

AGENDA

BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK
www.levittownschoools.com

REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, June 13, 2018

6:30 PM Meeting convenes with anticipated adjournment to Executive Session

7:30 PM Meeting reconvenes to Regular Meeting

Success for Every Student

OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 434-7002, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons consistent with law.

CALL TO ORDER

CALL TO ORDER

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session for the purpose of matters leading to the appointment of a particular person to the position of administrator."

I. RECONVENE TO PUBLIC SESSION

- A. Pledge of Allegiance
- B. Moment of Silence

II. REPORTS

- A. Recognition
 - i. Spring Scholar Athletes - Auditorium
 - ii. All County Art Exhibit Students - Auditorium
 - iii. Student Art - A Year at a Glance - Auditorium
 - iv. Student Liaisons - Large Board Room
 - v. Retiree Reception - Large Board Room
- B. Superintendent
 - 1. Comments and Reports
 - 2. Follow-up to Prior Public Be Heard Questions
 - 3. Follow-up to Board Questions
- C. Board of Education
 - 1. Comments and Reports
 - 2. Correspondence
 - 3. Student Liaisons

III. PUBLIC BE HEARDIV. CONSENT AGENDA

- 1. Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of the May 2 Regular Meeting and May 15 Special Meeting/Annual Meeting to certify the vote."

- 2. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School

District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the MAY 2018 report of the Claims Auditor be accepted."

3. Business Office Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue reports for the period 7/01/17 through 4/30/18
- Claims Auditors Report prepared by Nawrocki Smith LLP for the month ending May 2018
- Trial Balance for the period 7/01/17 through 4/30/18
- Treasurer's report for the month ending April 2018
- Credit card statements from Citibank for periods ending 4/22/18, 5/6/18 and 5/22/18."

4. Budget Increase for Use of Capital Reserve - Prop 2 approved May 15, 2018

Inclusive

Recommended Motion: "WHEREAS, the voters of the district approved the use of \$3,000,000 from the Capital Reserve Fund on May 15, 2018 (Proposition # 2 - Use of Capital Reserve to Enhance and Improving Security -Expenditure of the 2013 and 2017 Capital Reserve Funds for School Building Improvement Projects), and the following budget increase to the 2017 - 2018 budget has been prepared and recommended by the Assistant Superintendent for Business and Finance;

	<u>Amount</u>
Budgeted Revenues	
Appropriated Reserves	\$ 3,000,000
Budgeted Expenditures	
Inter-fund Transfers to the Capital Fund	\$ 3,000,000

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve this budget increase."

5. Budget Transfers

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers have been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A2250.4000	Special Education Related Svc/In District	\$215,000.00	
A2250.4900	Special Education- BOCES Services		\$215,000.00

Reason: To adjust budget to cover the remainder of the BOCES invoices for 2017-18 -Special Education

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A2830.4160	OADE Testing	\$33,000.00	
A2830.4900	OADE BOCES Services		\$33,000.00

Reason: To adjust budget to cover the remainder of the BOCES invoices for 2017-18 - Assessment. Test scoring was done through BOCES this year.

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A2110.4800-R	Textbooks/Non-Public	\$32,000.00	
A2110.4900	BOCES Services		\$32,000.00
A2110.4800-G	Textbooks/E Broadway	\$44,000.00	
A2110.4900	BOCES Services		\$44,000.00
A2110.4800-D	Textbooks/Gardiners	\$22,000.00	
A2110.4900	BOCES Services		\$22,000.00
A2110-4800-C	Textbooks/Abbey	\$17,000.00	
A2110.4900	BOCES Services		\$17,000.00
A2280.4900	Occupational Ed BOCES	\$30,000.00	
A2110.4900	BOCES Services		\$30,000.00
A2815.4900	Health Services BOCES	\$20,000.00	
A2110.4900	BOCES Services		\$20,000.00

Reason: To adjust budget to cover the remainder of the BOCES invoices for 2017-18- Instructional Services

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A55105710	Fuel-Buses	\$40,000.00	

A55404000 Contracted Buses

\$40,000.00

Reason: To cover cost of student transportation, field trips & athletics

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A2110.2000	Instructional Equipment - District-wide	\$13,400.00	
A2112.2000	Instructional Equipment - Math	\$10,000.00	
A2117.2000	Instructional Equipment - Art	\$22,544.40	
A2250.2000	Instructional Equipment - Special Ed	\$2,000.00	
A2110.2000F	Instructional Equipment - Northside School		\$47,944.40

Reason: To reclass funds for innovative fifth-grade pilot program at Northside Elementary School.

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A1310.4000	Business Office - Contractual Services	\$10,000.00	
A1430.4000	Personnel - Contractual Services	\$5,000.00	
A1910.4000	Unallocated Insurance	\$59,000.00	
A1430.4000	Personnel - BOCES Services		\$74,000.00

Reason: To provide funding for scanning of files to provide increase efficiencies and alleviate storage issues.

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers.”

6. Modification and Extension of Employment Agreement - Dr. Tonie McDonald

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, approve the Modification and Extension of the Employment Agreement between the Levittown Union Free School District and Dr. Tonie McDonald, as per the terms of the attached agreement;

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Extension of Employment Agreement.”

7. Memorandum of Understanding - Dr. Christopher Dillon

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, approve the Memorandum of Understanding between the Levittown Union Free School District and Dr. Christopher Dillon, as per the terms of the attached Memorandum of Understanding;

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Memorandum of Understanding.”

8. SEQRA Type II for the Projects Described in Proposition No. 2:

Enclosure

Use of Capital Reserve to Enhance and Improve Security

Recommended Motion: "WHEREAS, the Board of Education of the Levittown Union Free School District desires to embark upon a capital project(s) for rehabilitating and renovating of the District's school buildings and facilities in accordance with the Voter Proposition that was approved on May 15, 2018 Annual Election ("the Project"); and

WHEREAS, the Project is subject to classification pursuant to the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, the replacement, remodeling, rehabilitation or reconstruction of an existing structure or facility, in kind, on the same site, is classified as a Type II Action pursuant to current SEQRA regulations (5 N.Y.C.R.R. 617.5 (c)(2)); and

WHEREAS, SEQRA Regulations declared Type II Actions to be actions that have no significant impact on the environment and require no further review pursuant to SEQRA; and

WHEREAS, the Board of Education, as the only agency involved, has examined all information related to the Project and has determined, based upon the recommendation from the District's architect/engineer made in connection with the Board's review of the Project, that the Project is properly classified as a Type II Action; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares itself as the lead agency in connection with the requirements of SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby declares that the Project is a Type II Action which requires no further SEQRA review.”

9. Budget Increase for Use of Employee Benefit Accrued Liability Reserve (EBALR)

Inclusive

Recommended Motion: "WHEREAS, on March 28, 2018, the District has entered into a separation agreement with the Levittown United Teachers;

WHEREAS, the District has an Employee Benefit Accrued Liability Reserve (EBLAR) established for the purpose to pay accrued benefits due employees upon termination of service for vacation, sick leave, personal leave, etc.;

WHEREAS, the following budget increase to the 2017-18 budget to use an amount from the EBLAR funds, the amount which has been calculated and recommended by the Assistant Superintendent for Business and Finance, for the purpose to pay those employees who have chosen to notify the District in writing to separate from employment effective on June 30, 2018, in accordance with the separation agreement with the Levittown United Teachers on March 28, 2018;

Amount

Budgeted Revenues

Appropriated Reserves \$818,550

Budgeted Expenditures

Salaries - Teachers' Salaries - K-6 - A21101200	\$ 358,300
Salaries - Teachers' Salaries - 7-12 - A21101300	\$ 132,400
Salaries - Spec Ed Teacher Asst K-5 - A22501205	\$ 8,775
Salaries - Spec Ed Teachers' Sal 9-12 - A22501300	\$ 90,500
Salaries - Spec Ed Teacher Asst 9-12 - A22501305	\$ 2,288
Salaries - Occ Ed Teachers' Sal 9-12 - A22801300	\$ 142,600
Salaries - Computer Instr. Teacher Assts - A26301500	\$ 20,287
Salaries - Guidance Salaries - A28101500	\$ 27,400
Salaries - Psychologist Salaries - A28201500	\$ 36,000

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve this budget increase."

10. Laurel Lane Land Lease

Enclosure

Recommended Motion: "Whereas, it is mutually beneficial to the Levittown Public Schools and The Elijah School to enter into a lease agreement for the Laurel Lane School;

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education approve the attached lease agreement for the period of June 13, 2018 through January 30, 2022 between the Levittown Public Schools and The Elijah School covering the portion of the field located on the School Grounds of the Laurel Lane Elementary School as set forth on the Diagram hereby attached and that the President of the Board of Education is, hereby, authorized to sign the attached lease agreement. "

11. Cullen and Danowski Engagement for Financial Statement Preparation

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached engagement letter from Cullen and Danowski dated May 8, 2018 for the preparation of the June 30, 2018 financial statements;

BE IT FURTHER RESOLVED that the Board of Education President and the Assistant Superintendent for Business is, hereby, authorized to execute the contract."

12. BOCES Letter of Intent 2018-2019

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached Letter of Intent with Nassau County Board of Cooperative Educational Services (BOCES) to cover anticipated services and other expenses for the 2018-2019 school

13. Agreement with Baltry Enterprises D/B/A Bancker Electric, Inc. Enclosure
Recommended Motion: "RESOLVED that the Levittown Board of Education approve an agreement with Baltry Enterprises D/B/A Bancker Electric, Inc. for Bid #2016/2017 CIP - Contract #1 for Electrical Reconstruction (awarded April 17, 2018) in the amount or \$1,826,958.00, and;

BE IT FURTHER RESOLVED that the President of the Levittown Board of Education is, hereby, authorized to sign the attached agreement."

14. Contract with HMB Consultants Enclosure
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached Child Nutrition Consultant Proposal for the 2018-2019 school year between the Levittown Public Schools and HMB Consultants at \$916.00 per day;

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

15. Bid Approval - Roll Off Dumpster Services Enclosure
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, award the Bid #18-001 for Roll Off Dumpster Services to Jamaica Ash & Rubbish Removal Co., Inc. for the 2018-2019 school year."

16. Bid Renewal - Athletic Trainer Services Enclosure
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, renew the Bid #LPS16-005 for Athletic Trainer Services for the 2018-2019 school year."

17. Bid Approval - Snacks for After School Program Enclosure
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, award the Bid #LPS16-007 for snacks for the After School Program (LAP) as per attached specifications for the 2018-2019 school year."

18. Bid Renewal - Tutorial, Special Education and Health Related Services Enclosure
Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, renew the Bid #LPS-17-010 for Tutorial, Special Education and Health Related Services for the 2018-2019 school year."

19. Contract for Prom Venue Enclosure
Recommended Motion: "RESOLVED, that the Board of Education does, hereby, approve the attached contract with the Crest Hollow Country Club as the venue for Division Avenue High School Senior Prom on Thursday, June 7, 2019.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contracts."

20. Contract with Music Theatre International (MTI)

Enclosure

Recommended Motion: "RESOLVED that the Levittown Board of Education approve a contract with Music Theatre International (MTI), with terms as outlined in the attached contract for rights, scores and scripts for "Thoroughly Modern Millie" for the Division Avenue High School performances on April 4 through April 6, 2019;

and that the President of the Board of Education is, hereby, authorized to execute same."

21. Contract with Tams-Witmark Music Library Inc.

Enclosure

Recommended Motion: "RESOLVED that the Levittown Board of Education approve a contract with Tams-Witmark Music Library, Inc., with terms as outlined in the attached contract for rights, scores and scripts for "Hello, Dolly!" for the MacArthur High School performances on December 6 through December 8, 2018;

and that the President of the Board of Education is, hereby, authorized to execute same."

22. Contract with East Meadow Driving School

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract with East Meadow Driving School to provide driver education services to Levittown students;

NOW, BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the contract."

23. Transportation Contract

Enclosure

Recommended Motion: "Resolved that pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education does, hereby, approve the following 2017-2018, 2018-2019 School Year and Summer 2018 transportation contracts/extensions:

Contractor's Name	Date of Contract	Cost
WE Transport- Whole Child Academy	4/24/18	\$5,600
WE Transport- Field Trips / Athletics	4/24/18	\$100,000

2018 Extension Summer Contracts

Contract #	Bid Date	Contractor	Cost
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413272	5/13/13	Acme Bus Corp.	\$0
413626	5/15/14	Acme Bus Corp.	\$6,075
414602	5/12/15	Acme Bus Corp.	\$0
414704	6/23/15	Acme Bus Corp.	\$4,025
276037	5/16/16	Acme Bus Corp.	\$3,565
415364	5/22/17	Acme Bus Corp.	\$17,749
413627	5/15/14	Educational Bus Transportation, Inc.	\$0
414605	5/12/15	Educational Bus Transportation, Inc.	\$3,142
414706	6/23/15	Educational Bus Transportation, Inc.	\$14,883
276038	5/16/16	Educational Bus Transportation, Inc.	\$0
415365	5/22/17	Educational Bus Transportation, Inc.	\$0
260762	4/17/08	Suburban Bus Transportation, Inc.	\$0
413629	5/15/14	Suburban Bus Transportation, Inc.	\$0
414603	5/12/15	Suburban Bus Transportation, Inc.	\$0
413273	5/13/13	We Transport, Inc.	\$10,005
414604	5/12/15	We Transport, Inc.	\$0
415366	5/22/17	First Student Inc.	\$0
		New Summer Contracts:	
	5/16/18	Acme Bus Corp.	\$9,510
	5/16/18	Educational Bus Transportation, Inc.	\$0
	5/16/18	First Student Inc.	\$0
	5/16/18	Suburban Bus Transportation, Inc.	\$4,031

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract(s)."

24. Out of District Contracts for Health and Welfare Services Enclosure
 Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and the following school districts to provide health and welfare services to students attending schools in these districts for the 2017-18 school year:

- Seaford Union Free School District
- Jericho Union Free School District
- Manhasset Union Free School District
- Freeport Public School
- Plainedge Union Free School District
- New Hyde Park - Garden City UFSD

BE IT FURTHER RESOLVED, that the Board of Education President is, hereby, authorized to execute these contracts.”

25. Special Education Contracts

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services for the 2018-19 school year.

- Martin De Porres Elementary School
- Hagedorn Little Village
- South Oaks Hospital
- Greenburg North Castle
- Copiague Public Schools
- Brookville Center for Children’s Services
- East Meadow UFSD
- Julia Dyckman Andrus Memorial Inc.

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts.”

26. Obsolete Books

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value.

27. Obsolete Equipment

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the item may be discarded and/or sold at the highest possible salvage value.”

28. Schedules

Enclosure

“RECOMMENDED MOTION: That the Levittown Board of Education does, hereby, approve the following schedules:

- 1001 “Resignations/Terminations, Instructional Personnel”
- 1002 “Resignations/Terminations, Non-Instructional Personnel”
- 1003 “Appointments, Certified Personnel”
- 1004 “Appointments, Administrators”
- 1005 “Appointments, Coaching”

- 1006 "Appointments, Consultants"
- 1007 "Appointments, Extra-Curricular"
- 1008 "Appointments, Summer School"
- 1009 "Appointments, Non-Instructional Personnel"
- 1010 "Leave of Absence, Certified Personnel"
- 1011 "Leave of Absence, Non-Instructional Personnel"
- 1012 "Students with Disabilities"

V. ACTION ITEMS

A. New Business

1. Gifts to Schools

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- A check in the amount of \$307.40 to be donated to Abbey Lane Elementary School Activity Fund from Box Tops for Education, 13700 Oakland Avenue, Highland Park, MI 48203
- A check in the amount of \$192.50 to be donated to Summit Lane Activity Fund from Box Tops for Education, 13700 Oakland Avenue, Highland Park, MI 48203
- A check in the amount of \$745.91 to be donated to MacArthur High School Student Activity Fund from Ahold USA Financial Services, Stop & Shop Rewards Program, PO Box 7200, Carlisle, PA 17013
- A check in the amount of \$376.47 to be donated to Summit Lane Student Activity Fund from Retail Business Services, Stop & Shop Rewards Program, PO Box 7200, Carlisle, PA 17013
- Checks in the amounts of \$10.00 and \$15.00 to be donated to Northside School's Student Activity Fund to be used for the purchase of planners for new students from Your Cause LLC Trustee for Neiman Marcus Group Associate Giving Program, 6111 W. Plano Parkway, Suite 1000YC, Plano, TX 75093
- A check in the amount of 229.56 to be donated to the Division Avenue SGOF Extra Curricular Fund from Stop & Shop - A+ Rewards Program, PO Box 7200, Carlisle, PA 17013."

VI. AD HOC

1. Board Policies - First Read

Enclosure

Policy No. 7131 Education of Homeless Children and Youth

VII. UPCOMING DATES

VIII. MOTION TO ADJOURN