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# Council of PTAs

## Directory

2021-2022

\*\*\*Please Note: All names and personal information in this booklet should be used **Only** for the sole purpose of PTA business.\*\*\*

## Levittown Council of PTAs

### President(s) Checklist:

1. Remember to send the Council President the following:
  - a. Your unit's bylaws
  - b. Your unit's procedures
  - c. Your unit's proposed budget
  - d. Your unit's adopted budget
- a. Copies of your newsletter throughout the year.(you should also send it to the BOE, Central Office Administration and your Nassau Region AD)
2. Remind the Past President of your unit to forward the copies of the District and Council Crisis Intervention Books to you if they have not already done so.
3. Remember to have a representative to be placed on the Nominating Committee of Council no later than the November meeting. It is at this meeting that the Nominating Committee will be elected.
4. As Presidents, please remember to sit around the board room table. Your delegates may sit behind you or near you.
5. When it is your unit's turn to host the council meeting, please remember **not** to start cleaning up during the meeting. Keep refreshments light and easy.
6. Most importantly: Remember to work closely with your Executive Committee, Executive Board, and General Membership.  
**COMMUNICATE**- this will ensure that our goals of advocating for all of our children and educating ourselves as parents will be accomplished.

**Levittown Council of PTAs  
Protocol and Responsibilities of the  
Executive Board**

**Attend meetings regularly, including special meetings.**

**Arrive on time and stay for the entire meeting.**

**Be an active member by volunteering to chair or work to assist with committee work.**

**Encourage new membership in your unit by talking with other parents about the work of PTA.**

**Welcome new members by introducing yourself to them and by introducing them to other members.**

**As Presidents:** Please remember that if you are speaking on behalf of your unit, you must get a vote of confidence from at least your Executive Committee before speaking for your unit. It is not fair to speak for your unit if they are not aware as a group of the issue. **IF IT IS YOUR PERSONAL OPINION, STATE IT AS SUCH WHEN YOU SPEAK PUBLICLY ON AN ISSUE.**

**Bylaws, Procedures and Guidebooks sent from Nassau Region, NYS PTA and National PTA are where you can find the answers of how to handle many of the situations that come up. Please read this material and pass on the information to your officers and members. If you cannot find the answers here the next step is to call council or your Nassau Region AD. You have also received a Council folder (as an officer, unit president or standing committee chair) to use as an additional resource.**

# **PTA Chain of Command**

**National PTA**

**New York State PTA**

**Nassau Region PTA**

**Levittown Council of PTAs**    **Abbey Lane**    **East Broadway**    **Division**  
**Gardiners Avenue**    **Lee Road**    **Northside**    **Salk/MacArthur**    **SEPTA**  
**Summit**    **Wisdom**

**The role of Council is to perform in an advisory capacity and serve as a liaison to the school district. Council should provide inspiration, information and instruction for its PTA units and the community in which they serve.**

**Levittown Council of PTAs  
President/ Superintendent Meetings  
@ 6:30pm**

**Council Meetings  
2021/2022**

**September 27<sup>th</sup> @ 7:30pm  
October 14<sup>th</sup> @ 7:30pm  
November 18<sup>th</sup> @ 7:30pm  
December No Meeting  
January 13<sup>th</sup> @ 7:30pm  
February 10<sup>th</sup> @ 7:30pm  
March 10<sup>th</sup> @ 7:30pm  
April 6<sup>th</sup> @ 7:30pm  
May 5<sup>th</sup> @ 7:30pm  
June 14<sup>th</sup> @ 7:30pm**

**Levittown Council of PTAs  
General Meetings Schedule/Hosting Unit  
for 2021/2022**

<b>September 27</b>	<b>Abbey La</b>	<b>All meetings for the 2021/2022 school year will be held at LMEC unless otherwise announced.</b>
<b>October 14</b>	<b>Division</b>	
<b>November 18</b>	<b>E Broadway</b>	
<b>December</b>	<b>No Meeting</b>	
<b>January 13</b>	<b>Gardiners</b>	
<b>February 10</b>	<b>Lee Road</b>	
<b>March 10</b>	<b>Salk/Macarthur</b>	
<b>April 6</b>	<b>Northside</b>	
<b>May 5</b>	<b>Summit</b>	
<b>June 14</b>	<b>Wisdom</b>	

**Each unit will be asked to host a council meeting. Hosting entails setting up and cleaning up of the hospitality your unit provides. Hospitality should be light refreshments along with any needed paper goods. A budget of \$50 -\$75 should be sufficient for this.**

**Levittown Council of PTAs  
Executive Committee  
2021/2022**

President: Michelle Gartleman  
516-807-6233  
Mamachelle@optonline.net

1<sup>st</sup> Vice President: Mari Ganga  
516-658-6071  
Mare2112@aol.com

2<sup>nd</sup> Vice President: Carol Sciotto  
516-987-7659  
Csciotto74@yahoo.com

Recording Secretary: Toni Anne Smith  
631-645-9981  
Tmacs617@gmail.com

Corresponding Secretary: Sandra Criscione  
516-984-6896  
Sgm300@aol.com

Treasurer: Kathleen Pedrick  
516-306-5686  
Kpedrickpta@gmail.com

Past President: Tina Bodkin  
516-312-2226  
Naps713@gmail.com

**Levittown Council of PTAs  
Committee Chairs  
2021-2022**

**Standing Committees**

Arts in Education	Lisa Glynn	384-7555	Lisaaglynn@yahoo.com
Audit			
Council Budget			
Elem/Secondary Curriculum	Mari Ganga	658-6071	mare2112@aol.com
Health, Safety & Environment			
Legislation			
Procedures			

**Special Committees**

Budget	Kathleen Pedrick	306-5686	Kpedrickpta@gmail.com
Bylaws	Mari Ganga	658-6071	mare2112@aol.com
Honorary Life			
PTA Senior Award			
Meet The Candidates			
Nominating	Tina Bodkin	312-2226	naps713@gmail.com
Reflections	Toni Anne Smith	631-645-9981	tmacs617@gmail.com
Senior Award Dinner Dance			

**Liaisons**

Food Service			
LEADD			
SEPTA			
Teachers' Center			
Transportation	Kathleen Pedrick	306-5686	Kpedrickpta@gmail.com
Wellness	Beth Lyons		Ejlyons17@gmail.com