

AGENDA

BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK
www.levittownschoools.com

REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, January 15, 2014

6:15 P.M. (Meeting convenes with anticipated adjournment to Executive Session)

7:30 P.M. (Meeting reconvenes in Public Session)

Success for Every Student

OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 520-8300 Ext. 608, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons, without regard or discrimination based on religion, ethnic background, age, sex, or disability.

I. CALL TO ORDER

A. Pledge of Allegiance

B. 6:15 P.M. It is anticipated that the Board will make a motion to adjourn into Executive Session to discuss the following items: legal or personnel matters.

C. 7:30 P.M. Reconvene Public Session

1. Pledge of Allegiance

2. Moment of Silence

II. ANNOUNCEMENTS

III. APPROVAL OF MINUTES

Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of December 11, 2013, (Regular meeting)."

IV. REPORTS

A. Recognition

1. Northside Art Display

2. Michael Etzel - Eagle Scout Award

3. Esta Lachow - Gina Interdonato - 2013 Adopt-a-Family Program

4. MacArthur High School - Les Miserables

B. Superintendent

1. Follow-up to Prior Public Be Heard Questions

2. Follow-up to Board Questions

3. Reports

C. Board of Education

1. Comments and Reports

2. Correspondence

3. Student Liaisons to Board of Education

V. PUBLIC BE HEARD

VI. ACTION ITEMS: OLD BUSINESS

1. Bid - Approval of Bid - Masonry Phase 1

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following bid:

<u>Bid #</u>	<u>Description</u>	<u>Amount</u>
13E #20	Masonry Restoration Phase 1	As per attached recommendation"

VII. ACTION ITEMS: NEW BUSINESS1. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the December 2013 report of the Claims Auditor be accepted."

2. Appropriation, Revenue and Trial Balance Reports

Enclosure

Recommended motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Appropriation, Revenue and Trial Balance Reports for the period ending November 30, 2013."

3. Treasurer's Report

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached reports and placed same on file:

Summary of Treasurer's Reports for the month ending November 30, 2013"

4. Claims Auditor Reports

Enclosure

Recommended motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Claims Auditor Report prepared by Albrecht, Viggiano and Zureck and Company, P.C. for the month ending December 2013"

5. Risk Assessment Update Report - Corrective Action Plan

Enclosure

Recommend Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Risk Assessment Update Report dated December 2, 2013 and the corrective action plan in response to the internal auditor's recommendations, and;

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business and Finance is authorized to submit the Risk Assessment Update Report and the corrective action plan to New York State."

6. Budget Transfers

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers have been prepared and recommended by the Assistant Superintendent for Business and Finance,

Code from	Code to	Amount
A97117000 Serial bonds interest	A97116000 Serial bonds principal	\$25,000
A55104210 Insurance - transportation	A55104680 Bus repairs	\$10,000

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers.”

7. Transportation Contract

Enclosure

Recommended Motion: "Resolved that pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education does, hereby, approve the following 2013-14 transportation contracts/extensions:

<u>Contractor's Name</u>	<u>Date of Contract</u>	<u>Cost</u>
We Transport Inc.	December 4, 2013	\$0

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract(s)."

8. Contract with HBM Consultants

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and HMB Consultants in the sum of \$850 per day for cafeteria design review, \$10,000 for development of the school lunch Request For Proposal (RFP) and \$850 per day to review contract compliance with the selected food service company."

9. Cullen and Danowski Engagement Letter

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached engagement letter from Cullen and Danowski dated December 13, 2013 for the agreed upon procedures."

10. Approval of Board of Education Policy

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, adopt the following new policy: #6410.1 Staff Use of Personal/Mobile Technology."

11. Gifts to School

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gift:

a. check in the amount of \$1,000 for Division Avenue High School, donated by Lifetouch National School Studios, 11000 Viking Drive, Eden Prairie, MN 55344, to provide two athletic scholarships for Division Avenue students, one male and one female.

b. check in the amount of \$35,000 for Division Avenue High School, donated by the Klein Foundation, 2366 Schiller Avenue, Bellmore, NY 11710 to establish scholarships of \$5,000 per year for seven years for Division Avenue students pursuing a career in visual arts.

c. check in the amount of \$250 for the Career Development Program at Division Avenue, donated by NEFCU, 1000 Corporate Drive, PO Box 9003, Westbury, NY 11590 as part of NEFCU's "Funding Your Ideas" program. The donation will be used for the Career Development Creative Arts Show."

12. Obsolete Computer Equipment

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the computer equipment on the following list obsolete and that the items may be discarded and/or sold at the highest possible salvage value:

School / Building	No of Items	Type of Items	Date of List
LMEC	7	Printers & Projectors	12/20/13
GC-Tech	3	PC & Printer	12/16/13"

13. Reporting of Appointed Officials for 2013-14

Inclusive

Recommended Motion: "RESOLVED, pursuant to Section 315.4 of the regulations of the NYCRR (New York Codes, Rules and Regulations), the Levittown Public Schools hereby establishes the following as Standard Work Days for appointed officials and will report the days worked to the New York State and Local Employees' Retirement System based on the daily records of time worked as maintained by the Levittown Public Schools:

Title	Name	SS# - last 4 digits	Registration number	Standard work day	Term begins/ends	Participates in employees time keeping	Days/months (based on record of activities)
District Clerk	Elizabeth Appelbaum	XXXX	XXXXXXXX	6 hours/day	7/1/13 to 6/30/14	Yes	N/A"

14. Appointment to Food Service Committee

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, appoint Al Matousek as an additional member of the Levittown School District Food Service Committee for the 2013-2014 school year."

15. Laurel Lane Lease

Enclosure

Recommended Motion: "Whereas, it is mutually beneficial to the Levittown Public Schools and The Elijah School to enter into a lease agreement for the Laurel Lane School;

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education approve the attached three-year lease agreement between the Levittown Public Schools and The Elijah School and that the President of the Board of Education is, hereby, authorized to sign the attached lease agreement. "

16. Appointment of Impartial Hearing Officer

Enclosure

Recommended Motion: "RESOLVED that the Levittown School District does, hereby, appoint Susan Lushing as Impartial Hearing Officer in a matter regarding a student with identification #1424007."

17. Schedules

Enclosure

"That the Levittown Board of Ed approve the following schedules:

- | | | |
|------|---------------|--|
| 1001 | 2013-G-No. 8 | Resignations/Terminations, Certified Personnel |
| 1002 | 2013-GG-No.8 | Resignations/Terminations, Non-Instructional Personnel |
| 1003 | 2013-H-No 9 | Appointments, Certified Personnel |
| 1004 | 2013-H-No. 9a | Appointments, Administrators |
| 1005 | 2013-H-No.9a1 | Salary Change, Certified Personnel |
| 1006 | 2013-H-No.9c | Designation, Consultants |
| 1007 | 2013-H-No. 9g | Designation, Coaching |
| 1008 | 2013-H-No. 9h | Appointments, Extra-Curricular |
| 1009 | 2013-HH-No. 9 | Appointments, Non-Instructional Personnel |
| 1010 | 2013-JJ-No. 5 | Permanent Status |
| 1011 | 2013-0-No. 7 | Students with Disabilities" |

VIII. AD HOC

- A. School entryway staffing

IX. DATES

- A. Planning Session - January 22, 2014 - 7:30 P.M.
B. Regular Meeting - February 5, 2014 - 7:30 P.M.
C. Budget Planning Session #1 - February 11, 2014 7:30 P.M.
D. Budget Planning Session #2 - February 26, 2014 - 7:30 P.M.

X. MOTION TO ADJOURN