

LEVITTOWN UNION FREE SCHOOL DISTRICT Policy 1410

POLICY AND ADMINISTRATIVE REGULATIONS

The Board of Education shall reserve to itself the function of providing guides for the discretionary action of those to whom it delegates authority. The Superintendent of Schools shall act as an advisor to the Board of Education in the adoption and approval of written Board of Education policies. The Board of Education shall seek input from the staff and community where appropriate. These guides for discretionary action shall constitute the policies governing the operation of the School System.

The formulation and adoption of these written policies shall constitute the basic method by which the Board of Education shall exercise its leadership in the operation of the School System. The study and evaluation of reports concerning the execution of its written policies shall constitute the basic method by which the Board of Education shall exercise its control over the operation of the School System.

The adoption of a written policy shall occur only after the proposal has been moved, discussed at two (2) separate meetings of the Board of Education (i.e., the "first reading" and the "second reading"). The policy draft may be amended at the second meeting. By a majority vote, the Board may waive the "second reading" and complete the adoption of the proposed policy at its "first reading."

The formal adoption of written Board of Education policy shall be recorded in the official meeting minutes of the Board of Education. Such written Board of Education policy shall govern the conduct and affairs of the School District and shall be binding upon the members of the educational community in the School District.

It shall be the Board of Education's responsibility to keep its written policies up-to-date so that they may be used consistently as a basis for Board of Education action and administrative decision.

The Superintendent of Schools is given the continuing commission of calling to the Board of Education's attention all policies that are out-of-date or for other reasons appear to need revision.

Execution of Policy: Administrative Regulations

The Board of Education shall delegate to the Superintendent of Schools the function of specifying required actions and designing the detailed arrangements under which the schools will be operated. These rules and these detailed arrangements shall constitute the administrative regulations governing the schools. They must in every respect be consistent with the policies adopted by the Board of Education. The Board of Education shall be kept informed periodically of changes in administrative regulations.

Re-Adopted: October 9, 2024