



John Coscia, Principal

Jaclyn Guidice, Assistant Principal Joelle Andres, Special Education Chairperson Sam McElroy, Assistant Principal Mark Curtiss, Guidance Chairperson

May 2019

#### Dear Parents of Seniors:

Enclosed in this packet is a letter from Mr. John Coscia and important information and instructions, including:

- 1. Graduation Rehearsal Instructions and Permission Slip
- 2. Yearbook Distribution
- 3. Senior Picnic
- 4. Cap and Gown Distribution
- 5. Graduation Tickets
- 6. Senior Prom
- 7. Graduation
- 8. Senior Survey
- 9. Books and Equipment Return
- 10. Locks and Lockers
- 11. Attendance
- 12. Graduation Eligibility

We have also included a Prom Letter from the Senior Class Advisors, a Calendar of Upcoming Events, directions to Hofstra Arena, notice of the Nassau County Social Host Law, and an order form for the DAHS Brick Walkway.

Please take time to carefully review all the documents in this mailing. Graduation Rehearsal permission slips, requests for additional tickets and handicapped seating are all due by **May 17th** to the Assistant Principals' Office.

Thank you. We look forward to a successful completion of your child's Senior year at Division Avenue.

Jaclyn Guidice Assistant Principal Sam McElroy Assistant Principal

The Division Avenue To Success

Dedication, Accountability, Honesty, and Scholarship





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May 2019

Dear Parent or Guardian,

The Class of 2019 has distinguished itself with many athletic, academic and artistic achievements over the past four years. As we enter the final stretch of their career at Division Avenue High School, there is much we need to do in preparation to celebrate the Class of 2019's final send off.

At this point in the year the seniors will experience many celebrations with friends and family alike. This will be a time of exuberance and excitement, but will also be bittersweet as they move on to the next chapter of their lives.

In the midst of the excitement, I'm asking that we work together to take every opportunity to ensure our students' safety and be certain that they make sensible decisions over the next two months. There will be many events for the seniors that will present them with opportunities to thoroughly enjoy themselves, but also be pressured by societal influences to make risky decisions.

I would like to encourage you to take time and have a conversation with your child about the potential dangers that can be presented to senior high school students at this time of year, and to consider any consequences a violation of the code of conduct and law could pose. Please keep in mind that we do not sponsor, have no affiliation with, nor do we supervise any pre-prom or post-prom activities.

This being said, the Class of 2019 has demonstrated excellent character throughout the past four years and I have no doubt that they will finish their senior year in a dignified manner and with the utmost integrity. On behalf of Division Avenue High School, we look forward to celebrating their successes during this momentous time with you.

**Sincerely** 

John Coscia Principal

JC:dc





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Jaclyn Guidice, Assistant Principal Joelle Andres, Special Education Chairperson Sam McElroy, Assistant Principal Mark Curtiss, Guidance Chairperson

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**Dear Senior Parents:** 

This year's Senior Prom is quickly approaching. We would like to take this opportunity to fill you in on some important information. The Crest Hollow Country Club in Woodbury will be hosting the Class of 2019's Senior Prom on June 7, 2019, from 6:30 PM-until 11:30 PM. The cost of the prom will be \$115.00, which includes a non-alcoholic "mocktail" bar with appetizers, a full sit-down dinner and D.J. Tickets will be sold during lunch periods on May 13-17<sup>th</sup> outside of the cafeteria or students can see Mr. Pearce, Ms. Ronzo, or Mr. Sparaco. You may purchase tickets either by cash or check made payable to "Division Avenue High School".

Any student who plans on bringing a guest who does not attend Division Avenue High School must complete and submit an administrator's approval form in order to purchase a prom ticket. The form is included in this packet. Guests must be under 21 years old.

Prom tickets will not be sold to students whose parents did not attend or view the pre-prom workshop. Students must hand in the signed contract from the workshop when they purchase tickets. Arrangements can still be made to view the workshop video. Please call the Assistant Principal's office at 434-7163 or 7160 to schedule a videotaped presentation.

Building Administrators reserve the right to review a student's discipline record before prom tickets are sold. While at the prom, the Levittown Schools' Code of Conduct will be in effect. Crest Hollow Country Club management and the Taxi and Limousine Commission retain the right to act within their purviews.

Division Avenue High School does not endorse, encourage or support any pre-prom or post-prom activity other than the official prom at the Crest Hollow Country Club.

If you have any questions, please contact us (516) 434-7150.

Mr. Pearce, Ms. Ronzo, and Mr. Sparaco Senior Class Advisors

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#### **OUTSIDE GUEST PERMISSION SLIP**

To be submitted by all DAHS students attending the 2019 prom with an outside guest.

Division Student:					
TO THE GUEST:					
Welcome to the Division Avenue High School Senior Prom. We hope that you will enjoy this event that your date is eagerly awaiting. As a guest you will be required to follow the same behavior code that our school dictates. Since this is a school function, you are bound by all rules and policies set forth by Division Avenue High School, as well as New York State laws. Please be aware that you may be subject to disciplinary action at your school for offenses committed at this event.					
Guest Contract					
<ul> <li>I will not consume alcoholic beverages or controlled substances, before or during the prom.</li> <li>I understand and will abide by the rules provided by Division Avenue High School and the Levittown Public Schools Board of Education.</li> <li>I will provide a completed guest permission slip and contact information sheet at the time of ticket purchase.</li> <li>I am under 21 years old and will provide a copy of my school ID or Driver's License.</li> </ul> Guest Signature:					
Guest Printed Name: Date:					
(To be filled out by the guest's Principal or Principal's designee)  This is to verify that is a member in good standing of the tligh School and will be the guest of at the Division Avenue High School Prom on Friday, June 7, 2019.					
Printed Name: Title:					



**Signature:** 

#### Division Avenue High School 120 Division Avenue Levittown, NY 11756-2997 (516) 434-7150



John Coscia, Principal

Date:

Jaclyn Guidice, Assistant Principal Joelle Andres, Special Education Chairperson Sam McElroy, Assistant Principal Mark Curtiss, Guidance Chairperson

Dear Senior Parent,
Seniors may be dismissed from school after they pick up their cap and gown during 5 <sup>th</sup> period on Friday, June 7 <sup>th</sup> in preparation for the Prom that evening at the Crest Hollow Country Club.
• At 10:45am students must pick up their Cap & Gown packets in the Auditorium.
• Transportation needs associated with early dismissal must be arranged by you and your child.
<ul> <li>Students are responsible for any school work, homework, quizzes, tests or projects that are due on June 7<sup>th</sup>.</li> </ul>
• Although the afternoon class absences will be "excused," they will still count as class absences. Students who are in danger of being denied credit in any class should not leave school early.
Please complete the permission slip below, detach it, and return it to the Assistant Principals' Office by Friday, May 31st.
SENIOR PROM EARLY DISMISSAL PERMISSION SLIP
Student's Name: (please print)
Parent's Signature:
Parent's Phone Number:
A Parent signature indicates permission for student to leave school during 5 <sup>th</sup> period on Friday, June 7 <sup>th</sup> in preparation for Prom. Transportation needs for early dismissal will be arranged by the Parent.

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Absences from afternoon classes will count towards the Attendance Policy.





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#### SENIOR PROM OUTSIDE GUEST CONTACT INFORMATION

Division Avenue Student:		
Guest Name:		
Age: DOB:	Phone Number:	
Name of Emergency Contact:		
Home Phone:	Cell Phone:	
Relationship:		
Family Doctor:	Phone Number:	
Allergies or other medical notifications:		
Guest Signature:		
Parent Signature (If Guest is under 18 years of age)		

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#### **CALENDAR OF EVENTS**

<u>DATE</u>	EVENT	<u>TIME</u>
May 13-17	Prom Ticket Sales	Lunch periods
May 15	Art Show	5:00 PM - 8:00 PM
May 21	BUDGET VOTE	7:00 AM - 8:00 PM
May 20	Spring Concert I	7:30 PM
May 23	Spring Concert II	7:30 PM
May 30	Graduation Rehearsal	9:45 AM – 11:30 AM
May 30	Senior Walk	12:00 PM
May 30	Yearbook Distribution	12:45 PM
May 30	Senior Barbeque	1:00 PM
May 30	Dance Recital	7:00 PM
June 4	Senior Academic Awards Ceremony	7:00 PM
June 7	Cap & Gown/Ticket Distribution	10:45 AM
June 7	Senior Prom @ The Crest Hollow Country Cl	ub 6:30 PM
June 14	CD Award Ceremony/ Breakfast	8:30 AM
June 17	LAST DAY OF REGULAR CLASSES	
June 18	CD Prom @ Domenico's	6:00 PM
June 22	Graduation – Class of 2019 @ Hofstra Univer	rsity 9:30 AM

## Important dates to remember

For additional dates to remember please check our website at: <a href="http://www.levittownschools.com/division">http://www.levittownschools.com/division</a></a>

#### Thursday, May 30<sup>th</sup>

#### **Graduation Rehearsal**

#### Hofstra University 9:45 AM - 11:30 AM

- ✓ This is a **mandatory** rehearsal for all graduating Seniors. Seniors will attend 1<sup>st</sup> and 2<sup>nd</sup> period classes and report to the auditorium following an announcement at 9:00 AM
- ✓ Buses will leave for Hofstra at 9:30 AM
- ✓ Buses will leave Hofstra for students' elementary schools (Senior Walk) at 11:45 AM
- ✓ All students must travel to and from Hofstra by bus
- ✓ Signed permission slips (attached) must be returned by May 17<sup>th</sup>

#### Senior Walk

#### 12:00 PM

Our Seniors will complete a commemorative walk through the halls of their elementary school.

#### **Yearbooks**

#### 12:45 PM

Yearbooks will be distributed in the auditorium.

#### Senior Barbeque

#### 1:00 PM

The Senior Barbeque will begin at 1:00 PM. Students whose attendance and discipline records are satisfactory are invited to attend.

#### Tuesday, June 4th, 2019

#### Senior Academic Awards

#### Auditorium 7:00 PM

At this event, members of the Class of 2019 will be recognized for their achievements in academics, athletics, school and community services. Students who will be receiving awards will be mailed an invitation in May. Family and friends are all encouraged to attend.

#### Thursday, June 7<sup>th</sup>

#### Cap & Gown Distribution

#### Auditorium 10:45 AM

Students will report to the auditorium at 10:45 AM to collect cap and gown packets. **With parental permission** (form attached), students may be dismissed from school after collecting cap and gown packet. Included in the cap and gown packet are the following:

- ✓ Cap, Gown & Tassel
- ✓ Sashes and Cords of Distinction
- ✓ Directions to Hofstra
- ✓ Graduation Invitation
- ✓ <u>Ten graduation tickets.</u> Requests for extra tickets should be made in writing to Ms. Winski in the Assistant Principals' Office by May 17<sup>th</sup>. Requests for handicapped seating must also be given to Ms. Winski. These seats are identified and reserved for the person needing the wheelchair accommodation plus one family member. Priority seating is assigned on a first-come, first-served basis, but all requests will be honored.

#### Senior Prom

#### The Crest Hollow Country Club, Woodbury 6:30 PM - 11:30 PM

- ✓ Prom Tickets will be on Sale May 13-17 during lunch periods (See attached prom letter for details).
- ✓ PLEASE BE REMINDED THAT PROM TICKETS WILL NOT BE SOLD TO STUDENTS WHOSE PARENTS DID NOT ATTEND OR VIEW THE PRE-PROM WORKSHOP. Students must hand in a signed contract when they purchase the tickets. If you were unable to attend this pre-prom workshop, please call the Assistant Principals' Office at 434-7163 or 7160 to schedule a viewing of the presentation. Building Administrators reserve the right to review a student's discipline record prior to ticket sale.
- ✓ If your senior is bringing a guest who does not attend DAHS, a contact sheet must be completed (attached). If the guest attends another high school, an administrator's approval form must also be completed (attached). Guests must be under 21 years old. If age is in question, we will require valid identification.

#### SATURDAY, JUNE 22<sup>nd</sup>

#### **COMMENCEMENT** (GRADUATION)

9:00 AM Students report to Hofstra 9:30 AM Ceremony begins promptly

Commencement will take place on Saturday, June 22nd at 9:30 AM at the Hofstra Arena - Hofstra University. It is imperative that the graduates arrive by 9:00 AM. Students who are candidates for Advanced Regents Diplomas will be distinguished with silver sashes; students who are candidates for Advanced Regents Diplomas with Honors will be distinguished with silver sashes and a gold cord. National Honor Society students will wear gold or blue sashes that must be collected at the end of the ceremony. No student will be permitted to participate in the graduation ceremony without a proper cap and gown.

We expect students to dress appropriately for this dignified occasion. The graduation hall is air-conditioned, so there is no need for students to wear shorts or T-shirts. Students who arrive in flip-flops will not be allowed on stage because they are a safety hazard. No accessories such as pocketbooks or corsages will be permitted. Please leave all personal belongings at home as there will be no opportunity for them to be stored in a secured location. Please leave cell phones with family guests.

Please discuss with your sons and daughters the impropriety of bringing, tossing or throwing any unauthorized items during the ceremony. Instructions from chaperones and supervisors must be followed without exception. Students who are unruly will bring the exercises to a stop while they are removed. Any behavior aimed at detracting from the decorum of the ceremony may be subject to disciplinary consequences. We would like you and our seniors to be able to remember this day with great pride.

On Graduation Day, Saturday, June 22, 2019, all graduates will assemble (in alphabetical order) in the hallway located on the lower level in the Hofstra Arena at Hofstra University by 9:00 AM while their families and friends are being seated in the Arena. At that time, graduates will be given name cards and they will remain in alphabetical order.

Irvin Simon Photographers will be at the ceremony to photograph your child upon receiving a diploma. You will receive four free wallet size photos and an invitation to order duplicates.

#### REMEMBER! THE CEREMONY BEGINS PROMPTLY AT 9:30 AM.

We ask for your help in making this graduation one of which we can all be proud.

#### **GRADUATION REHEARSAL/SENIOR WALK PERMISSION SLIP**

## MUST BE RETURNED BY FRIDAY, MAY 17, 2019 TO MS. WINSKI IN THE ASSISTANT PRINCIPALS' OFFICE

I hereby request and consent that my son/daughter/ward \_\_\_

<b>3</b> 1		Full Name (PLEASE PRINT)
be permitted to part	icipate in a field trip for <u>Gra</u>	aduation Rehearsal to:
Hofstra University, Hempstead, NY Elementary School, Levittown, NY	Thursday, May 30th (Senior Walk)	9:45 AM – 11:30 AM 11:45 AM – 12:30 PM
This event will be attended by Assistant Prinstaff members.	ncipal, Jaclyn Guidice, and a	approximately 18 chaperones/
This permission slip <b>must</b> be returned to Ms If it is not on file in our office, your child ca		incipals' Office by <b>Friday</b> , <b>May 17th</b> .
		SENT FROM THE REHEARSAL, NY WILL BE IN JEOPARDY.
GRADUATIO	ON REHEARSAL/SI	ENIOR WALK
knowledge that it is the responsibility of my to travel to and from Hofstra on the school designated time of departure, I will assume	y child to follow any and al bus provided. If my child s full responsibility for his/he ay be jeopardized. Should	eld Trip described above, I do so with the full l directions provided by the chaperone(s) and trays from the group and is not present at the er return to school and understand that his/her my child create a disturbance at rehearsal, incipation in the Graduation ceremony.
Signature of Parent/Guardian		
Address		
Th	e Division Avenue To Suc	TOPS S

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## SENIOR SURVEY CLASS OF 2019

Please complete this survey. In addition, bring us a copy of any acceptance, scholarship or award letters you receive. Return to the Guidance office by: May 10, 2019 Print Name \_\_\_\_\_ This fall I will: (please check the one that applies to you) 1. Attend college. Please send my final transcript to: ( ) ( ) Attend a Trade School Work ( ) Join the Military ( ) Other \_\_\_\_\_ ( ) I applied to the following colleges. List all colleges and indicate the results. 2. College Name Accepted Not Accepted If there are more colleges, please list them on the back of this page and indicate the decision.

3. My racial/ethnic group is: Amer. Indian\_\_\_\_Black (not Hispanic)\_\_\_\_

	White (not Hispanic)A	sianHispanic	_I prefer not to answer
4.	Male	Female	_

#### SENIOR REMINDERS

#### Senior Survey

Please make sure that your updated senior survey is submitted to the Guidance Office no later than May  $10^{th}$ . The profile should list all colleges that you have been accepted to and identify the one you have selected. Include a copy of all scholarship letters. After the May $10^{th}$  deadline, we cannot guarantee that your honors will be listed in the Senior Award or Graduation programs.

#### **Book and Equipment Return**

The district/school issues textbooks, uniforms, instruments and other materials to students with the understanding that the student is responsible for the items. School property should be used and returned to the district/school with normal wear. If the district/school property is lost, damaged, or stolen, the student/parent has the responsibility to pay the article's replacement value.

Seniors must return (or pay for) all textbooks, calculators, uniforms, instruments, and any other property that belongs to the district/school in order to clear accounts for Graduation. All items and/or payment should be brought to the Main Office before the last day of classes, June 17<sup>th</sup>.

#### Locks and Lockers

Seniors may return their locks to the Assistant Principals' Office June 10<sup>th</sup>-14<sup>th</sup>. Please be advised that diplomas will not be distributed to students who do not return locks. Lockers must be cleaned out before the end of the day on June 14<sup>th</sup>, when the custodial staff will empty and bolt all lockers.

#### Attendance

Please check the Parent Portal to be sure that excessive absences in credit-bearing and/or mandated classes will not jeopardize graduation eligibility. Call the Attendance or Guidance Office with questions.

#### Academic Achievement

By the last day of full period classes, June 17<sup>th</sup>, the Assistant Principal will notify parents if a student is not academically eligible to graduate. The minimum requirements for a Regents diploma are: passing 5 Regents exams which include English, Global, U.S. History, one Math and one Science (or choosing a Pathway that includes a substitute State-approved exam for the Global Regents); a satisfactory Senior Interdisciplinary Research Paper; four years of Math, English, Social Studies, and Physical Education;

work, or who have not	met district/State g	graduation requi	rements, must be	e proactive with	out del



# Dragon Path



Every year thousands of Division Avenue High School alumni, students and friends enter the field for athletic events, community activities and academic events. The Dragon Path is a highly visible and permanent testimony to the community's loyalty to Division Avenue High School.

Be a part of the DAHS Student Council's Brick Fundraiser. Purchase a brick engraved with a special message. You may want to consider a brick to celebrate a special event, accomplishment, to commemorate your family and each of your children, or to honor the memory of a loved one. Companies or organizations may wish to support the walkway with a customized brick displaying their name.

Take advantage of this exciting opportunity to demonstrate your support of the Blue Dragons and leave a permanent mark!

Step 1. CREATE YOUR MESSAGE Please PRINT clearly in all CAPITAL letters in the spaces provided below. One character per space. Text will be centered when your brick is etched. It is not necessary to center your text on this form. Any symbol is considered one character (period, comma, dash, space, number).  Maximum of 3 lines for a 4 x 8 brick. Maximum of 6 lines for an 8 x 8 brick. Maximum characters per line are 14 (including spaces).	Step 2: Your order information. Please fill in clearly and completely.  Name: Telephone
	Step 4: Mail your complete order form and check to:  DAHS Student Council  Division Avenue H.S.  120 Division Avenue  Levittown, NY 11756
CHAMPIONS	E GREEN IN MEMORY OF JOHN SMITH 555-PIES

Thank you for being a part of Division Ave. History. Your contribution will be used to fund and maintain "The Dragon Path." It is tax deductible to the extent allowed by law. Levittown Public Schools reserves the right to reject any orders deemed inappropriate for viewing in a school environment. Installation of bricks will not be immediate due to personalized engravings and weather conditions.

If placing additional orders, please copy this form.

Questions? Contact Lynn Castellano or Gerard Marzigliano at (516) 434-7150 or

E-mail: LCastellano@levittownschools.com G2Marzigliano@levittownschools.com

#### Division Avenue High School

120 Division Ave, Levittown, NY 11756

#### Take Division Ave to NY-24 W/Hempstead Bethpage Turnpike/Hempstead Turnpike

<b>†</b>	1	Head east toward Firtree Ln	3 min (0.7 mi)
•	1.	riead east toward riffiee Lif	367 ft
•	2.	Turn right onto Firtree Ln	
4	3.	Turn left onto Butternut Ln	499 ft
Ħ	4.	Turn left onto Division Ave	259 ft
			0.5 mi

## Follow NY-24 W/Hempstead Bethpage Turnpike/Hempstead Turnpike to E Gate Rd in East Garden City

r	5.	Turn right onto NY-24 W/Hempstead Bethpar Turnpike/Hempstead Turnpike  1 Pass by Pearle Vision (on the right in 1.0 mi)	ge
r	6.	Turn right onto Earle Ovington Blvd	- 3.5 mi - 0.2 mi

#### Continue on E Gate Rd to your destination

Cont	inue	on E Gate Rd to your destination	
4	7.	Turn left onto E Gate Rd	- 3 min (0.4 mi)
Ļ	8.	Turn right onto Dome Rd	0.1 mi
4	9.	Turn left to stay on Dome Rd	489 ft
r	10.	Turn right	351 ft
4	11.	Turn left onto Hofstra Northern Blvd	——— 0.1 mi
r	12.	Turn right  ① Destination will be on the right	285 ft
		Describation will be on the right	16 ft

#### David S. Mack Sports and Exhibition Complex

Hofstra University, 245, Hempstead, NY 11549

#### Social Host Law



On July 17, 2007, the Nassau County's Social Host Law, (Local Law 13), was signed and made part of the Nassau County's Miscellaneous Laws by the County Executive. This law serves to deter the consumption of alcoholic beverages by minors at private homes. Underage drinking is a significant societal problem that causes concern for our communities. House parties are a common occurrence particularly during summer months when school is not in session. Attached are excerpts of Local Law 13 for your information and review. Please utilize this document to increase vour awareness regarding your responsibilities when hosting a party or social gathering in your

#### **LOCAL LAW NO. 13 -2007**

### A LOCAL LAW in relation to preventing the consumption of alcohol by minors at private homes.

- §4. Unlawful consumption of alcohol by minor at a residence.
- a. It shall be unlawful for any person over the age of eighteen who owns, rents, or otherwise controls a private residence, to knowingly allow the consumption of alcohol or alcoholic beverages by any minor on such premises or to fail to take reasonable corrective action upon learning of the consumption of alcohol or alcoholic beverages by any minor on such premises. Reasonable corrective action shall include, but not be limited to: 1) making a prompt demand that such minor either forfeit and refrain from further consumption of the alcoholic beverages or depart from the premises; and 2) if such minor does not comply with such request, either promptly reporting such underage consumption of alcohol (to the local law enforcement agency or ) to any other person having a greater degree of authority over the conduct of such minor.
- §6. Effect on other laws. The provisions of section four of this local law shall not in any way affect the application of any other law, where appropriate, including but not limited to New York Penal Law section 260.10 (endangering the welfare of a minor) and section 260.20(2) (unlawfully dealing with a child).