

AGENDA

BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK
www.levittownschoools.com

REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, January 10, 2018

6:30 PM Meeting convenes with anticipated adjournment to Executive Session

7:30 PM Meeting reconvenes in Regular Meeting

Success for Every Student

OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 434-7002, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons consistent with law.

CALL TO ORDER

CALL TO ORDER

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session for the purpose of negotiations conducted pursuant to the Taylor Law involving the CSEA."

I. RECONVENE TO PUBLIC SESSION

- A. Pledge of Allegiance
- B. Moment of Silence

II. REPORTS

- A. Student Presentations
- B. Recognition
 - i. Art Display - Northside School
- C. Superintendent
 - 1. Comments and Reports
 - A. Levittown for Levittown
 - B. Presentation on Turf Fields - Laser
 - 2. Follow-up to Prior Public Be Heard Questions
 - 3. Follow-up to Board Questions
- D. Board of Education
 - 1. Comments and Reports
 - 2. Correspondence
 - 3. Student Liaisons

III. PUBLIC BE HEARDIV. CONSENT AGENDA

- 1. Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of the December 13, 2017 Regular Meeting."

- 2. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School

District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the DECEMBER 2017 report of the Claims Auditor be accepted."

3. Business Office Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue reports for the period covered 7/1/17 - 11/30/17
- Claims Auditors Report prepared by Nawrocki Smith LLP for the month ending December 2017
- Treasurer's report for the month ending November 2017
- Trial Balance for the period covered 7/1/17 - 11/30/17
- Credit card statement from Citibank for the statement date 12/6/17 ."

4. Budget Transfer

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfer has been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A2630.1500	Computer Instruction - Teacher Assistants	\$15,300.00	
A2630.1510	Computer Instruction - IT Staff		\$15,300.00

Reason: To adjust the budget to move the salary expense to the appropriate code.

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers."

5. Approval of Bank Collateral Agreements

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached Collateral Agreement with the JP Morgan Chase Bank., N.A."

6. Change Order

Enclosure

Recommended Motion: "RESOLVED, that the following change orders be approved subject to the District's receipt of the necessary AIA Forms with the required signatures:

Change Order #1 WJ Northridge	Salk Locker Room Renovations	\$6,120.42
Change Order #1 Connelly & Sons	Division HS Boys Locker Room	\$7,352.95
Change Order #2 Connelly & Sons	Division HS Boys Locker Room	\$3,655.02
Change Order #3 Connelly & Sons	Division HS Girls Locker Room	\$1,106.50
Change Order #4 Connelly & Sons	Division HS Locker Rooms	\$2,397.39

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the change order when received."

7. Reporting of Appointed Officials for 2017-18 Inclusive
 Recommended Motion: "RESOLVED, pursuant to Section 315.4 of the regulations of the NYCRR (New York Codes, Rules and Regulations), the Levittown Public Schools hereby establishes the following as Standard Work Days for appointed officials and will report the days worked to the New York State and Local Employees' Retirement System based on the daily records of time worked as maintained by the Levittown Public Schools:

Title	Name	SS# - last 4 digits	Registration number	Standard work day	Terms begins/ends	Participates in employees time keeping	Days/Months (based on record of activities)
District Clerk	Elizabeth Appelbaum	XXXX	XXXXXXXX	6 hours/day	7/1/17 to 6/30/18	Yes	N/A

8. Contract and Rider with Henrich Equipment Co., Inc. Enclosure
 Recommended Motion: "RESOLVED, that the Board of Education does, hereby, approve the attached contract and rider with Henrich Equipment Co., Inc. to use their "CAMP Director" product/software to manage the fuel depot operations (including inventory, inspection record keeping and automate notification of alarms attached to the fuel depot systems); and,

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract and rider."

9. Contract Foy Inventerprises Inc. Enclosure
 Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and Foy Inventerprises, Inc. with regard to the production of "Mary Poppins" to be presented from March 22, 2018 to March 24, 2018 at Division Avenue High School.

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to execute the contract."

10. Fourth Wall Scenic Rental Agreement

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and Fourth Wall Scenic with regard to the production of "Mary Poppins" to be presented from March 22, 2018 to March 24, 2018 at Division Avenue High School.

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to execute the contract."

11. Transportation Contract

Enclosure

Recommended Motion: "Resolved that pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education does, hereby, approve the following 2017-18 transportation contracts/extensions:

Contractor's Name	Date of Contract	Cost
First Student Inc.	12/15/17	\$3,100.00
First Student Inc.	1/14/18	\$3,100.00

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract(s)."

12. Obsolete Books

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value.

13. Obsolete Equipment

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the item may be discarded and/or sold at the highest possible salvage value."

14. Schedules

Enclosure

"RECOMMENDED MOTION: That the Levittown Board of Education does, hereby, approve the following schedules:

1001 "Resignations/Terminations, Non-Instructional"

1002 "Appointments, Certified Personnel"

1003 "Designation, Coaching"

1004 "Designation, Consultants"

1005 "Extra -Curricular" Extracurricular

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1006 "Appointments, Non-Instructional"

1007 "Salary Change, Instructional"

1008 "Leave of Absence, Certified Personnel"

1009 "Leave of Absence, Non-Instructional Personnel"

1010 "Students with Disabilities"

V. ACTION ITEMS

A. New Business

1. Gifts to Schools

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- A check in the amount of \$2500.00 to be used for the creation of the Class of 1966 Scholarship Fund to be given to two MacArthur High School seniors as outlined on the attached.
- Books as outlined on the attached to be donated to the Wisdom Lane Middle School Library from Scholastic Book Fair -14, PO Box 3745, Jefferson City, MO 65102
- Books as outlined on the attached to be donated to the Wisdom Lane Middle School Library from Dave Loveland, 120 Center Lane, Levittown, NY 11756."

VI. AD HOC

1. Board Policies - First Read

Enclosure

Policy No. 5670 - Records Management

VII. UPCOMING DATES

January 24 - Budget Planning Session #1

February 7 - Regular Meeting

February 28 - Budget Planning Session #2

VIII. MOTION TO ADJOURN