



**LEVITTOWN PUBLIC SCHOOLS**  
**Levittown Memorial Education Center**  
**150 Abbey Lane**  
**Levittown, NY 11756**

*“Success for Every Student”*



---

Tonie McDonald, Ed.D. Superintendent of Schools  
516-434-7020  
Fax: 516-520-8314

March 11, 2020

Dear Parent/Guardian,

The Levittown School District continues to monitor the developing situation related to the novel Coronavirus (COVID-19). At this time, we have not been informed by the Health Department of any individuals in the Levittown School District who have tested positive for Coronavirus. Please keep in mind that this could change at any time.

The District continues to engage in prevention measures to reduce the chance of exposure, contingency planning in the event we learn of a local concern, and continuity planning in the event that there is an extended school closure.

We have received additional guidance from the New York State Education Department, indicating that if a confirmed case exists for a student or staff member, the school will close for 24-hours in order to provide time for deep cleaning and to determine if a longer closure is warranted. The guidance indicated that closure decisions will be made in collaboration with the Department of Health. Please know that if a school closing becomes necessary we will contact you through our automated communication system (Blackboard Connect).

Below you will find some of the proactive measures we are taking to address this situation:

**Promoting proper hand washing and coughing protocols:**

All schools have reviewed proper hygiene protocols with students and continue to reinforce these protocols on a daily basis.

**Evaluating large gatherings and field trips:**

This is being done on a daily basis with the most current information available. Decisions about trips and events are made on a case-by-case basis. Please check your with your school if you have any questions regarding postponing of events.



**LEVITTOWN PUBLIC SCHOOLS**  
**Levittown Memorial Education Center**  
**150 Abbey Lane**  
**Levittown, NY 11756**



*“Success for Every Student”*

**Cleaning and disinfecting of facilities:**

We will continue to clean and disinfect all buildings and buses on a nightly basis. In order to provide the appropriate time for this function, all school buildings will be closed at 6:00pm each night. We are working closely with our outside contractors (including our food service vendor and Universal Pre-Kindergarten providers) to ensure proper cleaning protocols are used.

**Planning for continuity of instruction:**

The District has been working to plan and prepare for a variety of situations, including continuity of instruction in the event of an extended closure. Online resources are being prepared and will be available to students through our district website if a long term closure becomes necessary. Please let your child’s teacher know if you are not able to access the internet from your home.

**Absences:**

Students who are absent for medical reasons or due to a quarantine related to Coronavirus including those whose physician is recommending absence due to underlying medical reasons, will be marked “excused.” Students who are absent by family choice due to a general concern about Coronavirus, with no primary exposure, as defined by the Department of Health (this is defined as a student who has come into close contact with a person who has tested positive for the coronavirus) will be marked “unexcused.”

The District will continue to share information with our community as it becomes available. Please always refer to our website for the most up-to-date information about our schools. There is a lot of information circulating related to the coronavirus and I’d like to reiterate the importance of relying on credible sources of information. Our website has a link to “Coronavirus Resources” which includes the latest information that we have on this situation.

Sincerely,

*Tonie McDonald*

Dr. Tonie McDonald