

SUBJECT: AGENDA FORMAT

Unless otherwise determined by a majority vote of the Board of Education, all Board meetings – regular meetings, planning sessions, and special meetings – shall begin at 6:30 PM, and adjourn no later than 11:00PM. Meetings shall adhere to the formats outlined, herein.

Regular Meetings

6:30 PM Executive Session (if necessary)

Call to Order

Recommended Motion: “Move to executive session for the purpose of (purpose will be stated here)”

7:30 PM

- I. Reconvene to Public Session
 - Pledge of Allegiance
 - Moment of Silence

- II. Reports
 - A. Student Presentation
 1. Art Display
 - B. Recognitions
 - C. Superintendent
 1. Comments and Reports
 2. Follow-Up to Prior Public-be Heard Questions
 3. Follow-Up to Board Questions
 - D. Board of Education
 1. Comments and Reports
 2. Correspondence
 3. Student Liaisons

- III. Public Be Heard

- IV. Consent Agenda
 - Approval of Minutes

- V. Action Items: New Business
Action Items: Old Business (If necessary)

- VI. Ad Hoc (items for discussion only, no formal action)
- VII. Upcoming Dates
- VIII. Motion to Adjourn

SUBJECT: AGENDA FORMAT (Cont'd)

Planning Sessions

6:30 PM Executive Session (if necessary)

Call to Order

Recommended Motion: “Move to executive session for the purpose of (purpose will be stated here)”

7:30 PM

I. Reconvene to Public Session
Pledge of Allegiance
Moment of Silence

II. Reports
A. Student Presentation
B. Recognition
C. Discussion Items

III. Ad Hoc

IV. Motion to Adjourn

Special Meetings

6:30 PM
Call to Order

Executive Session (if necessary)

Recommended Motion: “Move to executive session for the purpose of (purpose will be stated here)”

7:30 PM

I. Reconvene to Public Session
Pledge of Allegiance
Moment of Silence

SUBJECT: AGENDA FORMAT (Cont'd)

- II. Reports
- III. Consent Agenda
- IV. Action Items: New Business (as appropriate)
- V. Ad Hoc
- VI. Motion to Adjourn

Adopted: March 10, 2003
Revised: October 11, 1995
Revised: September 9, 2009
Re-adopted: November 9, 2011
Revised: September 13, 2017