LEVITTOWN UNION FREE SCHOOL DISTRICT Policy 3330

PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

The Levittown School District is committed to protecting the privacy and security of student, teacher, and principal data. In accordance with New York Education Law § 2-d, parents (including legal guardians or persons in parental relationships), and eligible students (students 18 year of age and older), can expect the following:

1. A student's personally identifiable information ("PII") cannot be sold or released for any commercial purposes. PII, as defined by Education Law § 2-d and the Family Educational Rights and Privacy Act ("FERPA"), includes direct identifiers such as a student's name or identification number, parent's name, or address; and indirect identifiers such as a student's date of birth, which when linked to or combined with other information can be used to distinguish or trace a student's identity. Please see FERPA's regulations at 34 CFR § 99.3 for a more complete definition.

2. The right to inspect and review the complete contents of the student's education record stored or maintained by the School District. This right may not apply to parents of an eligible student.

3. State and federal laws such as New York Education Law § 2-d, the Commissioner of Education's Regulations at 8 NYCCR Part 121, FERPA, the Children's Online Privacy Protection Act, the Protection of Pupil's Rights Amendment, and the Individuals with Disabilities Education Act protect the confidentiality of a Student's PII.

4. Safeguards associated with industry standards and best practices including, but not limited to, encryption, firewalls and password protection must be in place when student PII is stored or transferred.

5. A complete list of all student data elements collected by the New York State Education Department is available at: www.nysed.gov/data-privacy-security/student-data-inventory and by writing to Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, New York 12234.

6. The right to have complaints about possible breaches and unauthorized disclosures of PII addressed.

- Complaints should be submitted to the School District at www.levittownschools.com/departments/administrative/computer/ed-law-2-d/ or by contacting the School District's Data Privacy Officer, Dr. Beth Zirogiannis, Deputy Superintendent, Levittown Union Free School District, 150 Abbey Lane, Levittown, NY 11756, bzirogiannis@levittownschools.com, 516-434-7025.

- Complaints may also be submitted to the New York State Education Department at www.nysed.gov/data-privacy-security/report-improper-disclosure or by contacting the State's Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, New York 12234, privacy@nysed.gov, 518-474-0937.

7. To be notified in accordance with applicable laws and regulations if a breach or unauthorized release of PII occurs.

8. School District workers that handle PII will receive training on applicable state and federal laws, policies and safeguards associated with industry standards and best practices that protect PII.

9. School District contracts with vendors that receive PII will address statutory and regulatory data privacy and security requirements.

Adopted: November 19, 2025