintendent
  - 1. Comments and Reports
  - 2. 2018-2019 Budget Presentations
    - A. PTA Advisory Committee on the Budget
    - B. Secondary Staffing and Enrollment
    - C. Five-Year Projections
    - D. Fund Balance Projection
    - E. General Budget Discussion
  - 3. Follow-up to Prior Public Be Heard Questions
  - 4. Follow-up to Board Questions
- D. Board of Education
  - 1. Comments and Reports
  - 2. Correspondence

## 3. Student Liaisons

III. PUBLIC BE HEARDIV. CONSENT AGENDA

## 1. Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of the February 7 Regular Meeting and the February 28 Special Meeting."

## 2. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the FEBRUARY 2018 report of the Claims Auditor be accepted."

## 3. Business Office Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue reports for the period 7/1/17 - 1/31/18
- Claims Auditors Report prepared by Nawrocki Smith LLP for the month ending February 2018
- Trial Balance Report for the period 7/1/17 - 1/31/18
- Treasurer's report for the month ending January 2018
- Credit card statement from Citibank for statement dates 2/6/18 and 2/22/18 "

## 4. Budget Transfers

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers have been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A1620.4090	Fuel Oil	\$30,000.00	
A1620.4550	Custodial Supplies		\$30,000.00
<b>Reason:</b>	<b>To cover custodial supply expenses</b>		
A1620.1666	O&M Custodial OT/Special Project	\$20,000.00	

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A1620.1665	O&M Custodial OT/Snow	\$20,000.00
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**Reason:** To re-class budget to the actual incurred amount for snow removal to date

A5510.5710	Transportation Fuel for Buses	\$55,000.00
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A5581.4900	Transportation BOCES Services	\$55,000.00
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**Reason:** To adjust budget to cover remaining 2017-18 BOCES Invoices for Transportation Services provided by BOCES

A2117.2000	Art - Equipment	\$30,000.00
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A2116.2000	Instruction Equipment - Music	\$30,000.00
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**Reason:** To re-class equipment budget to purchase band uniforms for Division Avenue Marching Band

A2110.1200	Teachers' Salaries - K through 6	\$18,889.00
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A2110.4700	Tuition - Other Districts	\$12,187.00
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A2110.4730	Payments to Charter Schools	\$31,076.00
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**Reason:** To move funds to pay for charter school enrollment

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers.”

5. Annual Meeting Resolution

Inclusive

**RECOMMENDED MOTION:** “RESOLVED, that the annual School District election of Levittown Union Free School District, Town of Hempstead, Nassau County, shall be held in the various election districts of said school district on Tuesday, May 15, 2018, at 7:00 A.M. for the purposes set forth in the annexed notice of meeting, the form of which is hereby approved, and that the polls will be open between 7:00 A.M. and 8:00 P.M. in each election district; and it is further

RESOLVED, that the following notice be published once a week in four (4) of the seven (7) weeks preceding the date of the meeting in the Levittown Tribune, Wantagh Herald Citizen and Seaford Herald Citizen newspapers having general circulation in the district; and it is further

RESOLVED, that Inspectors of Election be appointed in accordance with previous procedure.

NOTICE OF ANNUAL MEETING, ELECTION AND PERSONAL REGISTRATION,

LEVITTOWN UNION FREE SCHOOL DISTRICT, TOWN OF HEMPSTEAD, NASSAU COUNTY, NEW YORK.

NOTICE IS HEREBY GIVEN, that the Annual Meeting of the School District, the vote on the School District budget and election of candidates for the School Board of Levittown Union Free School District, Town of Hempstead, Nassau County, New York, and the vote on the Public Library budget and election of a candidate for the Board of Trustees for the Levittown Public Library, will be held in the several election districts of the School District at the voting places designated below on Tuesday, May 15, 2018 between the hours of 7:00 AM and 8:00 PM, to vote by ballot on voting machines on the proposition or propositions set forth below, as well as any other propositions which may properly come before the electorate, and to elect members of the Board of Education and to elect a member of the Library Board of Trustees.

Shall the following resolutions be adopted:

**PROPOSITION NO. 1**

**SCHOOL DISTRICT BUDGET**

BE IT RESOLVED, that the School District budget for the school year 2018-2019 proposed by the Board of Education and filed with the District Clerk in accordance with Section 1716 of the Education Law shall be approved and the necessary taxes be levied therefore on the taxable real property of the district.

**PROPOSITION NO. 2**

**LIBRARY BUDGET**

RESOLVED, that the Public Library Budget for the fiscal year 2018-2019 proposed by the Library Board of Trustees of the Levittown Public Library heretofore filed pursuant to law shall be approved and the necessary taxes be levied therefore on the taxable real property of the district.

NOTICE IS FURTHER GIVEN, that petitions nominating candidates for the office of member of the Board of Education and for the office of member of the Library Board of Trustees must be filed with the Clerk of the District between the hours of 8:00 AM and 5:00 PM but no later than 5:00 PM on April 16, 2018. Forms of the petitions may be obtained from the Clerk of the District.

The following vacancies are to be filled on the Board of Education: Two (2) members for the

term of three (3) years, commencing July 1, 2018 and expiring June 30, 2021.

A separate petition is required to nominate a candidate for member of the Board of Education. The two candidates receiving the highest number of votes shall be elected. Each petition must be directed to the Clerk of the District, must be signed by at least twenty-five (25) qualified voters of the District, or 2% of the voters who voted in the previous election, whichever is greater, and shall state the residence of each person who signed, must state the name and residence of the candidate and the length of the term of office. This year all nominating petitions must include 43 signatures.

The following vacancies are to be filled on the Library Board of Trustees: One (1) member for the term of five (5) years, commencing July 1, 2018 and ending June 30, 2023, and one (1) member for the term of three years (3) commencing on July 1, 2018 and expiring June 30, 2021.

A separate petition is required to nominate a candidate for member of the Library Board of Trustees. The candidate receiving the highest number of votes will be elected to the seat commencing July 1, 2018 and ending June 30, 2023. The candidate receiving the second highest number of votes will be elected to the seat commencing July 1, 2018 and expiring June 30, 2021. Each petition must be directed to the Clerk of the District, must be signed by at least twenty-five (25) qualified voters of the District, or 2% of the voters who voted in the previous election for members of the Library Board of Trustees, whichever is greater, and shall state the residence of each person who signed, must state the name and residence of the candidate and the length of the term of office. This year all nominating petitions must include 39 signatures.

NOTICE IS FURTHER GIVEN, that a statement of estimated expenses for the 2018-2019 school year will be presented at a Public Hearing on Wednesday, May 2, 2018, at 7:30 PM in the Board Meeting Room of the Levittown Memorial Education Center and copies of such statement, as well as the statement of the amount of money required for the 2018-2019 fiscal year of the Public Library, will be made available on the District's website and at each schoolhouse and library in the District during the hours of 9:00 AM and 4:00 PM on each day other than a Saturday, Sunday or holiday during the fourteen (14) calendar days immediately preceding the election together with the text of any resolution which will be presented to the voters.

NOTICE IS FURTHER GIVEN, that pursuant to Section 2014 of the Education Law, personal registration of voters is required and only those persons whose names appear on the register of the said school district, or who are registered pursuant to Article 5 of the Election Law, shall be entitled to vote at said meeting and election.

NOTICE IS FURTHER GIVEN, that all qualified voters who have previously registered for any annual or special meeting or election and have voted at any annual or special election held or conducted at any time within four (4) calendar years prior to this year, 2018, are not required to

register with the Board of Registration for this meeting.

All other persons who wish to vote must register. A voter may register at the office of the District Clerk of the Levittown UFSD between the hours of 8:00 AM. and 1:00 PM on school days provided that such registration is effected no later than May 10, 2018.

NOTICE IS FURTHER GIVEN, that said register will be filed in the office of the Clerk of the District and will be open for inspection by any qualified voter of the District on each of the five (5) days prior to the day of the election, except Sunday, between the hours of 9:00 AM and 4:00 PM, on Monday through Friday and between the hours of 11:00 AM and 12 noon on Saturday (May 12, 2018), in the office of the Clerk of the District and at each voting place on the day of the election.

NOTICE IS FURTHER GIVEN, that absentee ballots for those eligible pursuant to the provision of Section 2018a of the Education Law are available, and that applications for absentee ballots may be applied for at the office of the Clerk of the District. A list of all persons to whom absentee ballots have been issued will be available in the office of the Clerk on each of the five (5) calendar days prior to the day of election except Sunday, between the hours of 9:00 AM and 5:00 PM on Monday through Friday and between the hours of 11:00 AM and 12 noon on Saturday (May 12, 2018), in the office of the Clerk of the District. Such application must be received by the District Clerk at least seven (7) calendar days before the election if the ballot is to be mailed to the voter or by the day before the election if the ballot is to be delivered personally to the voter. No absentee voter's ballot will be canvassed unless it has been received in the office of the District Clerk not later than 5:00 PM on the day of the election.

NOTICE IS FURTHER GIVEN, that during the voting hours on Tuesday, May 15, 2018, between the hours of 7:00 AM and 8:00 PM, in the various election districts, the Board of Registration will meet to receive registrations for subsequent elections. During the hours of 7:00 AM and 8:00 PM on voting days, the District Clerk shall be in her office at the Levittown Memorial Education Center.

NOTICE IS FURTHER GIVEN, that a Real Property Tax Exemption Report prepared in accordance with Section 495 of the Real Property Tax Law will be annexed to any tentative/preliminary budget as well as the final adopted budget of which it will form a part; and shall be posted on District bulletin board(s) maintained for public notices, as well as on the District's website.

### **PROPOSITION NO. 3**

**EXPENDITURE OF THE 2013 and 2017 CAPITAL RESERVE FUNDS FOR SCHOOL BUILDING IMPROVEMENT PROJECTS**

BE IT RESOLVED, that the Board of Education of the Levittown Union Free School District, be hereby authorized to expend the balance of the District's 2013 Capital Reserve Fund and part of the 2017 Capital Reserve, previously established by the voters of the District, in an amount not to exceed three million dollars (\$3,000,000) to undertake and perform school building improvement project(s) ("Projects") as described in the District's Budget Brochure ("Brochure") on file in the office of the District Clerk; the Projects to commence during the 2018-2019 school year and to consist of capital improvements, renovations and/or alterations to all District Buildings, including but not limited to: **enhancing and improving security by replacing classroom doors and windows, district wide**; and that the specified Project costs as set forth in the Brochure may be reallocated among the Project's components within the scope of this authorization.

### **SCHOOL ELECTION DISTRICTS:**

The boundaries of the school election districts and the place of each election district for voting and registration shall be as follows:

#### **ELECTION DISTRICT #1 - GARDINERS AVENUE SCHOOL**

Beginning at Wantagh Parkway and Chase Lane; east on Chase Lane to Center Lane, thence south to Prairie Lane; thence east to Gardiners Avenue; thence south to Slate Lane; then east and north to Swan Lane; then east and north to Grey Lane; continuing east to Wantagh Avenue; thence south on Wantagh Avenue to Jerusalem Avenue; thence west to Oakfield Avenue; continuing north to Old Jerusalem Road; thence east on Old Jerusalem Road to Wantagh Parkway Line; north along Line to the point of beginning.

#### **ELECTION DISTRICT #2 - EAST BROADWAY SCHOOL**

Beginning at north side of Southern State Parkway and east side of Wantagh Avenue; north on Wantagh to Miller Place; thence east to Exit Lane; thence south to Elm Drive; thence west to Elbow Lane; thence southwest to End Lane; south to End Lane and Elm Drive East to Pope Street; thence east to District Line; thence south to Regent Lane; thence east to Red Maple Drive; thence northeast, and south to Regal Lane; east on Regal Lane and Cordwood Lane to Arlington Drive; thence southeast to Town Line; thence south to Southern State Parkway; west along Parkway to point of beginning. Beginning at south side of Southern State Parkway and west side of Town Line; south on Town Line to Jerusalem Avenue; thence west to Wantagh Avenue; thence north to Southern State Parkway; thence east to point of beginning.

#### **ELECTION DISTRICT #3 - LEVITTOWN MEMORIAL EDUCATION CENTER**

Beginning at east side of Wantagh Parkway and south side of Hempstead Turnpike; east on Hempstead Turnpike to Silver Lane; thence south to Forge Lane; thence east to Cotton Lane; thence southeasterly to Wantagh Avenue; then south to Grey Lane; thence west to Swan Lane;



then southwesterly to Slate Lane; then south to Gardiners Avenue, thence north to Prairie Lane; thence west to Center Lane; thence north to Chase Lane; thence west to Wantagh Parkway Line; north along Line to point of beginning.

**ELECTION DISTRICT #4 - DIVISION AVENUE HIGH SCHOOL**

Beginning at north side of Hempstead Turnpike and west side of Jerusalem Avenue; west on Hempstead Turnpike to District Boundary Line at Wantagh State Parkway; thence northeast to northerly border of School District; east on Boundary Line (Flamingo Rd., Magpie Lane, Blacksmith Rd) to Jerusalem Avenue; thence south to point of beginning.

Dated: Levittown, New York  
March 2018

BY ORDER OF THE BOARD OF EDUCATION  
LEVITTOWN UNION FREE SCHOOL DISTRICT  
TOWN OF HEMPSTEAD, NASSAU COUNTY, NEW YORK

6. GC Tech Tuition Rate - 2018-2019 Inclusive  
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the GC Tech tuition rate of \$13,999 for the 2018-2019 school year."

7. Energy Performance Financing Amendment for Revised Completion Date Enclosure  
Recommended Motion: "RESOLVED that the Levittown Board of Education approve this Amendment Number 2 (this "**Amendment**") is made this 9th day of January, 2018 to that certain Equipment Lease/Purchase Agreement dated as of July 15, 2015 (together with the Equipment Schedule, the Payment Schedule and all exhibits, schedules, addenda, amendments, modifications, riders, and other documents and instruments thereto, the "**Agreement**"), between Banc of America Public Capital Corp, ("**Lessor**") and Levittown Union Free School District, in the County of Nassau, NY, a School District of the State of NY, ("**Lessee**").

W I T N E S S E T H:

WHEREAS, Lessor and Lessee are parties to the Agreement; and

WHEREAS, Lessor and Lessee desire to amend certain provisions of the Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and promises as hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Acquisition Period of 5 days prior to November 30, 2017 is deleted and replaced with 5 days prior to July 14, 2018
2. It is the intention of Lessor and Lessee that, upon execution, this Amendment shall constitute a part of the Agreement. Except as amended hereby, the Agreement shall remain in full force and effect and is in all respects hereby ratified and affirmed. To the extent that the provisions of this Amendment conflict with the provisions of the Agreement, the provisions of this Amendment shall control. Capitalized terms not otherwise defined herein shall have the meanings ascribed them in the Agreement.

IN WITNESS WHEREOF, the parties, each by its duly authorized officer or agent, have duly executed and delivered this Amendment, which is intended to take effect as a sealed instrument, as of the day and year first written above.

IN WITNESS WHEREOF, the parties hereunto have caused this instrument to be executed by their duly authorized officers as of the day and year first above written, and;

BE IT FURTHER RESOLVED and that the President of the Board of Education is, hereby, authorized to execute same."

8. National Inventors Hall of Fame, Inc.

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract with National Inventors Hall of Fame, Inc. to provide curricula and course materials for use by Levittown Schools in a summer education enrichment program from July 16 through July 27, 2018 at no cost to the District.

NOW, BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

9. IntraLogic Solutions, Inc

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and IntraLogic Solutions, Inc. for elevator monitoring for Division Avenue HS, MacArthur HS, Wisdom Lane MS, Salk MS, Lee Road School and Northside School from March 17, 2018 through March 16, 2019;

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute this contract."

10. Special Education Contracts

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services for the 2017 - 18 school year.

- Hicksville UFSD
- South Shore Pediatric PT

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts."

11. GC Tech Tuition Contract

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education, does, hereby, approve the attached tuition contract between the Levittown Public Schools and the following school district for the purpose of Levittown providing specialized educational services at the GC Tech program to children residing in those districts:

- Seaford Union Free School District

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contract(s)."

12. Out of District Contracts for Health and Welfare Services

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and the following school districts to provide health and welfare services to students attending schools in these districts for the 2017-18 school year:

- West Islip School District
- Uniondale UFSD
- Massapequa UFSD
- North Merrick UFSD
- South Huntington UFSD

BE IT FURTHER RESOLVED, that the Board of Education President is, hereby, authorized to execute these contracts."

13. Transportation Contract

Enclosure

Recommended Motion: "Resolved that pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education does, hereby, approve the following 2017-18 transportation contracts/extensions:

Contractor's Name	Date of Contract	Cost
Acme Bus Corp	1/30/18	\$12,500

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract(s)."

14. Contract with Jostens Yearbook 2019-2021

Enclosure

Recommended Motion: "RESOLVED, that the Board of Education does, hereby, approve the

attached contract with Jostens Yearbook to provide yearbook services including pages color, World Beat Magazine, Marketing Program and shipping for Salk Middle School.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contracts."

15. Obsolete Equipment

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the items may be discarded and/or sold at the highest possible salvage value."

16. Obsolete Books

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value.

17. Schedules

Enclosure

"RECOMMENDED MOTION: That the Levittown Board of Education does, hereby, approve the following schedules:

1001 "Resignations/Terminations, Certified Personnel"

1002 "Resignations/Terminations, Non-Instructional"

1003 "Appointments, Certified Personnel"

1004 "Designation, Coaching"

1005 "Designation, Consultants"

1006 "Extra -Curricular" Extracurricular

1007 "Appointments, Non-Instructional"

1008 "Leave of Absence, Certified Personnel"

1009 "Leave of Absence, Non-Instructional Personnel"

1010 "Salary Change, Certified Personnel"

1011 "Tenure, Certified Personnel"

1012 "Students with Disabilities"

V. ACTION ITEMS

A. New Business

1. Gifts to Schools

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- Checks in the amount of \$2,000.00 to be donated to the Scholarship Fund for the Class of

2018 and \$3,201.61 to be deposited in the Student Activity Fund for Grades 9 - 12 at MacArthur High School from Lifetouch National School Studios, 11000 Viking Drive, Eden Prairie, MN 55344

- A check in the amount of \$1,000.00 to be donated to Division Avenue Athletic Scholarship Fund for the Class of 2018 from Lifetouch National School Studios, 11000 Viking Drive, Eden Prairie, MN 55344.”

VI. AD HOC

1. Board Policies - First Read

Enclosure

Policy No. 5741 - Drug and Alcohol Testing for School Bus Drivers and Other Safety-Sensitive Employees

Policy No. 6161 - Conference/Travel Expense Reimbursement

Policy No. 6470 - Social Media and Online Communications

Policy No. 7222 - Diploma or Credential Options for Students with Disabilities

Policy No. 7320 - Alcohol, Tobacco, Drugs and Other Substances (Students)

Policy No. 7550 - Dignity for All Students Act

VII. UPCOMING DATES

- A. March 28 Budget Planning Session #4 and Special Meeting - Board Adopts Budget

VIII. MOTION TO ADJOURN