

**BOARD OF EDUCATION  
LEVITTOWN UNION FREE SCHOOL DISTRICT  
LEVITTOWN, NY**

**REGULAR MEETING**

**MINUTES**

**THE REGULAR MEETING OF THE BOARD OF EDUCATION** was duly called and held on Wednesday, July 2, 2018 in the Board Meeting Room of the Levittown Memorial Education Center.

**CERTIFICATION:**

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Public Library and posted on the district's website. Further, all members of the Board of Education had due notice of said meeting.

**BOARD OF EDUCATION**

**PRESENT:**

**BOARD MEMBERS**

Ms. Peggy Marenghi, President  
Ms. Marianne Adrian, Vice President  
Mr. Dillon Cain  
Ms. Christina Lang  
Ms. Jennifer Messina  
Mr. Michael Pappas – left the meeting at 8:27 pm  
Mr. James Moran

**ADMINISTRATION**

Dr. Tonie McDonald – Superintendent of Schools  
Dr. Chris Dillon – Acting Assistant Superintendent for Business  
Ms. Debbie Rifkin – Assistant Superintendent for Human Resources  
Mr. Todd Winch – Assistant Superintendent for Instruction  
Mr. William Pastore – Former Assistant Superintendent for Business

**OTHERS**

Mr. Bob Cohen – Legal Counsel  
Ms. Elizabeth Appelbaum – District Clerk

**I. CALL TO ORDER**

Ms. Marenghi, President, called the Regular Board Meeting to order at 8:30 PM.

## **II. REPORTS**

### **A. Student Presentation**

#### **i. Eagle Scout Presentation – Brandon Smith**

Brandon Smith spoke about his Eagle Scout Project which is to build two Bocce Ball courts at the Kevin Regan Sports Complex. They would be located in the back area by the garage so that it would be accessible to the public. He handed out pictures of what the courts would look like. Mr. Smith reported that he did a survey of the community and found that there is a need. He noted that the nearest Bocce Ball court for anyone to access is in Eisenhower Park which is a further drive. He shared that additional research found that there is a Bocce Ball Team who would like to use the courts for Tournaments. Mr. Smith mentioned that Legislator John Ferretti and Councilmen Dennis Dunne both liked his idea. He noted that he would be having fundraisers to help fund the money for this project and that District money would be used. Mr. Smith remarked that he wanted to give back to the community that has given so much to him.

### **B. Recognition**

#### **Boys Baseball – MacArthur/Division**

Mr. Winch commented that in June we were honored to celebrate the achievements of our students during the Spring sports season. Unfortunately, our baseball teams were unable to attend that ceremony. Tonight we are thrilled to have them with us. Mr. Winch stated that the baseball teams at both MacArthur and Division made us extremely proud this year, advancing into the playoffs in traditional Levittown fashion. He noted that tonight we celebrate their success as teams and as individuals. Dr. McDonald mentioned that both of these teams placed all the flags at Abbey Lane on the day of their championship game against each other which showed how well they work together. Ms. Marengi commented that it is always a pleasure to attend the games and the athletes are always gentlemen. The boys were called up to receive their certificates and congratulations from the Board and Central Office.

### **B. Superintendent**

#### **1. Comments and Reports**

##### **A. Unisex Bathrooms – Division/MacArthur**

Dr. McDonald reported that the District submitted a proposal for unisex bathrooms at both Division and MacArthur High Schools to New York State which was denied. Dr. McDonald shared that our proposal was for six unisex stalls, three for girls and three for boys with two being handicap accessible. The State refused to approve this proposal because they said it was possible that all six stalls could be used by boys at the same time and therefore the girls would not be able to use their three stalls. Therefore, Dr. McDonald proposed that we move ahead and update both schools bathrooms but they will not be unisex. She noted that we will still have an issue with Transgender youth but we will figure it out.

## B. AmazonSmile

Mr. Pastore shared that a couple of months ago a question was raised about the website AmazonSmile which is a way to donate when you make purchases through Amazon. He asked the Purchasing Agent, Bonnie Pampinella, to discuss this new initiative. Ms. Pampinella reported that the District has registered with AmazonSmile to receive donations from all eligible purchases made while shopping online and initiating your shopping trip at Smile.Amazon.com. She noted that for all eligible purchases, the AmazonSmile Foundation will donate 0.5% of the purchase price to the customer's selected charitable organization. She went on to explain the process used to make a donation. Ms. Pampinella noted that all of the Districts' requisitioners were recently sent a memo that explains how to use Smile.Amazon.com and all of their eligible purchases will automatically be donated to Levittown Schools. She added that on a personal level, community members can also donate by choosing Levittown Schools as their charity of choice which is a great way to give back to the District.

2. Follow-up to Prior Public Be Heard Questions  
(none)

3. Follow-up to Board Questions

Dr. McDonald reported that there was a question asked regarding the GPS contract. She explained that the GPS system will be on the same vehicles that currently have a GPS system. She noted the contract is just updating not adding anything new. There was a discussion on this item.

## C. Board of Education

1. Comments and Reports  
(none)
2. Correspondence  
(none)

## III. PUBLIC BE HEARD

Comments appear at the end of the minutes.

**IV. CONSENT AGENDA**

## 1. Minutes - Approval of Minutes

RESOLUTION #18-19-63

**MOTION:** "Make the necessary corrections and move the approval of the minutes of the Regular Meeting of June 13, 2018. "

<b>RESULT:</b>	<b>APPROVED (6-0-0)]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Marianne Adrian, Vice President
<b>AYES:</b>	Adrian, Marengi, Moran, Cain, Messina, and Lang
<b>ABSENT:</b>	Mike Pappas

## 2. Business Office Reports

RESOLUTION #18-19-64

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue reports for the period 7/1/17 - 5/31/18
- Trial Balance for the period 7/1/17 - 5/31/18
- Treasurer's report for the month ending May 2018
- Credit card statements from Citibank for period ending 6/6/18."

<b>RESULT:</b>	<b>APPROVED (6-0-0)]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Marianne Adrian, Vice President
<b>AYES:</b>	Adrian, Marengi, Moran, Cain, Messina, and Lang
<b>ABSENT:</b>	Mike Pappas

## 3. Budget Transfers

RESOLUTION #18-19-65

**MOTION:** "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers have been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
A 1620.1630	O&M Custodial - Salaries	\$18,100.00	
A 1620.1663	O&M Custodial OT/Outside Groups		\$18,100.00
A 1622.1600	Security Aides	\$11,000.00	
A 1622.1640	Security Substitutes		\$11,000.00

Reason: To realign the budget to the codes where the actual expenditures were over budget (but within the same group of accounts).

A 2815.4140	Health Services - Services from Other Districts	\$21,000.00	
A 2815.4000	Health Services - Contractual Expense		\$21,000.00

Reason: To realign the budget to actuals.

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers.”

<b>RESULT:</b>	<b>APPROVED (6-0-0)]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Marianne Adrian, Vice President
<b>AYES:</b>	Adrian, Marengi, Moran, Cain, Messina, and Lang
<b>ABSENT:</b>	Mike Pappas

#### 4. Cullen and Danowski Engagement for Financial Statement Preparation RESOLUTION #18-19-66

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached engagement letter from Cullen and Danowski dated June 4, 2018 for the preparation of the audit for the year ending June 2019;

BE IT FURTHER RESOLVED that the Board of Education President and the Assistant Superintendent for Business is, hereby, authorized to execute the contract."

<b>RESULT:</b>	<b>APPROVED (6-0-0)]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Marianne Adrian, Vice President
<b>AYES:</b>	Adrian, Marengi, Moran, Cain, Messina, and Lang
<b>ABSENT:</b>	Mike Pappas

#### 5. Stipulation of Agreement with CSEA

#### RESOLUTION #18-19-67

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, ratify and approve the 2017-2022 stipulation of agreement between the Levittown UFSD and the Levittown Unit #7551 of the National Educational Local #865 of the Civil Service Employees Association, Inc. (CSEA)."

<b>RESULT:</b>	<b>APPROVED (6-0-0)]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Marianne Adrian, Vice President
<b>AYES:</b>	Adrian, Marengi, Moran, Cain, Messina, and Lang
<b>ABSENT:</b>	Mike Pappas

6. Superintendent of Buildings and Grounds Association Cooperative Bid      RESOLUTION #18-19-68

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached bids for the 2018-19 school year as part of the Nassau County Superintendent of Buildings and Grounds Association (NCSBGA) Purchasing Consortium with other Nassau County Schools as per the list of bids approved by the Cooperative Bid Committee."

<b>RESULT:</b>	<b>APPROVED (6-0-0)]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Marianne Adrian, Vice President
<b>AYES:</b>	Adrian, Marengi, Moran, Cain, Messina, and Lang
<b>ABSENT:</b>	Mike Pappas

7. Agreement with Synovia Solutions, LLC for GPS units

RESOLUTION #18-19-69

**MOTION:** "RESOLVED that the Levittown Board of Education approve two three- year lease agreements with Synovia Solutions, LLC for the installation of GPS units and monitoring services, and,

BE IT FURTHER RESOLVED that the President of the Levittown Board of Education is, hereby, authorized to sign the attached agreements and documents."

<b>RESULT:</b>	<b>APPROVED (6-0-0)]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Marianne Adrian, Vice President
<b>AYES:</b>	Adrian, Marengi, Moran, Cain, Messina, and Lang
<b>ABSENT:</b>	Mike Pappas

8. 2018-2019 Extension of Contract for School Food Service Mgmt. with      RESOLUTION #18-19-70  
Compass Group USA, Inc. (Chartwells)

**MOTION:** RESOLVED that the Levittown Board of Education approve the 2017 - 2018 contract extension with Chartwells for School Food Services Management; and, that the President of the Board of Education is, hereby, authorized to execute documents related to the contract extension."

<b>RESULT:</b>	<b>APPROVED (6-0-0)]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Marianne Adrian, Vice President
<b>AYES:</b>	Adrian, Marengi, Moran, Cain, Messina, and Lang
<b>ABSENT:</b>	Mike Pappas

9. Bid Approval – Reconditioning of Athletic Uniforms and Equipment RESOLUTION #18-19-71

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, renew the Bid #LPS 16-006 for Reconditioning of Athletic Uniforms and Equipment for the 2017-2018 school year."

<b>RESULT:</b>	<b>APPROVED (6-0-0)]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Marianne Adrian, Vice President
<b>AYES:</b>	Adrian, Marengi, Moran, Cain, Messina, and Lang
<b>ABSENT:</b>	Mike Pappas

10. Employee Agreement

RESOLUTION #18-19-72

**MOTION:** "RESOLVED, that the Board hereby ratifies an agreement with Employee No. 983 regarding the LUT Separation Incentive."

<b>RESULT:</b>	<b>APPROVED (6-0-0)]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Marianne Adrian, Vice President
<b>AYES:</b>	Adrian, Marengi, Moran, Cain, Messina, and Lang
<b>ABSENT:</b>	Mike Pappas

11. Claim Resolution

RESOLUTION #18-19-73

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, authorizes the settlement of a certain claim in the sum of \$514.52, upon receipt of a General Release in the District's favor.

<b>RESULT:</b>	<b>APPROVED (6-0-0)]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Marianne Adrian, Vice President
<b>AYES:</b>	Adrian, Marengi, Moran, Cain, Messina, Pappas, Lang

## 12. Special Education Contracts

## RESOLUTION #18-19-74

**MOTION:** “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services for the 2018-2019 school year.

- Lexington School for the Deaf
- Developmental Disabilities Institute

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts.”

<b>RESULT:</b>	<b>APPROVED (6-0-0)]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Marianne Adrian, Vice President
<b>AYES:</b>	Adrian, Marengi, Moran, Cain, Messina, and Lang
<b>ABSENT:</b>	Mike Pappas

## 13. Out of District Contracts for Health and Welfare Services

## RESOLUTION #18-19-75

**MOTION:** “RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and the following school districts to provide health and welfare services to students attending schools in these districts for the 2017-18 school year:

- Bellmore Public Schools

BE IT FURTHER RESOLVED, that the Board of Education President is, hereby, authorized to execute these contracts.”

<b>RESULT:</b>	<b>APPROVED (6-0-0)]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Marianne Adrian, Vice President
<b>AYES:</b>	Adrian, Marengi, Moran, Cain, Messina, and Lang
<b>ABSENT:</b>	Mike Pappas

## 14. Obsolete Equipment

## RESOLUTION #18-19-76

**MOTION:** “RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the item may be discarded and/or sold at the highest possible salvage value.”

<b>RESULT:</b>	<b>APPROVED (6-0-0)]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Marianne Adrian, Vice President
<b>AYES:</b>	Adrian, Marengi, Moran, Cain, Messina, and Lang
<b>ABSENT:</b>	Mike Pappas



## 15. Schedules

## RESOLUTION #18-19-77

**MOTION:** That the Levittown Board of Education does, hereby, approve the following schedules:

- 1001 “Resignations/Terminations, Certified Personnel”
- 1001.1 “Resignations/Terminations, Non-Instructional”
- 1002 “Appointments, Administrators”
- 1003 “Appointments, Certified Personnel”
- 1004 “Appointments, Consultants”
- 1004.5 “Appointments, Extra-Curricular”
- 1004.6 “Appointments, Summer School”
- 1005 “Appointments, Non-Instructional”
- 1006 “Leave of Absence, Non-Instructional Personnel”
- 1007 “Students with Disabilities”

<b>RESULT:</b>	<b>APPROVED (6-0-0)]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Marianne Adrian, Vice President
<b>AYES:</b>	Adrian, Marengi, Moran, Cain, Messina, and Lang
<b>ABSENT:</b>	Mike Pappas

V. ACTION ITEMS

## A. New Business

## 1. Gifts to Schools

## RESOLUTION #18-19-78

**MOTION:** "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- A check in the amount of \$10.40 to be donated to Gardiners Avenue School for materials for student use during recess and indoor board games from Box Tops Education, 13700 Oakland Avenue, Highland Park, MI 48203
- A check in the amount of \$265.75 to be donated to Gardiners Avenue School for materials for student use during recess and indoor board games from Retail Business Services (Stop and Shop), PO Box 7200, Carlisle, PA 17013
- A check in the amount of \$1,000.00 to be donated to East Broadway Elementary School to start a school store for the ABA program from Ms. Michelle Inzerillo, 39 Kennedy Drive, Plainview, NY 11803.

<b>RESULT:</b>	<b>APPROVED (6-0-0)]</b>
<b>MOVER:</b>	James Moran
<b>SECONDER:</b>	Marianne Adrian, Vice President
<b>AYES:</b>	Adrian, Marengi, Moran, Cain, Messina, and Lang
<b>ABSENT:</b>	Mike Pappas

**Note: The Board thanked all the generous donors.**

VI. AD HOC

1. Board Policies - First and Second Read

**Policy No. 5725      Transportation for Students in Foster Care - First Read**

Mr. Winch reported that a Title I Desk Audit was done this year that required the District to adopt two new policies that are related to the Every Student Succeeds Act (ESSA). He noted that this policy states that we are required to work with local Department of Social Services to determine appropriate transportation for students who go into Foster Care while they are in our schools.

**Policy No. 8260      Title I Parent and Family Engagement - First Read**

Mr. Winch shared that this policy replaces the Title I Parent Involvement Policy. He remarked that the previous policy was completely rewritten. Mr. Winch explained that the new policy is more specific to what is required. He commented that we already do what is required in this policy such as additional parent workshops and teacher parent meetings.

Dr. McDonald stated that these two policies codifies what we do.

**Policy No. 7131      Education of Homeless Children and Youth**

Mr. Winch noted that this policy just has a minor change in language.

VII. MOTION TO ADJOURN

<b>RESULT:</b>	<b>APPROVED (6-0-0)]</b>
<b>MOVER:</b>	Jennifer Messina
<b>SECONDER:</b>	Marianne Adrian, Vice President
<b>AYES:</b>	Adrian, Marengi, Moran, Cain, Messina, Pappas, Lang

**The Board adjourned the public meeting at 8:42 PM.**

Elizabeth Appelbaum  
District Clerk

**NOTE: Tapes of the meeting are available for review at the Levittown Library.**

