

AGENDA

BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK
www.levittownschools.com

REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Tuesday, June 16, 2020

6:30 PM Meeting convenes with anticipated adjournment to Executive Session
7:30 PM Meeting reconvenes with Regular Meeting

Success for Every Student

The Board of Education of Levittown Public Schools will hold a meeting on June 16, 2020 at 6:30 p.m. As authorized by Executive Order No. 202.1, signed by Governor Andrew M. Cuomo on March 12, 2020, the meeting will be held remotely by videoconference and the public will not be permitted to attend the meeting in-person.

NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 434-7002, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons consistent with law.

CALL TO ORDER

CALL TO ORDER

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session for the purpose of seeking legal advice from the Board's Attorney."

I. RECONVENE TO PUBLIC SESSION

- A. Pledge of Allegiance
- B. Moment of Silence

II. REPORTS

- A. Superintendent
 - 1. Comments and Reports
 - 2. Follow-up to Prior Public Be Heard Questions
 - 3. Follow-up to Board Questions
- B. Board of Education
 - 1. Comments and Reports
 - 2. Correspondence
 - 3. Student Liaisons

III. PUBLIC BE HEARD - PUBLIC WILL NOT BE IN ATTENDANCE AT THIS MEETINGIV. CONSENT AGENDA

1. Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of the May 6 Regular Meeting, May 19 Special Meeting and May 27 Special Meeting and Budget Planning Session."

2. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims Auditor for payment,

NOW, THEREFORE, BE IT RESOLUTION APRIL 2020 AND MAY 2020 report of the Claims Auditor be accepted."

3. Business Office Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby,

accept the following reports from the Business Office:

- Appropriation and Revenue Report for the period 7/1/2019 through 4/30/2020
- Treasurers Report for the month ending April 2020
- Trial Balance for the period 7/1/2019 through 4/30/2020
- Credit card statement from Citibank for statement date 5/6/2020 and 5/22/2020
- Claims Audit Report for the month of April and May 2020.”

4. Reaffirmation of Reserves

Inclusive

Recommended Motion: “WHEREAS, by action of the Levittown Board of Education, the Levittown Union Free School District has previously established certain reserves having the following balances as of the fiscal year ending June 30, 2019;

Reserve Balances	Fiscal Year Ending 6/30/19
Restricted Unemployment	\$980,163
Restricted Worker's Compensation	\$4,206,618
Restricted TRS	\$806,349
Restricted ERS	\$10,598,608
Restricted Capital Reserve	\$8,492,144
Restricted Employee Benefit Accrued Liability	\$3,327,546
Totals	\$28,411,428

and WHEREAS, the Levittown Board of Education wishes to utilize and/or contribute additional funds where appropriate;

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education, hereby, authorizes transfers of 2019-2020 fund balance to any of the properly established reserves not to exceed:

Reserves Transfers Not To Exceed	
Restricted for Workers' Compensation	\$6,000,000
Restricted for Employee Retirement	\$6,000,000
Restricted for Capital Reserve	\$6,000,000
Restricted for Teachers Retirement Reserve	\$2,000,000
Restricted Employee Benefit Accrued Liability	\$6,000,000
Total Transfers	\$26,000,000

Reserves Transfers Not To Exceed Restricted for Workers' Compensation \$ 5,000,000

Restricted for Employee Retirement \$ 6,000,000 Restricted for Capital Reserve \$ 6,000,000,

Restricted for Teachers Retirement Reserve \$2,000,000

Total Transfers \$ 19,000,000

5. EBALR Reserve

Inclusive

Recommended Motion: "EBALR RESERVE: WHEREAS, the Board of Education of the Levittown Union Free School District ("Board") has determined that the moneys presently held in the District's Employee Benefit Accrued Liability Reserve Fund exceeded the amount required for the payment of the monetary value of accumulated or accrued and unused sick leave, holiday leave, and vacation leave to an employee upon termination of employment and separation from service as of June 30, 2020 now, therefore,

BE IT RESOLVED, that the Board hereby directs the District's Treasurer to take the necessary action to transfer \$X,XXX,XXXX from the District's Employee Benefit Accrued Liability Reserve Fund into the District's General Fund, effective June 18, 2020."

6. Budget Transfers

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfers have been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
2630.2000	INSTRUCTIONAL EQUIPMENT	\$22,891.87	
2630.4000	CONTRACTUAL	\$30,000.00	
2630.4500	MATERIALS AND SUPPLIES	\$30,000.00	
2630.4650	REPAIR	\$30,000.00	
2630.4900	BOCES		\$112,891.87

Reason: To purchase devices for remote learning through BOCES

Code Description From	Code From	Amount	Code Description To	Code To
A 1310.2000-00-0000	BO OFFICE EQUIPMENT	1,125.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 1622.2000-00-1640	SECURITY EQUIPMENT	74,226.10	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2010.2000-00-0000	CURRIC DEV/SUPR EQUIP	15,358.20	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-00-0000	SUPRVSN EQUIP-DISTRICT	51,923.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-00-2200	SUPRVSN EQUIP/ATHLETICS	12,335.25	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-11-0000	SUPRVSN EQUIP/ABBAY	117.07	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-14-0000	SUPRVSN EQUIP/GARDINERS	500.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-16-0000	SUPRVSN EQUIP/LEE	234.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-17-0000	SUPRVSN EQUIP/NORTHSIDE	500.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-19-0000	SUPRVSN EQUIP/EAST BROAD	500.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-20-0000	SUPRVSN EQUIP/SUMMIT	500.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-21-0000	SUPRVSN EQUIP/WISDOM	2.97	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-28-0000	SUPRVSN EQUIP/SALK	349.72	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-31-0000	SUPRVSN EQUIP/DIVISION	302.32	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-32-0000	SUPRVSN EQUIP/MACARTHUR	650.01	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2020.2000-33-0000	SUPRVSN EQUIP/GC TECH	1,000.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2110.2000-00-0000	INST EQUIP/DISTRICT	12,265.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2110.2000-11-0000	INST EQUIP/ABBAY LN	515.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2110.2000-14-0000	INST EQUIP/GARDINERS	1,200.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2110.2000-16-0000	INST EQUIP/LEE ROAD	2,742.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2110.2000-17-0000	INST EQUIP/NORTHSIDE	2,000.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2110.2000-19-0000	INST EQUIP/EAST BWAY	427.75	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2110.2000-20-0000	INST EQUIP/SUMMIT LN	14,254.97	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2110.2000-21-0000	INST EQUIP/WISDOM	4,887.42	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2112.2000-00-1900	INST EQUIPMENT/MATH	1,621.62	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2113.2000-00-2400	INST/EQUIPMENT/SCIENCE	560.49	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2116.2000-00-2100	INST EQUIPMENT/MUSIC	161.98	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2117.2000-00-1000	INST EQUIPMENT/ ART	31,882.84	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2118.2000-00-1200	INST EQUIPMENT/ BUSINESS	3,300.51	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2250.2000-00-3450	SPEC ED EQUIPMENT	7,929.86	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2280.2000-00-0000	OCCUPAT ED EQUIP	0.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2630.2000-00-1800	COMPUTER INST EQUIP	22,891.87	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2810.2000-00-0000	GUIDANCE EQUIPMENT	1,000.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2815.2000-00-0000	HEALTH SERVICES EQUIP	13,949.22	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2850.2000-00-2102	COMP MARCHING BAND EQUIPMENT	576.36	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 2855.2000-00-0000	INTERSCHOL ATHLT EQUIPMENT	13,456.62	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 5510.2000-00-0000	TRANSPORTATION EQUIPMENT	5,461.54	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 5530.2000-00-0000	GARAGE EQUIPMENT	10,800.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630
A 7310.2000-00-0000	DANCE PROGRAM EQUIPMENT	1,000.00	OPERATIONS-EQUIPMENT	A 1620.2000-00-1630

Reason: End of the Year Transfers

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfers.”

7. Annual Audit Report - Internal Enclosure
 Recommended Motion: “RESOLVED, that the Board of Education accept the Annual Audit Report from Cullen and Danowski dated June 2, 2020 for the period ending December 31, 2019. “

8. Cooperative Purchasing Agreement - PEPPM Enclosure
 Recommended Motion: “RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and authorizes the District’s participation in Choice Partners Cooperative.”

9. Extra Classroom Activity Fund Treasurer's Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Extra Classroom Activity Fund Reports for the period January 1, 2020 to March 31, 2020."

10. Updated Separation Incentive - Levittown United Teachers (LUT)
and Association of Levittown School Administrators

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, authorize an updated retirement incentive for the Levittown United Teachers (LUT) and Association of Levittown School Administrators (ALSA) This would be an amendment to the agreements approved by the Board of Education on March 11, 2020 and March 25, 2020."

11. Intermunicipal Agreement - Swim Team

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education approve the attached contract with East Meadow UFSD with terms as outlined in the attached to establish a combined High School Boys Swim Team with East Meadow UFSD and the Levittown UFSD for the 2020/2021 swim season.

BE IT FURTHER RESOLVED that the President of the Board of Education is, hereby, authorized to execute the contract(s)."

12. Contract with Newsela

Enclosure

Recommended Motion: "RESOLVED, that the Board of Education does, hereby, approve the attached contract with Newsela to develop customized digital instructional content for the 2020-21 school year in ELA for Salk Middle School and Wisdom Lane Middle School.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract."

13. Out of District Contracts for Health and Welfare Services

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and the following school districts to provide health and welfare services to students attending schools in these districts for the 2019-2020 school year:

- Garden City Union Free School District
- Huntington School District
- Plainedge Union Free School District
- West Hempstead School District
- Bellmore Union Free School District

BE IT FURTHER RESOLVED, that the Board of Education President is, hereby, authorized to execute these contracts."

14. Transportation Contract

Enclosure

Recommended Motion: “Resolved that pursuant to Article 156.5 of the New York State Education Law, the Levittown Board of Education does, hereby, approve the following 2020 Summer transportation contracts/extensions:

2020-2021 Contracts

<u>Contract #</u>	<u>Bid Date</u>	<u>Contractor</u>	<u>Cost</u>
New	5/26/2020	WE Transport Inc.	\$58,950.00

2020-2021 Contract Extensions

<u>Contract #</u>	<u>Bid Date</u>	<u>Contractor</u>	<u>Cost</u>
E260762	4/17/2008	Suburban Bus Transportation	\$6,734.10
E413629	5/15/2014	Suburban Bus Transportation	\$0
E414603	5/12/2015	Suburban Bus Transportation	\$0
E416128	5/16/2018	Suburban Bus Transportation	\$0

15. Obsolete Books

Enclosure

Recommended Motion: “RESOLVED, that the Levittown Board of Education does, hereby, declare the books on the attached lists obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value.

16. Schedules

Enclosure

“RECOMMENDED MOTION: That the Levittown Board of Education does, hereby, approve the following schedules:

- 1001 “Resignations, Certified Personnel”
- 1002 “Resignations, Non-Instructional Personnel
- 1003 “Appointments, Certified Personnel”
- 1004 “Appointments, Extra-Curricular”
- 1005 “Students with Disabilities”

17. Certification of Vote

Inclusive

MOTION: “BE IT RESOLVED, that the Levittown Board of Education does, hereby, certify the results of Proposition No. 1 (School District Budget Vote), Proposition No. 2 (Expenditure of Capital Reserve Funds for School Building Improvement Project), Proposition No. 3 (Library

Budget Vote) and Board member elections for the school district and library which took place on Tuesday, June 9 by absentee ballot with the following results:

PROPOSITION NO. 1: LEVITTOWN UFSD ANNUAL BUDGET FOR 2020-2021

RESOLVED, that the School District budget for the school year 2020-2021 proposed by the Board of Education in accordance with Section 1716 of the Education Law and on file with the District Clerk shall be approved and the necessary taxes be levied therefore on the taxable real property of the district.

Results:	Yes	No
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PROPOSITION NO. 2: EXPENDITURE OF CAPITAL RESERVE FUNDS FOR SCHOOL BUILDING IMPROVEMENT PROJECT

RESOLVED, that the Board of Education of the Levittown Union Free School District (“District”), be hereby authorized to expend from the District’s Capital Reserve Fund, previously established by the voters of the District, an amount not to exceed \$1,700,000 to undertake and perform a school building improvement project (“Project”) as described in the District’s Budget Brochure (“Brochure”) on file in the office of the District Clerk, said Project to commence during the 2020-2021 school year and to consist of capital improvements, renovations and/or alterations to all District Buildings, including but not limited to: District Wide Masonry, Plumbing, Electrical, HVAC, Athletic Field Repairs, & Upgrades (Environmental Testing, Architect and Contingency), Division Avenue Tennis Courts, District Wide Parking Lot Expansion, Replacement & Repairs; Salk Parking Lot, including necessary equipment and related work, as well as preliminary and incidental costs; and that the specified Project costs as set forth in the Brochure may be reallocated among the Project’s components within the scope of this authorization.

Results:	Yes	No
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PROPOSITION NO. 3: Levittown Library Annual Budget for 2020-2021

RESOLVED, that the Library budget for the year 2020-2021 proposed by the Board of Trustees of the Levittown Public Library, and a levy of a tax therefore in accordance with Section of 259 of the Education law be approved.

Results:	Yes	No
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SCHOOL DISTRICT BOARD CANDIDATES

	Name	# of votes
1A	Dillon Cain	
2A	David Finn	

3A	Jennifer Messina	
4A	Michael Pappas	
5A	Steven R. Schwartz	

LIBRARY BOARD TRUSTEE

	Name	# of votes
1A	Susan Maher	

V. ACTION ITEMS**A. New Business****1. Gifts to Schools**

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gifts:

- A check in the amount of \$168.00 to be donated to Abbey Lane Activity Fund from Box Tops for Education, 13700 Oakland Avenue, Highland Park, MI 48203
- A check in the amount of \$79.10 to be donated to Gardiners Avenue School from Box Tops Education, 13700 Oakland Avenue, Highland Park, MI 48203."

VI. AD HOC**VII. UPCOMING DATES**

July 1 - Organization and Regular Meetings

July 29 - Planning and Special Meetings

VIII. MOTION TO ADJOURN