

LEVITTOWN COUNCIL PTA'S
General Membership Meeting
October 25, 2016
Minutes

Call to order at 7:37pm

Pledge of Allegiance

Attendance-Quorum was established

Minutes from September meeting are on table for review. Seeing no changes or corrections, minutes will be filed as written.

President's Report: See attached report

1st VP: No report

2nd VP: No report

Corresponding Secretary: PTA Council received 2 thank you notes from Mac grads who received Senior Award.

Treasurer: See reports from Sept. Margaret Costa reviewed the books and found them to be in good order. Please remit payment for Council dues. Taxes are due 11/9/16. See attached treasury report. See attached report regarding NYS PTA Resource Guide for how to run a mtg, keep minutes, present treasury reports.

Superintendent Report: Adopt a family 8th year, see attached. Read letter from Regional Director of PTA recognizing Levittown volunteers who serve on Nassau Region PTA Board. Newsday Marching Band Festival was impressive. Swim team is in Conference Championship, Mac girls soccer team is in playoffs. Abbey Lane students presented their news program to BOE. Capital works: bleachers and paths at both hs being worked on, Wantagh Ave concrete work and Outdoor Learning Center work complete, wtg approval on Division & Salk locker room improvements. Levittown Schools Hall of Fame is new community recognition program being led by Mr. Winch. Senior Citizen Program to be started with goal of consolidating and publicizing all of the services and activities for seniors (over age 60) within the district. Current offerings include free drama production, reduced ticket prices, reduced price for continuing education.

SEPTA-Family Night on Oct 24th was a success with many activities and dj.

Committee Reports

Arts in Ed- see attached

Audit: no report

Council Budget: No report, need representative

Elementary Curriculum: see attached

Health & Safety: No report

Legislation & Advocacy: Angela presented the Resolutions for PTA Convention. They are the official NYS PTA positions. Motion by Angela List "I'd like to make a motion to have Mary Rickard vote at PTA Convention on behalf of Levittown Council PTA". Second by Mari Ganga. NO questions or discussion. The motion carries.

Procedures: No chair, meets as needed

Secondary Curriculum: See report

Transportation: No report

Special Committee Reports

Budget: No report

Bylaws: No report

Honorary Life: no report

PTSA Senior Award: No report

Meet the Candidates: No report

Nominating: No report

Reflections: Dawn Tiemer to chair

Senior Award Dinner Dance: 4/20 Crest Hollow Country Club @ 6pm. Email to unit chairs tomorrow. Nominee due to Council 12/2, invites to go out 12/12, seating due 3/1

Liaison Reports

LSCS: No report

Food Service: Gardiners & Summit need reps

GC Tech: need representative, fundraising dinner 10/27

LEADD: 10/30

Teacher Center: see report

Wellness: need representative. Dr. McDonald to serve on NY State Wellness Committee

Levittown Community Coalition: need chair

Old Business: none

New Business: none

Next meeting 11/29.

Meeting adjourned at 8:56 with refreshment provided by Abbey Lane.

Minutes Prepared by Susan Silberger

General Membership Meeting Agenda

October 25, 2016

***Please remember: our meetings are being taped by the Recording Secretary. In order to be fair to all members
-If you wish to address Council, please step up to the microphone to assure you can be heard.

1. Call to Order, Pledge of Allegiance
2. Roll Call/Establish Quorum
3. Approval of Minutes – Recording Secretary
4. Executive Committee Reports:
 - A. President Report
 - B. 1st VP Report
 - C. 2nd VP Report
 - D. Corresponding Secretary
 - E. Treasurer
5. Superintendent Report
6. SEPTA
7. Standing Committee Reports
 - A. Arts in Education
 - B. Audit
 - B. Council Budget
 - D. Elementary Curriculum
 - E. Health, Safety & Environment
 - F. Legislation & Advocacy
 - G. Procedures
 - H. Secondary Curriculum
 - I. Transportation
8. Special Committee Reports
 - A. Budget
 - B. By Laws
 - C. Honorary Life
 - D. PTSA Senior Award
 - E. Meet the Candidates
 - F. Nominating
 - G. Reflections
 - H. Senior Award Dinner Dance
9. Liaison Reports
 - A. LSCS
 - B. Food Service
 - C. GC Tech
 - D. LEADD
 - E. Teacher Center
 - F. Wellness
 - F. Levittown Community Coalition
10. Old Business
11. New Business
12. Adjourn



Oct 25, 2016

COUNCIL GENERAL MEETING

NAME	UNIT	POSITION
ELLEN PETRULLO	SALK-MAC	DELEGATE
Carrie O'Connor	Northside	Delegate
Patricia Genco	Division	President
Dawn marmo	Abbey	President.
Susan Silberger	EB	President
Virginia Silvestro	Northside	Delegate
Aileen Sotomayor	Division	Delegate
Dawn Tierney	Summit	Pres
Yanna Wunsch	Lee	Co Pres
Felicia Neri	Gardiners	Co-Pres
Christine Scuccimarr	Summit	Co-Pres
Mari Ganga	Northside	Co-Pres
LIZ SCHWARZ	Lee Road	Delegate
Maurren Brisette	Lee Road	Delegate
John Lipani	LUT	
Jen Sarpagnano	Northside	Co-Pres
Tricia Varano	East Broadway	Delegate
LORI ZIMBLY	Abbey	delegat
Trinity Valera	abbey	delegat
Allis Tierney	Lee	Delegate
Faith Dermody	Wisdom	Delegat

President's Report
Levittown Council PTAs
October 2016

Good Evening and thank you for joining us.

I hope everyone has settled into a successful routine now that the school year is in full swing. I'm sure you are all very busy and I appreciate you making the effort to participate in PTA!

Remember that our meetings are recorded, so if you'd like to speak, we ask that you please use a microphone to make our recording secretary's job a lot easier.

Thank you to Abbey Lane for hosting this evening. Division Ave you are up next month!

Thank you to Dr. McDonald for attending this evening. We appreciate your support.

We have many events coming up in the next few months. Wednesday night is President's Rap at Nassau BOCES in Garden City. It's not too late to attend. They will accept registrations at the door. It's a great way to get information and share knowledge with your fellow presidents

The LEADD Walk and Fair is this Sunday. Many of our units will have tables set up. It's a great community event and I encourage you all to attend.

Presidents should have received your invitation to the Nassau Region Presidents & Principals Dinner to be held Nov 21 at the Crest Hollow Country Club. All registrations are due by Nov 2nd. There is no registration at the door. Please remember this is an allowable expense in your budget for Co-Presidents and your principal to attend. It's always a nice night with entertainment provided by students from the Long Island High School for the Arts.

You should be presenting the Convention Resolutions at your meetings prior to the NYS PTA Convention on Nov 11-13. All info is available on the NYS PTA website. Remember after your unit votes on the resolutions to also get a vote of confidence for your convention attendee to vote on the unit's behalf. If you are not sending a representative to convention, please pass your resolution votes on to council and we will submit them for you.

The district's Parent University will take place on November 9th from 6:30 to 9. Registration is still open on the district website. There are many different workshops being offered. As we voted last month, PTA Council will be providing refreshments at the event. If you'd like to help out with that, please let me know.

Once again the district is sponsoring the Adopt-A-Family program for the holidays this year. Last year, through this program 204 individuals received gifts! A copy of the flyer was sent to each president and there are some available on the front table as well. Although you cannot use PTA funds to participate in this wonderful program, you are free to take up a collection at your

meeting or contribute yourself as an individual. More details including the dates are available on the flyer.

Reflections Drop off will be here at LMEC on November 30 and December 1. All presidents should have received a packet of information to give to their Reflections Chairperson with all the details about requirements and deadlines. If you have any questions, Dawn Tiemer is the Reflections Chair for Council and she will be able to answer them for you.

As always, if you have any questions, please ask!! I am beginning a new job on Nov 14th and as luck would have it, they have a stricter "No Cell Phone" policy than my previous job, but I will have much more regular hours and I promise a response within 24 hours. If it's an emergency let me know and I'll do my best to get back to you ASAP.

Our next meeting will be on November 29th. Presidents/Superintendent meeting at 6:30.
General Council meeting at 7:30.

And again, thank you for all you do for the children of Levittown!

Submitted by:
Mary Rickard

Dear PTA/PTSA Presidents, Officers and Membership:

With the holiday season quickly approaching, we have once again initiated the Holiday Adopt-a-Family Program for the children (and in some cases additional family members) of the Levittown School District. Last year, we were able to "adopt" 204 individuals in need of gifts, clothing and food during the holiday season.

There are different ways that you can participate. Last year some PTA units adopted as a group...either through general membership, Executive Committees or as individuals. You can adopt 1 or more individuals.

If you are interested in participating in our program; please call or email Esta with your name, phone number and email address. Beginning the middle of November and through December, we will begin emailing "Adopters" with information on the student or family they wish to adopt. All gifts must be delivered to the District Clerks' office at Levittown Memorial by 12 noon on December 9th. The Clerk works daily from 8 am - 12 noon. If you are dropping off after these hours, please go to the Superintendent's office. Items should be in a gift bag or gift box. Each bag or box **MUST** be clearly labeled with an ID # that is found on the informational form you will receive. The Adopt-a-Family form should also be attached. Please remember the names of the "ADOPTER" as well as the "ADOPTEE" are kept anonymous. If you wish to include a holiday card, please sign it "a friend". If you are including a gift card, please put that in an envelope and then a box. Please include gift receipts to facilitate exchange if the item doesn't fit properly. You may wrap the gifts if you would like to.

If you would like to get involved in this program and cannot adopt a student/family; you can purchase gift cards for any amount from any local store, such as: Target, Kohls, Walmart, Ulta, Stop & Shop, etc. No amount is too small!!!!

In prior years, some of you have asked for a "specific type of adoptee" ...ie: gender, age. If this applies to you, please understand we try our best to please everyone but that's not always possible. The earlier you sign up to participate; the better chance there is that we can fulfill your request.

We appreciate your help and wish you all the best for this holiday season.

Esta Lachow

Gina Interdonato

520-1546 e13ral@optonline.net

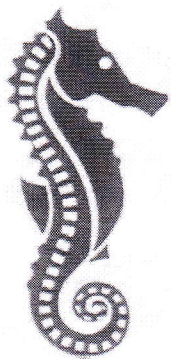
314-9244 nurse54@optonline.net

All of the Units have hopefully had their first meeting and we just wanted to give everyone some reminders/tips

The NYS PTA Resource Guide is a great resource for new presidents and for those continuing. Section 2 – The Presidents Guide has a great section on how to prepare for a meeting and how to run a meeting.

- Agenda – The agenda is made by the President of the Unit. This is your order of business for your meeting as President, who is the presiding officer. Your agenda does not have to be set up the same way each month, nor does your agenda have to be the same as another unit.
- Minutes – It is a good idea to have your recording secretary send the President the meetings from the month before to review. This will allow the President to review them for accuracy and to see what was decided and if there is any unfinished business.
- When preparing minutes and distributing them at the meeting for review and approval, you should always note that they are draft minutes, until approved by the membership. Once they have been approved then they become “official minutes”. Remember you should only be presenting Executive Committee Meeting minutes at your Executive Committee for approval, Executive Board Meeting minutes at your Executive Board meeting and General Membership Meeting minutes at your General Membership meeting. There may be items discussed in a Board meeting that you would like to bring up at your General Membership meeting, but that would be a discussion at the General Membership meeting and it would be written into your General Membership Minutes.
- When the Corresponding Secretary is creating the meeting minutes, keep in mind that the minutes do not have to be a word for word recap of your meeting. The minutes should be as brief as possible and should be reported in the order in which business is presented at the meeting. The action taken by the association, not what is said by the members, is recorded. An official record of the minutes must be maintained. The method for keeping this official record should be put into unit procedures (this would be a tape recorder with cassette tapes or some sort of recording device where the file can be saved or downloaded to text format.
- Minutes should contain records of all action taken by the group, including the exact wording of every motion, the name of the member who introduced the motion, and the actions taken on the motion. The secretary or presiding officer should request that the maker of a motion put the motion in writing if it is long or involved. Be sure to include the time the meeting concluded.
- When You are presiding at your meeting and the Minutes are presented to the Membership by the Recording Secretary, the President would state, something like “you have all received the minutes, are there any corrections to the minutes?” If the minutes are okay, as written, the President would then say “Seeing there are no corrections to the minutes, the minutes stand approved as written”. If there are corrections that need to be made the President would say “If there are no further corrections to the minutes, the minutes stand approved as corrected. This does not need a motion and does not need to be voted on by membership.
- This goes the same for the Treasurer report. Treasurer Report is presented by the treasurer, the President would then ask for questions regarding the report presented. President would then say Treasurer Report will be filed for audit” Another part of the Treasurer responsibility when

presenting his/her report would be to state for the minutes who conducted the monthly audit and whether or not everything was found to be in order.



Nassau Region
PTA[®]
everychild.onevoice.[®]

REGION DIRECTOR
Patricia Assortato
43 Rainbow Lane
Levittown, NY 11756
(516) 735-5625
regiondirector@nassaupta.org

October 12, 2016

Dr. Toni McDonald, Superintendent
Levittown School District
150 Abbey Lane
Levittown, NY 11756

Dear Dr. McDonald,

As the Director for Nassau Region PTA, I would like to take this opportunity to speak to you about several individuals in your school community.

I am sure you are aware that PTA is the largest child advocacy volunteer association in America. As a nonprofit educational organization, we seek to unite home, school and community on behalf of all children and youth. In Nassau Region, we are proud to work with close to 90,000 members. It takes many dedicated volunteers to make these connections viable. There are several members in the Levittown School District who go beyond serving their local PTA units and have stepped up to serve on our Nassau Region PTA Board. The individual talents of these individuals combined with others throughout Nassau Region help to create a vibrant team committed to working together to not only improve schools for all children and youth, but to promote parent involvement as well.

Nassau Region PTA is pleased to inform you of the following dedicated PTA members from your school district who deserve special recognition for their volunteerism and I know that you are as proud of them as I am: Diane McPartland, Lynn Petrofsky, Patricia Genco, Kim Caminiti and Maryann Riggs.

Thank you for all that you do for children and youth and for working cooperatively with our PTAs as we strive to speak for every child with one voice!

Sincerely,

Pat Assortato

Pat Assortato
Region Director

Teacher's Center Report

Professional Development meeting 8/2/16

Mr. Winch presented the changes to teacher licensing regarding the hours of continuing education.

This does not apply to "permanently certified teachers".

- 100 hours (instead of 175) for Teacher Assistants and teachers over 5 years. TA courses need to be content area specific.

- Biggest changes are to what counts as continuing education (CTLE)

- No longer accepting activities like grading state tests. Instead, objective must be to enhance instruction. Instruction must also be offered by an approved sponsor.

Levittown School district is trying to get their plan approved so that everyone on the Levittown Teachers Center as well as their hired consultants are approved sponsors and that their coursework counts towards hours.

All teachers start with zero hours on July 1, 2016.

"My learning plan" is the teacher's way of signing up, registering and confirming attendance for coursework.

Combined meeting of Elementary & Secondary Curriculum
Sept 28, 2016

Mr. Winch

Susan Massoni, Wisdom

Beth Heller, EB

Margaret Costa, Salk

Diana Murphy, Lee Rd

Jenny DeMeo, Abbey

Marguerite Lieb, Lee Rd

Diane Drescher, Summit

Susan Silberberger, Council

Introductions

Mr. Winch was a SS teacher in Levittown, moved to be Asst Superintendent of Instruction at Plainedge and has returned to Levittown as Asst Superintendent of Instruction.

New Programs

AP Capstone-taught by 2 teachers (SS & English) in place of 10th grade Honors English. It is optional. Similar to well regarded "International Baccalaureate" program, this is an AP Board Program and helps fulfill requirements of the special AP diploma. It is a two-year course with one-year seminar setting and the second year focusing on college-level research skills. Students apply for program and do not have to continue in second year. Staff is trained by AP Board.

NYC history class is up and running as an elective

National History Day-Year-long event where students pick a project based on the theme "Taking a Stand". They have option of presenting a paper, website or project board. The projects have very specific requirements and are presented at a curriculum fair. This is being initiated as a middle school club, beginning in Oct. It is open to all and is another research-based opportunity for students.

Envision 2.0- teacher training is required and district is trying to limit time teachers spend out of class. Parent concerns include young students having to rip out pages from the book and a lapse in what students are expected to know in Sept based on prior year teaching. On elementary level it is acceptable to write that student attempted hw but could not complete. Homework will be discussed more next month as district is reviewing hw policy.

ELA & Math State guidelines have been revised

6th Grade Computer Program-One Quarter, during study hall. Parent concern that these skills need to be continued more than 10 weeks

Foreign Language- district is discussing best way to implement in younger grades. Pros and cons of starting from grade 5 and going down or grade K and going up discussed. Parents are interested in considering Latin in younger grades.

Technology Committee of 9th and 10th grade teachers being formed to discuss best use of tablets. Widely varying experiences of students using or not using tablets.

Parent University

Last week presented College Essay Writing for parents. Teachers will be available before and after school for essay writing help for seniors. Next event is 11/9 with classes for parents taught by teachers, community, etc. Registration info coming next week. Babysitting is available. Parent request for workshops in study skills and understanding the effect of social media use on student's future employment.

Summer Reading

Discussion will continue regarding what books should be chosen for each grade.

Physical Education

Will be discussed at next secondary meeting.

Next meeting to be determined. Susan Silberberger will email group.

Beth Heller -
Elementary Curriculum - 10.20.16

- * The Parent University evening to be held on November 9th is now available online for parents wishing to register at Levittownschools.com. There will be workshops on a variety of social and academic topics and it is open to parents of all children in the district. Some of the topics include Mindfulness, Envision 2.0 and Internet Safety.
- * The committee discussed the topic of homework and its relevance, necessity of parental support and the differences from grade to grade in quantity. Parents on the committee offered input on how it may be streamlined by teachers in the district moving forward.
- * The district is seeking to reduce the number of Connect Ed calls that parents receive and is currently looking to collect more parent email addresses in order to offer information about less urgent matters via email.
- * A Levittown School District Hall of Fame is in the works to recognize individuals who have graduated from the district and distinguished themselves by their contributions in their fields of work, study or athletics. Forms to nominate individuals should be available in December and the chosen candidates will be honored at a dinner.
- * A discussion about the Literacy Lab special was discussed. The possibility of introducing some library or additional literacy-related computer skills was raised.
- * The importance of lunch breaks and amount of time students are given to both eat and enjoy a break were discussed.

Levittown Council of PTAs
Treasurer Report
September 1 - September 30, 2016

General Fund

Opening Checkbook Balance: \$6,631.25

Expenses:

Total Expenses: \$0.00

Income:

Total Income: \$0.00

Closing Checkbook Balance: \$6,631.25

Senior Award Fund

Opening Checkbook Balance: \$12,219.80

Expenses:

Total Expenses: \$0.00

Income:

Total Income: \$0.00

Closing Checkbook Balance: \$12,219.80

CD Account

Opening Balance: \$4,049.06

Expenses:

Total Expenses: \$0.00

Income:
CD Interest

Total Income: \$1.99

Closing Balance: \$4,051.05

Levittown Council of PTAs Budget 2016-2017

General Fund:	Proposed	Actual-YTD	Proposed	Actual-YTD
	2015/2016	2015/2016	2016/2017	2016/2017
Starting Balance	\$6,760.24	\$6,760.24	\$5,490.32	\$5,490.32
INCOME				
Membership Dues	\$1,500.00	\$1,500.00	\$1,500.00	
Jets Game	\$0.00	\$4,385.00	\$964.00	\$9,640.00
Other	\$0.00	\$431.04	\$0.00	\$2.00
TOTAL INCOME	\$8,260.24	\$13,076.28	\$16,630.32	\$15,132.32
EXPENSES				
Administrative Functions	\$200.00	\$105.00	\$200.00	
AIDS Awareness	\$6.10	\$0.00	\$6.10	
Banking Supplies	\$50.00	\$246.00	\$30.00	\$4.00
BOE Recognition	\$100.00	\$120.02	\$100.00	
Carry Over	\$3,904.14		\$4,185.22	
Convention	\$1,700.00	\$1,878.68	\$1,300.00	
Get a Voice	\$100.00	\$0.00	\$50.00	
Health & Safety	\$100.00	\$0.00	\$50.00	
Historian/Correspondence	\$50.00	\$0.00	\$50.00	
Hospitality	\$100.00	\$77.82	\$100.00	\$13.07
In House Training	\$300.00	\$231.77	\$300.00	
Installation	\$50.00	\$78.20	\$75.00	
Jets Game	\$100.00	\$4,119.00	\$8,484.00	\$8,484.00
LEADD	\$200.00	\$0.00	\$200.00	
Miscellaneous	\$0.00	\$0.00	\$0.00	
Office Supplies	\$200.00	\$112.96	\$200.00	
Pres/Prin Dinner	\$300.00	\$272.00	\$300.00	
Publications	\$50.00	\$0.00	\$0.00	
Workshops/Conferences	\$800.00	\$344.51	\$1,000.00	
TOTAL EXPENSES	\$8,310.24	\$7,585.96	\$16,630.32	\$8,501.07
Available Balance				
SR AWARD FUND:				
Starting Balance	\$9,569.72	\$9,569.72	\$12,332.30	\$12,332.30
INCOME				
Dinner Dance Income	\$25,000.00	\$29,474.50	\$25,000.00	
Other Fundraising	\$0.00	\$0.00	\$0.00	
TOTAL INCOME	\$34,569.72	\$39,044.22	\$37,332.30	
EXPENSES				
Carry Over	\$4,419.72		\$7,252.30	
CD	\$0.00	\$0.00	\$0.00	
Banking Supplies	\$100.00	\$132.50	\$30.00	\$8.00
Dinner Dance Expenses	\$26,000.00	\$22,683.92	\$26,000.00	
PTA Senior Awards	\$4,000.00	\$4,000.00	\$4,000.00	
Senior Award Supplies	\$50.00	\$0.00	\$50.00	
TOTAL EXPENSES	\$34,569.72	\$26,816.42	\$37,332.30	\$8.00
Available Balance				
CD ACCOUNT:				
Starting Balance	\$4,020.73	\$4,020.73	\$4,044.94	\$4,044.94
INCOME				
CD Interest	\$20.00	\$24.21	\$20.00	\$5.31
TOTAL INCOME				
EXPENSES	\$0.00	0	\$0.00	
TOTAL EXPENSES				
Balance	\$4,040.73	\$4,044.94	\$4,064.94	\$4,050.25

From: Susan <april29@optonline.net>
To: 'Dawn Marmo' <iggysprincess@aol.com>
Subject: Arts & Ed Report
Date: Fri, Oct 7, 2016 12:21 pm

Bright Star Children's Theatre visited the students at East Broadway on Friday 10/7/16 to present an anti-bullying show that empowers students to combat cyber and schoolyard bullying.

Grades K-2 we presented with "The Pirate of Bully Bay"

Grades 3-5: saw the "Maximus Mars" program

Division

10/24 Cultivate Kindness

10/25 12th grade boys attend Testicular Cancer
+ 12th gr girls Breast Cancer Awareness

10/11 + 10/12 Texting Awareness Assembly
Abbey Lane

October - Native American Program 2 days 10/17 10/18

~~LEADD week assembly - program coming in~~

EB

Fun w/ Energy 11/10. Energy + how the
laws + forces govern our world

Wisdom 10/26

"Cancel My Bully Subscription"

10/27 + 10/28 Character ed program by P. Failla

Summit

10/25 Food Play

10/26 Prismatic Magic