



Division Avenue High School
120 Division Avenue
Levittown, NY 11756-2997
(516) 434-7150



John Coscia, Principal

Jaclyn Guidice, Assistant Principal
Joelle Andres, Special Education Chairperson

Sam McElroy, Assistant Principal
Mark Curtiss, Guidance Chairperson

June 4, 2019

Dear Parents/Guardian:

As we move toward the end of the school year, it is important for all seniors and their parents to understand the ASUS Tablet return policy.

All 12th grade students must return their ASUS Tablets, keyboard and charger. Tablets can be returned beginning now until Monday, June 17, 2019. Tablets are to be returned to the Library. A charge will be incurred for lost or damaged tablets (broken screen, missing keyboard, etc.)

Please note if a student chooses to purchase the tablet for personal use, they should understand that the student licenses that allow use of Microsoft Windows and Microsoft Office **will expire** soon after graduation. Continued use of the device will require purchase of additional licenses from a retailer. The tablet device is being sold as-is with no warranty or technical support. Access to Microsoft Office 365 OneDrive files and student H: drive files will be discontinued over the summer. Therefore any files students would like to keep must be saved/copied directly to the hard drive of the tablet or to a flash drive in order to have continued access to them. Parents will be required to sign an agreement stating understanding of these conditions.

Please find pricing below:

Lost or damaged (cracked screen, missing keyboard)	\$35.00
Purchase Asus Tablet for personal use	\$35.00

Checks for purchased, damaged and/or lost equipment should be made out to Levittown Public Schools and handed in to the Library. *If purchasing please complete, sign and return the second page.*

Thank you for your cooperation in this matter. If you have any questions, please contact Computer & Media Services at 434-7105.

Sincerely,

A handwritten signature in black ink, appearing to read 'John Coscia'.

John Coscia
Principal

The Division Avenue To Success
Dedication, Accountability, Honesty, and Scholarship

TABLET PC PURCHASE AGREEMENT SIGNATURE PAGE

Parent/Guardian please sign below after reviewing all information

I, the parent or legal guardian of the Student, hereby opt to keep my child's tablet device upon graduation from the Levittown UFSD and pay the District the sum of \$35.00 for this device. I do so voluntarily knowing that I can return an undamaged device at no charge. I also agree to take the device in its current "as is" condition, with the understanding that the District has no obligation to provide technical support, repair or replace the device should it stop functioning properly.

I also understand the continued use of the tablet will require purchase of Microsoft Windows and Microsoft Office licenses from a retailer as the educational licenses will expire after graduation. Any files stored to Microsoft Office 365 OneDrive and student H: drives will need to be saved/copied directly to the hard drive of the tablet or to a flash drive in order to have continued access to them.

Student's Name:

Name: _____

(Please Print)

Parent/Guardian Name & Signature:

Name: _____ Signature: _____ Date: _____

(Please Print)

PLEASE RETURN THIS PAGE ONLY IF PURCHASING THE TABLET