

Levittown Council of PTAs – Scholarship or General Fund

REMITTANCE FORM

USE THIS FORM WHEN SUBMITTING MONIES RECEIVED FROM ALL Levittown Council of PTAs ACTIVITIES. **NO MONIES SHOULD BE HELD OVER TWO WEEKS. DO NOT WAIT FOR ALL MONIES TO BE RECEIVED BEFORE SUBMITTING REMITTANCE FORM.**

SUBMIT TO TREASURER:

- Cash, Coins, and all checks. Make sure all checks are made out to Levittown Council of PTAs Scholarship Fund or General Fund.

NAME OF ACTIVITY _____

CASH	\$	_____	SUB TOTAL	_____	
COINS	\$	_____	SUB TOTAL	_____	TOTAL _____

# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____
# CHECKS	_____	@	_____	=	_____

TOTAL # CHECKS	_____	SUB TOTAL	_____	TOTAL	_____
----------------	-------	-----------	-------	-------	-------

SUBMITTED BY: _____ BOARD POSITION _____

PHONE # _____ DATE _____

SUBMIT 2 COPIES, ONE FOR YOUR FILES, ONE FOR TREASURER

TREASURER'S INITIALS _____

DATE: _____