

AGENDA

BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK
www.levittownschoools.com

REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, December 11, 2019

| | |
|---------|--|
| 6:30 PM | Meeting convenes with anticipated adjournment to Executive Session |
| 7:30 PM | Meeting reconvenes with Regular Meeting |

Success for Every Student

OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 434-7002, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons consistent with law.

CALL TO ORDER

CALL TO ORDER

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session for the purpose of seeking legal advice from the Board's Attorney."

I. RECONVENE TO PUBLIC SESSION

- A. Pledge of Allegiance
- B. Moment of Silence

II. REPORTS

- A. Student Presentations
- B. Recognition
 - i. MacArthur High School Wind Ensemble - Auditorium
 - ii. Fall Sports Recognition - Auditorium
 - iii. Coca Cola Scholarship Winner - Large Board Room
 - iv. Art Display - Wisdom Lane Middle School
 - v. NYSEC Program of Excellence Award - M. Kelly - Large Board Room
- C. Superintendent
 - 1. Comments and Reports
 - A. HPV Vaccination Proposed Mandate
 - B. Calendar Holidays
 - 2. Follow-up to Prior Public Be Heard Questions
 - 3. Follow-up to Board Questions
- D. Board of Education
 - 1. Comments and Reports
 - 2. Correspondence
 - 3. Student Liaisons

III. PUBLIC BE HEARDIV. CONSENT AGENDA

- 1. Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of the Regular Meeting and Audit Committee Meetings of November 14, 2019."

2. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLVED, that the NOVEMBER 2019 report of the Claims Auditor be accepted."

3. Business Office Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue Report for the period 7/1/19 to 10/31/19
- Treasurers Report for the month ending October 2019
- Trial Balance for the period 7/1/19 - 10/31/19
- Claims Audit Report for the month of November
- Credit card statement from Citibank for statement date 11/6/19."

4. Budget Transfer

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfer have been prepared and recommended by the Assistant Superintendent for Business and Finance,

| <u>Code</u> | <u>Code Description</u> | <u>Amount From</u> | <u>Amount To</u> |
|--------------------|-----------------------------|--------------------|------------------|
| A2250.4000-00-3450 | Spec Ed Relatd Serv/In-Dist | \$215,000.00 | |
| A2250.4700-00-3450 | Spec Ed Pvt Sch Tuition | | \$215,000.00 |

Reason: Required to pay the educational tuition cost for two additional students, who were not originally budgeted for that needed to be placed in residential settings. In addition to rate increases set by the NYSED.

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers."

5. External Audit and Corrective Action Plan

Enclosure

Recommend Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached External Audit Management Letter and the Corrective Action Plan in response to the external auditor's recommendations contained in the report dated June 30, 2019."

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business and Finance is authorized to submit the corrective action plan to New York State."

6. Internal Audit/Risk Assessment and Corrective Action Plan

Enclosure

Recommend Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Risk Assessment Update Report and the Corrective Action Plan in response to the Internal Auditor's recommendations contained in the report dated June 30, 2019.

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business and Finance is authorized to submit the Corrective Action Plan to New York State."

7. Cullen and Danowski Engagement Letter

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached engagement letter from Cullen and Danowski dated November 18, 2019 for the previously-agreed upon procedures.

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute the agreement."

8. Change Order

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following Change Order (contract decreases):

Change Order #1 Division Avenue High School-General Construction

| | |
|--|-------------|
| ACL Construction Corp. - Credit Allowance for Money Not Used | \$-3,150.00 |
|--|-------------|

Change Order #2 MacArthur High School-General Construction

| | |
|--|-------------|
| ACL Construction Corp. - Credit Allowance for Money Not Used | \$-3,850.00 |
|--|-------------|

Change Order #1 Plumbing

| | |
|--|-------------|
| Ambrosio & Company, Inc. - Credit Allowance for Money Not Used | \$-5,000.00 |
|--|-------------|

Change Order #2 - Plumbing

| | |
|--|-------------|
| Ambrosio & Company, Inc. - Credit Allowance for Money Not Used | \$-5,000.00 |
|--|-------------|

BE IT FURTHER RESOLVED, that the President of the Levittown Board of Education is, hereby, authorized to sign the attached change order."

9. Bid Approval BID #19-010 District Mail Cargo Van Enclosure
 Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, award the BID #LPS 19-010: District Mail Cargo Van to _____ as per attached specifications."

10. Bid Approval - BID # LPS-19-009: Cafeteria/Kitchen Equipment, Enclosure
 Installation, Repairs & Service
 Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, award the BID # LPS-19-009: Cafeteria/Kitchen Equipment, Installation, Repairs & Service to Summit Restaurant Repairs as per attached specifications."

11. Lease of Little Red School House to Teachers Pets Child Care Enclosure
 Center, Inc.
 Recommended Motion: "Whereas, it is mutually beneficial to the Levittown Public Schools and Teachers Pets Child Care Center, Inc. to amend the lease agreement for the "Little Red School House";

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education approve the attached updated fourth amendment to the lease agreement between the Levittown Public Schools and Teachers Pets Child Care Center, Inc. and that the President of the Board of Education is, hereby, authorized to sign the attached amended lease agreement. "

12. Stipulation of Agreement with Levittown United Teachers Enclosure
 Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, ratify and approve the attached stipulation of agreement with the Levittown United Teachers (LUT) dated December 2, 2019."

13. Contract with Music Theatre International (MTI) Enclosure
 Recommended Motion: "RESOLVED that the Levittown Board of Education approve a contract with Music Theatre International (MTI), with terms as outlined in the attached contract for licensing for "Aladdin, Jr." for Lee Road School for March 18 and 19, 2020;

and that the President of the Board of Education is, hereby, authorized to execute same."

14. Contract with Tams Witmark Enclosure
 Recommended Motion: "RESOLVED that the Levittown Board of Education approve a contract with Tams-Witmark LLC, with terms as outlined in the attached contract for licensing for "You're A Good Man Charlie Brown" for MacArthur High School for the 2019-2020 school year;

and that the President of the Board of Education is, hereby, authorized to execute same."

15. Contract with Heritage Club

Enclosure

Recommended Motion: "RESOLVED, that the Board of Education does, hereby, approve the attached contract with Heritage Club for the Salk Middle School 8th Grade Dance on June 12, 2020.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract."

16. Establish Scholarship

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, establish the Teresa Senior Scholarship for a graduating senior who attended Division Avenue High School in the amount of \$1,000."

17. Approval of Board of Education Policy

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the following revised policy:

Policy No. 6430 - Employee Activities

18. Special Education Contracts

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services as indicated.

- All About Kids/Mid Island Therapy Assoc.
- The Charlton School
- Hempstead UFSD (Parentally Placed)
- Hempstead UFSD (District Placed)
- Bellmore Public Schools
- Elizabeth Axel, PhD

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts."

19. Obsolete Books

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value.

20. Obsolete Equipment

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the items may be discarded and/or sold at the highest possible salvage value."

21. Schedules

Enclosure

“RECOMMENDED MOTION: That the Levittown Board of Education does, hereby, approve the following schedules:

- 1001 “Resignations/Terminations, Certified Personnel”
- 1002 “Resignations/Terminations, Non-Instructional Personnel”
- 1003 “Appointments, Certified Personnel”
- 1004 “Designation, Coaching”
- 1005 “Designation, Consultants”
- 1006 “Appointments, Extra-Curricular”
- 1007 “Appointments, Non-Instructional Personnel”
- 1008 “LOA, Certified Personnel”
- 1009 “LOA, Non-Instructional Personnel”
- 1010 “Tenure, Certified Personnel”
- 1011 “Permanent Status, Non-Instructional Personnel”
- 1012 “Students with Disabilities”

V. ACTION ITEMS

A. New Business

1. Gifts to Schools

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- A check in the amount of \$2500 to be donated to Division Avenue High School for students to have the opportunity to enroll in AP courses from Stephen Leshner, 144 E Missouri Avenue, Suite 275, Phoenix, AZ 85014-2462
- A wheelchair to be donated to Wisdom Lane Middle School from Carol Ferrantino, 178 Shelter Lane, Levittown, NY 11756
- Two checks each in the amount of \$1000, one to be donated to Division Avenue Varsity Cheerleading and one to be donated to MacArthur Varsity Cheerleading for trips to the national competition from Levittown Pride Competition Cheerleading, Ms. AnneMarie Guerra, 7 Appletree Lane, Levittown, NY 11756
- A check in the amount of \$100.00 to be awarded to two graduating fifth graders from the class of 2020 (The James Woolwhich Award) at East Broadway School from Mrs. Kerry Couture, 160 Poplar Street, Garden City, NY 11530.”

VI. AD HOC

1. Board Policies - First Read

Enclosure

Policy No. 7440 Student Voter Registration and Pre-Registration

Policy No. 8370 Instruction on Days of Religious Observations

VII. UPCOMING DATES

A. January 8 - Regular Meeting

B. January 22 - Budget Planning Session #1

VIII. MOTION TO ADJOURN